

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of January 26, 2011

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:10 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Brosnan-Barth, Palumbo and Power and Messrs. Antisell, Bauer, Lisicki, and Tighe. Messrs. Finkelstein, Mulkerin, Raja and Sica were absent. Also present were President La Perla-Morales, Freeholder Barrett Bellante, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 2010, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 15, 2010, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 15, 2010, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 15, 2010, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance and welcomed Freeholder Carol Barrett Bellante.

Ms. Palumbo moved, seconded by Mr. Bauer, that the regular meeting minutes of December 15, 2010, be adopted as presented. After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Tighe, for adoption of resolutions 1a through 7:

1. BE IT RESOLVED That based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. Kelter & Gilligo Consulting Engineers for Phase III electrical engineering services for the New Electrical Service project at the Centers I-IV in the amount of \$1,500.00.

Contract Amount	\$5,000.00
Previous Payments	1,000.00
Payment #2	<u>1,500.00</u>
Balance	<u>\$2,500.00</u>

b. Eneractive Solutions, LLC for engineering consulting services for the Retro-Commissioning of the Main Hall Chilled Water/HVAC System and the Raritan Hall HVAC System project in the amount of \$375.00.

Contract Amount	\$13,200.00
Payment #1	<u>375.00</u>
Balance	<u>\$12,825.00</u>

c. EPIC Management, Inc. for Phase III post-construction management services for the Crabiel Hall (formerly West Hall) Building Replacement project in the amount of \$16,287.00.

Contract Amount	\$16,287.00
Payment #1 - FINAL	<u>16,287.00</u>
Balance	<u>\$ 0.00</u>

d. Dome-Tech, Incorporated for Phase II commissioning services for the Crabiel Hall (formerly West Hall) Building Replacement project in the amount of \$3,800.00.

	Contract Amount	\$39,347.00
	Previous Payments	14,500.00
	Payment #8	<u>3,800.00</u>
	Balance	<u>\$21,047.00</u>
e.	<u>DMR Architects</u> for Phase III architectural consulting services for the Crabel Hall (formerly West Hall) Building Replacement project in the amount of \$6,678.00.	
	Contract Amount	\$95,400.00
	Previous Payments	88,722.00
	Payment #15 - FINAL	<u>6,678.00</u>
	Balance	<u>\$ 0.00</u>
f.	<u>RSC Architects</u> for Phase III architectural/engineering consulting services for the College Center Freight and Chambers Hall elevator upgrade project in the amount of \$3,920.00.	
	Contract Amount	\$15,680.00
	Previous Payments	7,840.00
	Payment #5	<u>3,920.00</u>
	Balance	<u>\$ 3,920.00</u>
g.	<u>Concord Engineering Group, Inc.</u> for Phase III engineering consulting services for the College Center and Performing Arts Center Fire Alarm Replacement project in the amount of \$356.25.	
	Contract Amount	\$4,875.00
	Previous Payments	4,518.75
	Payment #8 - FINAL	<u>356.25</u>
	Balance	<u>\$ 0.00</u>
h.	<u>Kelter & Gilligo Consulting Engineers</u> for Phase III electrical engineering consulting services for the new electrical service project at the Centers I-IV in the amount of \$1,250.00.	

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Contract Amount	\$5,000.00
Previous Payments	2,500.00
Payment #3	<u>1,250.00</u>
Balance	<u>\$1,250.00</u>

- i. Maul Electric, Inc. for contracting services for the Center I-IV buildings electrical service replacement project in the amount of \$27,357.74.

Contract Amount	\$215,100.00
Previous Payments	98,311.94
Payment #2	27,357.74
Retainage	<u>13,963.32</u>
Balance	<u>\$ 89,430.32</u>

- j. Current Elevator Technology, Inc. for contracting services for the College Center Freight and Chambers Hall elevators modernization project in the amount of \$62,100.00.

Contract Amount	\$311,200.00
Previous Payments	158,580.00
Payment #5	62,100.00
Retainage	<u>24,520.00</u>
Balance	<u>\$ 90,520.00</u>

- k. ARCO Construction Group, Inc. for construction services for the Crabiel Hall (formerly West Hall) Building Replacement project in the amount of \$155,796.25

Contract Amount	\$10,195,787.00
Previous Payments	9,468,448.31
Payment #16	155,796.25
Retainage	<u>506,539.19</u>
Balance	<u>\$ 571,542.44</u>

- l. VA Electrical Contractor, LLC for contracting services for the College Center and Performing Arts Center Fire Alarm replacement project in the amount of \$21,744.50.

Contract Amount	\$277,000.00
Previous Payments	255,255.50
Payment #8 - FINAL	21,744.50
Retainage	<u>0.00</u>
Balance	<u><u>\$ 0.00</u></u>

- m. CME Associates for Phase I engineering consulting services for the parking lot reconstruction portion of the Solar Photovoltaic project in the amount of \$25,682.00.

Contract Amount	\$64,000.00
Payment #1	<u>25,682.00</u>
Balance	<u><u>\$38,318.00</u></u>

- n. CME Associates for Phase I engineering consulting services for the parking lot reconstruction portion of the Solar Photovoltaic project in the amount of \$34,190.50.

Contract Amount	\$64,000.00
Previous Payments	25,682.00
Payment #2	<u>34,190.50</u>
Balance	<u><u>\$ 4,127.50</u></u>

- o. Midcoast Mechanical for contracting services for the Main Hall & Raritan Hall HVAC Upgrade project in the amount of \$52,979.70.

Contract Amount	\$848,467.00
Previous Payments	763,620.30
Payment #9	52,979.70
Retainage	<u>31,867.00</u>
Balance	<u><u>\$ 31,867.00</u></u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract under \$32,000 be authorized under the provisions of State Contracts currently in effect:

STATE CONTRACT NUMBER	COMPANY	DESCRIPTION	AWARD
62172	Library Interiors	Workstations	\$21,201.33

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
- a. Bid # 660 for data wiring from a total of 8 responses received:
Datasys Technology, Monmouth Junction, NJ, for the amount of \$7,889.00.
4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:
- a. Special Quote # 9699 for dental equipment from a total of 1 response:
Henry Schein, Inc., Melville, NY for the amount of \$18,775.00.
- b. Special Quote # 9705 for NJ DECA Conference T-shirts from a total of 6 responses:
Ad-Wear and Specialty of Texas, Houston, TX for the amount of \$9,595.95.
- c. Special Quote # 9715 for hematology equipment from a total of 1 response:
Henry Schein, Ivyland, PA for the amount of \$16,850.00.

- d. Special Quote # 9716 nursing equipment from a total of 1 response:

Archetype Innovation, Duluth, MN for the amount of \$25,000.00.

5. WHEREAS, Middlesex County College has a need to acquire scientific products as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is January 27, 2011 through June 30, 2011; and

WHEREAS, Design Assistance Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Design Assistance Corporation has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Design Assistance Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Design Assistance Corporation as described herein.

6. WHEREAS, N.J.S.A. 18A:64A-25.6 permits the award of an agreement by a County College without public advertising for bid and bidding therefore notwithstanding that the cost or contract price will exceed the bid threshold, when an emergency affecting the health, safety or welfare of occupants of College property requires the immediate delivery of materials or supplies or the performance of the work provided that the agreement is awarded in accordance with the terms of N.J.S.A. 18A:64A-25.6; and

WHEREAS, on October 14, 2010, the health, welfare and safety of the College community was affected by a water leak in the Library resulting in damage to the building's electrical system. The damage caused a discontinuance of electrical service, which required an evacuation and shut down of the building; and

WHEREAS, emergency action had been taken because there was insufficient time to solicit formal bids; and

WHEREAS, a written requisition for the performance of certain work had been filed by Donald R. Drost, Jr., Executive Director of Facilities Management of the College in accordance with N.J.S.A. 18A:64A-25.6, a copy of which is attached hereto as an exhibit; and

WHEREAS, David Fricke, Director of Purchasing and Inventory, concurred that an emergency existed and being so satisfied authorized the award of a contract to Maul Electric, Inc. of Dayton, New Jersey; and

WHEREAS, Maul Electric, Inc. was awarded a local supplier contract for electrical services through Bid # 544 for the period of July 1, 2010 through June 30, 2011. Maul Electric possessed the expertise and equipment as well as being available to immediately replace the distribution panel. On October 16, 2010 the repairs were completed and the building was cleared for occupancy.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the award of a contract pursuant to N.J.S.A. 18A:64A-25.6 to Maul Electric, Inc. to provide the materials and services to replace the panel in the amount of \$72,456.31.

7. WHEREAS, Middlesex County College (the "College") is committed to reducing its energy costs as much as reasonably possible and is interested in utilizing environmentally friendly sources of energy;

WHEREAS, the College undertook an analysis of its current electricity purchases and an analysis of the ability to install solar photovoltaic systems on the campus;

WHEREAS, the College Board of Trustees ("Board") has determined that in order to reduce its energy costs and to utilize environmentally friendly sources of energy, the College should install solar photovoltaic systems on various sections of the College campus in order to generate electricity to be consumed by the College;

WHEREAS, on October 27, 2010, the College issued a request for proposals ("RFP") from qualified firms for the development, design, installation and operation of solar photovoltaic systems at various locations at the College;

WHEREAS, the RFP requires the successful bidder to enter into a power purchase agreement (the "PPA") with the College for the sale of electricity to be generated by the photovoltaic systems for a period of up to fifteen years with an option for the College to purchase the systems;

WHEREAS, on November 4, 2010, a pre-bid conference was conducted and addenda to the RFP and responses to questions from prospective bidders were issued on November 17, 2010, November 27, 2010, December 8, 2010, and December 17, 2010;

WHEREAS, the RFP provides that the College reserves the right to reject all bids and that, if a contract is awarded, it will be awarded pursuant to the County College Contracts law, N.J.S.A. 18A:64A-25.1 et seq., to the responsible bidder, whose bid results in the most electricity costs savings to the College;

WHEREAS, on December 22, 2010, the College received responses to the RFP from BP Solar International, Inc. ("BP Solar"), Pravco, Inc. (in collaboration with Tioga Energy, Conergy and Whitman) ("Pravco"), Ray Angelini, Inc./Nautilus Solar ("RAI"), SunEdison and Vanguard Energy Partners, L.L.C. ("Vanguard");

WHEREAS, a review committee consisting of representatives of the College and CME Engineering ("Committee") reviewed the bid submissions and issued the attached report, dated January 25, 2011, evaluating the bids;

WHEREAS, the Committee recommends that the College award a power purchase agreement to BP Solar for power to be purchased from solar photovoltaic systems ("PV Systems") to be installed at the following College locations: Parking Lot 2 (SEF-1); Parking Lot 6A and 6B (SEF-2); Johnson Learning Center (SEF-3); College Center/Performing Arts Center (SEF-4); Physical Education Center (SEF-5); L'Hommedieu Hall (SEF-6); and Facilities Management (SEF-7), as the lowest qualified bidder.

WHEREAS, BP Solar submitted a bid for the sale of electricity for a term of fifteen years to the College at a first year rate of \$.02 per kWh for all electricity to be generated by the PV systems at the College properties. BP Solar's bid provides that the kWh rate shall increase annually at a rate of 1%.

NOW, THEREFORE, be it resolved as follows:

- a. For the reasons set forth in the Committee report, the Board adopts the recommendation of the Committee that a PPA contract be awarded to BP Solar for the College sites identified above.
- b. The Board authorizes the College President to execute the PPA substantially in the form attached hereto. The form of power purchase agreement shall be subject to the review and final approval of legal counsel for the College, and the award is conditioned on the execution of the PPA by both parties within sixty (60) days of the date of this Resolution.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Bauer moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 6:

1. WHEREAS, The President recommends a Current Unrestricted Fund and Minor Capital Budget for the fiscal year July 1, 2011 to June 30, 2012, be introduced based on the goals and objectives as established for Middlesex County College; and

WHEREAS, The Finance Committee of the Board of Trustees has considered the amount of money which is estimated to be necessary for the Current Unrestricted Fund and the Minor Capital Fund for said fiscal year July 1, 2011 to June 30, 2012; and

WHEREAS, The Board of Trustees has determined that \$79,071,662 is the amount necessary for the Current Unrestricted Fund and \$2,000,000 is the amount necessary for the Minor Capital Fund for said fiscal year, as detailed in the attached budget, and that said proposed amounts should, therefore, be considered; and

WHEREAS, The Higher Education Restructuring Act of 1994 requires that a public hearing be held prior to the adoption of an overall institutional budget;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. That the proposed budget for the fiscal year July 1, 2011 to June 30, 2012, in the amount of \$79,071,662 for Current Unrestricted Operations and \$2,000,000 for the Minor Capital Fund be considered at a public hearing scheduled to be held, in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined.
 - b. That the Assistant Secretary of the Board is authorized to provide appropriate notice of such public hearing.
2. WHEREAS, The President has recommended an increase in the tuition rates for academic sessions scheduled for FY 2012, including Summer I session FY 2011, in order to provide a portion of the revenue source for the services to be rendered; and

WHEREAS, The President has recommended a Current Unrestricted Fund to provide educational and other services to the students of Middlesex County College for the year July 1, 2011 to June 30, 2012; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED That the following changes in credit hour tuition rates be considered at a public hearing to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey, at a time to be determined, commencing with the sessions scheduled for FY 2012, including Summer I session FY 2011, as follows:

- a. In-county tuition credit hour rate be increased from \$99.00 per credit hour to \$101.00 per credit hour;
- b. Out-of-county tuition credit hour rate be increased from \$198.00 per credit hour to \$202.00 per credit hour; and
- c. Out-of-state tuition credit hour rate be increased from \$198.00 per credit hour to \$202.00 per credit hour.

3. WHEREAS, The President recommends an increase in the technology fee from \$12.50 to \$13.00 per credit hour in-county and \$25.00 to \$26.00 per credit hour out-of-county and out-of-state and the increase of the general fee from \$17.50 to \$18.00 per credit hour for in-county and from \$35.00 to \$36.00 per credit hour for out-of-county and out-of-state, commencing with the sessions scheduled for FY 2012, and including the Summer I session FY 2011, in order to provide a portion of the revenue source for the services to be rendered;

NOW, THEREFORE, BE IT RESOLVED That the proposed changes in the technology and general fees be considered at a public hearing scheduled to be held in the boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined.

4. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex County College pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Projects to replace campus windows in the amount of \$500,000 and revitalize and expand parking lots in the amount of \$2,500,000 were approved by the Board of Trustees by resolution adopted on January 27, 2010, and the Board of School Estimate by resolution adopted on March 15, 2010; and

WHEREAS, The projects approved by the Board of Trustees on January 27, 2010, and the Board of School Estimate on March 15, 2010, were not funded by the County College Capital Fund Act, L.1997, c.360 in fiscal year 2011;

NOW, THEREFORE, BE IT RESOLVED The above noted projects for fiscal year 2011 are hereby cancelled by the Board of Trustees; and

BE IT FURTHER RESOLVED, That the Board of Trustees requests that the Board of School Estimate cancel the resolution adopted on March 15, 2010, fixing and determining that the sum of \$3,000,000 is necessary to fund the aforementioned projects and revoke the certification of the Board of School Estimate to the Board of Chosen Freeholders and the Treasurer of the State of New Jersey; and

BE IT FURTHER RESOLVED, That the Assistant Secretary of the Board of Trustees submit a copy of this resolution to the Board of School Estimate.

- 5. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex County College pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex County College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following project be included;

NOW, THEREFORE, BE IT RESOLVED that the following project for Fiscal Year 2012:

New Student Enrollment Center	\$8,500,000
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is hereby approved by the Board of Trustees for implementation on the Middlesex County College campus, pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED That the Board of Trustees contemplates that the funding for the aforementioned projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED That the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED That the Board of School Estimate be requested to consider this resolution at a meeting of said Board at a date and time to be determined, in the Freeholders Meeting Room, County Administration Building, New Brunswick, New Jersey.

6. WHEREAS, The New Jersey Council of County Colleges established the organization known as the NJ Community College Consortium for Workforce and Economic Development; and

WHEREAS, The Consortium provides customized training to the employees of business throughout the state, enhancing opportunities for economic growth and development; and

WHEREAS, Middlesex County College joined the NJ Community College Consortium for Workforce and Economic Development on November 25, 2003; and

WHEREAS, Middlesex County College currently provides customized training for local businesses and is interested in increasing its participation;

NOW, THEREFORE, BE IT RESOLVED That the Board approves expanded membership in the NJ Community College Consortium for Workforce and Economic Development and authorizes an additional membership contribution in the amount of \$100,000.00.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Bauer, for adoption of resolutions 1 through 8:

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Roach, Kathryn	Student Activities	1-181000-9121-1-00	01/31/11

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altman, Susan	Visual, Performing and Media Arts	IX-M 366 Adjunct Observations	1-226500-9122-1-00	105.00
Altruda, Elizabeth	English	IX-M 369 Placement Essays	1-221000-9122-1-00	747.00
Becker, Gail	Chemistry/Physics	IX-M 385 Adjunct Observations	1-218000-9122-1-00	420.00
Bogner, Barbara	Biology	IX-M 391 Peer Led Team Leader	1-217500-9122-1-00	910.00
Buscemi, Santi	English	IX-M 389 Adjunct Observations	1-221000-9122-1-00	315.00
Buscemi, Santi	School Relations	IX-M 306 K-12 Sector	1-285100-9122-1-00	910.00
Coleman, Gertrude	English	IX-M 389 Adjunct Observations	1-221000-9122-1-00	315.00
Dell ‘Omo, Louis	Visual, Performing and Media Arts	IX-M 366 Adjunct Observations	1-226500-9122-1-00	420.00

Del Vecchio, Sallie	English	IX-M 389	1-221000-9122-1-00	210.00
		Adjunct Observations		
Harrington, Christine	History & Social Science	IX-M 370	1-223500-9122-1-00	1,050.00
		Adjunct Observations		
Lugo, Angela	English	IX-M 389	1-221000-9122-1-00	210.00
		Adjunct Observations		
Marshall, Maria	Visual, Performing and Media Arts	IX-M 366	1-226500-9122-1-00	315.00
		Adjunct Observations		
Morgan, Rose Ann	English	IX-M 369	1-221000-9122-1-00	487.00
		Placement Essays		
Morgan, Rose Ann	English	IX-M 389	1-221000-9122-1-00	105.00
		Adjunct Observations		
Paquette, Michael	History and Social Science	IX-M 370	1-223500-9122-1-00	630.00
		Adjunct Observations		
Ramirez, John	History and Social Science	IX-M 370	1-223500-9122-1-00	1,050.00
		Adjunct Observations		
Ramirez, John	History and Social Science	IX-M 392	1-223500-9122-1-00	950.00
		EDU 280 Observations		
Sherman, Alan	Health and Safety	IX-M 399	1-076000-9122-1-00	520.00
		DOT/RCRA Training		
Spano, Mathew	English	IX-M 369	1-221000-9122-1-00	681.00
		Placement Essays		
Strugala, Richard	English	IX-M 369	1-221000-9122-1-00	592.00
		Placement Essays		
Wachtel, Shirley	English	IX-M 389	1-221000-9122-1-00	315.00
		Adjunct Observations		

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Vastano, Joseph	HRI	Unpaid	01/18/11 – 05/16/11

FACULTY SPRING 2011 SEMESTER ONLY APPOINTMENT

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<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>SEMESTER SALARY</u>	<u>DATE</u>
Beldie, Adam	History and Social Science	Instructor	1-235000-9114-1-00	28,058	01/24/11
Fox, Carol	English	Instructor	1-221000-9114-1-00	28,058	01/24/11
Goldberg, Donna Lee	English	Instructor	1-221000-9114-1-00	28,058	01/24/11
O'Donnell, Robert	Mathematics	Instructor	1-219000-9114-1-00	28,058	01/18/11

SECTION 3 – CONFIDENTIAL

CONFIDENTIAL CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Brusich, Diane <small>*Reduction in hours</small>	Business Office	Payroll Specialist	1-031000-9138-1-00	31,246*	03/01/11 – 06/30/11

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Harrington, Jonathan	Testing	Test Technician	1-655000-9130-1-00	22,479	02/14/11 – 06/30/11

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Long, Loren	Public Safety/Police	1-070000-9165-1-00	01/04/11

SECTION 5 - NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Abbott, Chris	Visual, Performing and Media Arts	Assistant Event Technician	1-226500-9150-1-00	10.00	12/15/10 – 06/30/11
Adamson, Joanna	Corporate and Community Education	Secretary	1-510000-9150-1-00	12.25	01/03/11 – 06/30/11
Aitkens, Meaghan	Visual, Performing and Media Arts	Assistant Event Technician	1-226500-9150-1-00	10.00	11/30/10 – 06/30/11
Asimakis, Georgia	Perth Amboy Center	Secretary	1-282000-9150-3-00	10.00	01/31/11 – 06/30/11
Bonchi, Beth	Information Technology	Telecom Assistant	1-092000-9150-1-00	15.75	01/03/11 – 06/30/11
Bottega, Richard	Professional and Community Programs	Demo Kitchen Coordinator	1-510000-9150-1-00	29.67	01/12/11 – 06/30/11
Brand, Stanislau	First Year Experience	Orientation Specialist	1-082000-9150-1-00	12.00	01/24/11 – 06/30/11
Dirim, Hayati	Engineering Technologies	Student Technical Assistant	1-238500-9141-1-00	8.00	01/03/11 – 01/21/11
Domaradzka, Magdalena	ESL, Languages and Cultures	Lab Coordinator	1-222000-9150-1-00	12.50	01/28/11 - 06/30/11
Eisenman, Wanda	Visual, Performing and Media Arts	Model	1-226500-9150-1-00	22.00	12/07/10 – 06/30/11
Fortunato, Robert	Visual, Performing and Media Arts	Model	1-226800-9150-1-00	22.00	12/07/10 – 06/30/11
Gaurav, Patel	Computer Science and Information Technology	Student Technical Assistant	1-239500-9150-1-00	7.75	12/18/10 – 06/30/11
Jackson, Jason	Visual, Performing and Media Arts	Assistant Event Technician	1-226500-9141-1-00	10.00	12/15/10 – 06/30/11
Jones, Sandra	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	12.25	01/03/11 – 06/30/11
Kjelle, Marylou	English	Tutor	1-221000-9144-1-00	13.75	12/29/10 – 01/12/11
Lam, Chi	Computer Science	Student Technical Assistant	1-239500-9147-1-00	9.50	12/18/10 – 06/30/11
Mai, Anh	Library	Student Assistant	1-610500-9141-1-00	8.00	12/21/10 – 06/30/11
Mirza, Rukhi	ESL, Languages and Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	8.00	12/28/10 – 06/30/11
Morel, Andy	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	12.00	01/06/11 – 06/30/11
Occhipinti, Nick	Facilities Maintenance	Groundsperson	1-732000-9150-1-00	10.00	01/01/11 – 06/30/11
O'Rourke, Kylie	Visual, Performing and Media Arts	Assistant Event Technician	1-226500-9141-1-00	10.00	11/30/10 – 06/30/11

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Rushford, Ashley	Library	Student Assistant	1-610500-9141-1-00	8.00	12/21/10 – 06/30/11
Santa Maria, Carolina	Chemistry/Physics	Peer Tutor	1-218000-9141-1-00	8.00	01/20/11 – 05/31/11
Shukla, Janaki	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/03/11 – 06/30/11
Tramuta, Janette	Financial Aid	Financial Aid Professional	1-117000-9150-1-00	18.50	01/03/11 – 05/30/11
Ventura, Dora	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	13.00	01/03/11 – 06/30/11
Wilson, Stacey	Library	Student Assistant	1-610500-6141-1-00	8.00	12/21/10 – 06/30/11

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS SALARY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Dallavalle, Til F.	School Relations	Coordinator, Marketing Relations	5-285110-9121-1-00	51,275	01/18/11-06/30/11*

*Adjustment to start date

SPONSORED AND SPECIAL PROJECTS LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Warshaw, Mary Jane	Project Connections	Paid	12/20/10 – 03/04/11

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending January 14, 2011 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$12,710.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	922.50

Bogner, Barbara	451.00
Buscemi, Elaine	1,435.00
Buscemi, Santi	358.75
Christensen, Erin	41.00
Dingle, Donna	3,310.75
Ganpat, Asha	2,275.50
Graber, Patricia	533.00
Greene, Barbara	225.50
Olson, Jerome	1,599.00
Rehbein, Edith	358.75
Strugala, Richard	1,117.25
Tillotson, Lucia	41.00
Wathen, Christine	41.00
TOTAL	12,710.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2011 be approved for the indicated amounts listed below beginning with the name **Bancroft, Sharon** and ending with the name **Trent, Elizabeth** for the total amount of \$5,280.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bancroft, Sharon	10-11:402	360.00
Giunta, Andrew	10-11:407	400.00
Morriale, Adriana	10-11:394	320.00
Morriale, Adriana	10-11:395	360.00
Morriale, Adriana	10-11:396	360.00
Morriale, Adriana	10-11:400	180.00
Morriale, Adriana	10-11:408	360.00
Pullara, Charles	10-11:406	160.00
Sadarangani, Komal	10-11:330	880.00

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Sclafani, Rosanne	10-11:401	400.00
Shah, Darshana	10-11:418	900.00
Trent, Elizabeth	10-11:358	<u>600.00</u>
	TOTAL	5,280.00

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2011 be approved for the indicated amounts listed below beginning with the name Azzarello, Michael and ending with the name Yuschak, Mark for the total amount of \$17,417.50 (budget code 1-510000-9116-00):

Professional and Community Programs

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Azzarello, Michael	10-11: 177	630.00
Damato, John	10-11: 187	3,600.00
Doherty, Jane	10-11: 191	525.00
Greenwald, Robin	10-11: 203	1,800.00
Hinton, Debbie	10-11: 209	270.00
Kaiserman, Melanie	10-11: 217	1,350.00
Parker, Bruce	10-11: 236	2,250.00
Parker, Bruce	10-11: 236	90.00
Parker, Bruce	10-11: 236	90.00
Raji, Karen	10-11: 584	120.00
Raji, Karen	10-11: 506	240.00
Schamberger, Martin	10-11: 040	1,487.50
Schwartz, Stuart	10-11: 252	3,480.00
Vargas, Maria	10-11: 268	525.00
Wallace, Regina	10-11: 145	540.00
Yuschak, Mark	10-11: 277	<u>420.00</u>
	TOTAL	17,417.50

- (c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2011 be approved for the indicated amounts listed below beginning with the name Imgrund, Colleen and

ending with the name **Welsher, Joan** for the total amount of \$13,191.67 (budget code 5-520006-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	10-11:419	650.00
Kastel, Herbert	10-11:420	3,941.67
Masterson, Robert	10-11:421	3,116.67
Patel, Anjana	10-11:422	3,208.33
Patel, Anjana	10-11:551	175.00
Pullara, Charles	10-11:576	100.00
Welsher, Joan	10-11:425	<u>2,000.00</u>
	TOTAL	13,191.67

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Winter 2011 Adjunct Payroll be approved:

<u>NAME</u>	<u>COURSE 1</u>	<u>COURSE 2</u>	<u>SALARY</u>
Barnhart, Steven	PSY-123-IN		2,730
Beldie, Adam	HIS-221-85		1,914
Biedzynski, James	HIS-122-85		2,049
Buscemi, Santi	ENG-122-85		2,730
Cafasso, Sally	SOC-140-86		2,001
Coogan, Catherine	PSY-123-85		2,001
de Uriarte, Brian	ECO-201-85		2,730
Dell'Omo, Louis	SPE-121-85	SPE-121-86	5,460
DeLucia, Maria	MAT-014-88		3,640
Dhanda, Naresh	CSC-105-85		2,730
Driscoll, Maria	MAT-101-85		1,914
Dzurisin, Andrew	SOC-121-85	SOC-121-86	5,460
Edwards, Melissa	ENG-121-IN	ENG-122-IN2	5,460
Freiwald, Andrea	ART-201-85		2,577

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Ganpat, Asha	ART-105-85		1,914
Glazer, Barry	RDG-011-87		2,730
Goldberg, David	ECO-201-IN	MGT-210-IN	4,002
Groninger, Don	MAT-013-88		3,640
Harkins, Gregory	SOC-225-85		1,914
Harrington, Christine	PSY-232-IN	PSY-232-IN1	5,460
Honey, Patrick	PED-140-85	PED-140-86	3,640
Hyman, Hillary	SPE-121-87	SPE-121-88	5,460
Lansburg, Thomas	HIS-121-IN		1,914
LeBlanc, Gregory	PED-139-85		1,820
Lipton, David	HIS-121-85		1,914
Moskowitz, Jack	ENG-121-85	ENG-122-86	5,460
Moynihan, Maureen	PSY-223-85		1,914
Picioccio, Nicholas	CSC-105-86		2,730
Ramer, Elliot	SPA-122-85		2,730
Rompilla, Denise	ART-124-85		1,914
Rose, Leo	HED-150-86		2,001
Rosenberg, Sofie	PSY-255-86		2,001
Rotolo, Giuseppe	PHI-121-85		1,914
Saborido, Juan	SPA-121-85		2,730
Sacchi Jr, John	HED-150-87		2,730
Sorace, Cynthia	HED-150-85		2,730
Spector, Jeffrey	BUS-101-IN		2,730
Storm, Neil	ESL-091-85		2,730
Szilagyi, Amy	ENG-122-IN	ENG-212-85	5,460
Tellone, Ralph	CSC-107-85		1,820
Vayndorf, Irina	SOC-121-IN		1,914
Wilson, Runae	SOC-123-86		2,001
Zale, Steven	CSC-105-87		2,730
Zifchak, Robert	PED-143-85		1,820

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUSLY AUTHORIZED SALARY</u>	<u>REVISED SALARY</u>
Domaradzka, Magdalena Teresa	3,828	4,990

SECTION 8 – POLICIES – No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for January 2011 is attached.

AUDIENCE

None.

There being no further business, the meeting adjourned at 9:19 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, February 23, 2011, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

HANK BAUER
Secretary