

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 16, 2015

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:13 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo, Power and Risoli and Messrs. Finkelstein, Lisicki, Mulkerin, Oras, Raja, and Tighe. Dr. Morana and Messrs. Antisell and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2015, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2015, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 17, 2015, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2015, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Raja moved, seconded by Mr. Mulkerin, that the minutes of the Annual meeting and the minutes of the scheduled meeting for November 16, 2015, be adopted as presented.

After discussion, the motion was approved.

CORRESPONDENCE

President La Perla-Morales received a letter from NJIT President Joel S. Bloom notifying her that 77 MCC graduates enrolled at NJIT this fall. This past academic year, of the 465 community college students who graduated from NJIT, 80 were from Middlesex County College. The average GPA for these students was 3.12.

President La Perla-Morales also received a letter from Frank M. Deiner thanking the college for the dedication ceremony of Deiner Drive.

ACADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Mulkerin, for adoption of the following resolution:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the “Board”) has been awarded \$288,749 to conduct a grant entitled PROJECT CONNECTIONS by the United States Department of Education (hereinafter referred to as “USDE”) for the period September 1, 2015 through August 31, 2016; and  
  
WHEREAS, an application for the operation of a project entitled PROJECT CONNECTIONS has been submitted by the College administration and agreed to by the USDE in the amount of \$288,749; and  
  
WHEREAS, the Board has determined that the operation of the project entitled PROJECT CONNECTIONS is consistent with the philosophy and purpose of the College,  
  
NOW, THEREFORE, BE IT RESOLVED:
  - a. The Board accepts the Grant Award Notification for the continuation of the project entitled PROJECT CONNECTIONS and approves the 2015-2016 budget as submitted by the administration of Middlesex County College to the United States Department of Education for the period September 1, 2015 through August 31, 2016 in the total amount of \$288,749.
  - b. The Board herein accepts the award of \$288,749 and authorizes the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Tighe moved, seconded by Mr. Mulkerin, for adoption of resolutions 1.a. through 5:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. Atlantic Engineering Labs for construction testing and laboratory services for the South Hall Academic Science building project in the amount of \$1,720.00.

Contract Amount	\$30,000.00
Previous Payments	21,790.06
Payment #7	<u>1,720.00</u>
Balance	<u>\$ 6,489.94</u>

b. Vanas Construction Co., Inc. for general contractor services in conjunction with the South Hall Academic Science building in the amount of \$995,158.00.

Contract Amount	\$14,125,996.00
Previous Payments	5,241,292.00
Payment #9	995,158.00
Retainage	<u>692,939.00</u>
Balance	<u>\$ 7,889,546.00</u>

c. Fuscon Enterprises, Inc. for general contractor services for the Chambers Hall and L’Hommedieu Hall windows replacement project in the amount of \$76,230.00.

Contract Amount	\$797,600.00
Previous Payments	535,950.00
Payment #3	76,230.00
Retainage	<u>68,020.00</u>
Balance	<u>\$185,420.00</u>

- d. RSC Architects for Phase II architectural consulting services in conjunction with the Blue Colt Bookstore renovation project in the amount of \$2,500.00.

Contract Amount	\$15,000.00
Payment #1	<u>2,500.00</u>
Balance	<u>\$12,500.00</u>

- e. RSC Architects for Phase II architectural consulting services in conjunction with the Blue Colt Bookstore renovation project in the amount of \$4,500.00.

Contract Amount	\$15,000.00
Previous Payments	2,500.00
Payment #2	<u>4,500.00</u>
Balance	<u>\$ 8,000.00</u>

- f. RSC Architects for Phase II architectural consulting services in conjunction with the Blue Colt Bookstore renovation project in the amount of \$7,000.00.

Contract Amount	\$15,000.00
Previous Payments	7,000.00
Payment #3	<u>7,000.00</u>
Balance	<u>\$ 1,000.00</u>

- g. Albert Garlatti Construction Company, Inc. for general contractor services in conjunction with the Exterior Building Improvements project in the amount of \$102,690.00.

Contract Amount	\$583,200.00
Previous Payments	147,366.00
Payment #4	102,690.00
Retainage	<u>27,784.00</u>
Balance	<u>\$333,144.00</u>

- h. Gittings Associates, P.C. for Phase III architectural consulting services in conjunction with the Exterior Building Improvements project in the amount of \$3,072.00

Contract Amount	\$10,240.00
Previous Payments	3,072.00
Payment #2	<u>3,072.00</u>
Balance	<u>\$ 4,096.00</u>

- i. Benjamin R. Harvey Co., Inc. for general contractor services in conjunction with the West Hall Student Services building in the amount of \$838,690.56.

Contract Amount	\$11,516,093.00
Previous Payments	4,237,030.84
Payment #10	838,690.56
Retainage	<u>563,969.04</u>
Balance	<u>\$ 6,440,371.60</u>

- j. L. R. Kimball for Phase III consulting architectural services in conjunction with the South Hall Academic Science building in the amount of \$10,502.25.

Contract Amount	\$196,587.50
Previous Payments	105,022.50
Payment #10	<u>10,502.25</u>
Balance	<u>\$ 81,062.75</u>

- k. Datasys Technology, Inc. for Phase I installation services in conjunction with the Wireless project in the amount of \$21,566.70.

Contract Amount	\$28,691.00
Payment # 1	21,566.70
Retainage	<u>2,396.30</u>
Balance	<u>\$ 7,124.30</u>

2. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration Change Order(s) be authorized to the following firm(s):

- a. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting asphalt materials and trucking costs associated with moving the sanitary sewer trench into Parking Lot #5 to avoid the existing underground hot water pipes.

Original Contract Amount	\$14,125,996.00
Change Order #6	<u>(+) 3,048.00</u>
New Contract Amount	<u>\$14,129,044.00</u>

- b. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting materials and labor to install an additional 6 inches of rigid insulation on the Atrium roof decking to create a flush condition with the top of the surrounding steel curbing and tube section.

Original Contract Amount	\$14,129,044.00
Change Order #7	<u>(+) 3,167.00</u>
New Contract Amount	<u>\$14,132,211.00</u>

- c. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting materials and labor to install under grade PVC piping to connect two (2) existing electrical manholes to storm inlets in order to remove the intermittent water conditions in the electrical manholes.

Original Contract Amount	\$14,132,211.00
Change Order #8	<u>(+) 7,954.00</u>
New Contract Amount	<u>\$14,140,165.00</u>

- d. Benjamin Harvey Co, Inc. for general contractor services required in conjunction with the West Hall Student Services building reflecting a credit to eliminate the wood blocking as detailed at the base of the parapet wall and fill void with the approved roof insulation.

Original Contract Amount	\$11,520,656.00
Change Order #7	<u>(-) 7,500.00</u>
New Contract Amount	<u>\$11,513,156.00</u>

- e. Benjamin Harvey Co, Inc. for general contractor services required in conjunction with the West Hall Student Services building which reflects costs associated with changing the Berk-Tek cable submittal to the Beldon Cable.

Original Contract Amount	\$11,513,156.00
Change Order #8	(+) 5,490.00
New Contract Amount	<u>\$11,518,646.00</u>

3. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	89967	Dell Marketing	Computer Hardware	\$79,035.92
MRESC	15/16-09	KI	Furniture	\$43,263.50

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. Bid # 16-30 for radiography equipment from a total of 2 responses received:

Alpha Medical Equipment of NY, New Rochelle, NY for the amount of \$74,500.00.

- b. Bid # 16-31 for kitchen equipment from a total of 5 responses received:

E & A Supply Inc., Plainfield, NJ for the amount of \$33,486.70.

Singer Equipment Company, Inc., Bellmawr, NJ for the amount of \$3,515.00.

5. WHEREAS, Middlesex County College has a need to acquire facilitation of New Pathways to Teaching in NJ consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, Dennis Siddons, Toms River, NJ, has submitted a proposal dated November 23, 2015, indicating that he will provide facilitation of New Pathways to Teaching in NJ consulting services for the not-to-exceed amount of \$13,000.00; and

WHEREAS, the anticipated term of this contract is December 16, 2015 through June 30, 2016; and

WHEREAS, Dennis Siddons has completed and submitted a Business Entity Disclosure Certification which certifies that Dennis Siddons has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Dennis Siddons from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Dennis Siddons as described herein.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Mulkerin, for adoption of resolutions 1 and 2:

1. WHEREAS, The firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2015, including the enrollment reports; and

WHEREAS, Management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on December 16, 2016;

NOW, THEREFORE, BE IT RESOLVED That the audited financial statements for the year ended June 30, 2015 be attached to the minutes of the Board of Trustees meeting.



2. WHEREAS, As a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, Failure to comply with the residency requirement within the 365 day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex County College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, The residency requirement would seriously impede Middlesex County College's ability to recruit and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, That the attached Exemption Report be filed with the appropriate State officials and

BE IT FURTHER RESOLVED, That the Board authorizes the President to amend the Report and file it with the State as appropriate.

After discussion, the motion was approved.

#### HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Raja, for adoption of all resolutions: Sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64A-12:

#### SECTION 1 – MANAGEMENT

##### MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL, SALARY</u>	<u>DATE</u>
Rodriguez, Christopher	Financial Aid	Assistant Director	1-117000-9120-1-00	\$69,549	12/16/15

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Roy, Saswati	Financial Aid	Financial Aid Administrator	1-117000-9126-1-00	\$64,437	12/01/15

MANAGEMENT RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Gordon, Fannie	Counseling & Career Services	1-113000-9128-1-00	12/31/15

MANAGEMENT RETIREMENT MISCELLANEOUS

WHEREAS, **Fannie Gordon**, has faithfully served Middlesex County College from July 1, 1973 to December 31, 2015; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Fannie Gordon** as of December 31, 2015; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Fannie Gordon** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

SECTION 2 – FACULTY

FACULTY COACHING APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Dixon, Bilal	Intercollegiate Athletics	Assistant Coach – Men’s Basketball	1-888888-9170-1-00	\$5,572	12/16/15

FACULTY REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Malyk-Selivanova, Natalia	Natural Sciences	\$58,159	Spring 2016

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Buscemi, Santi	English	IX-M 542	1-221000-9122-1-00	\$56.00
Demers, Anna	Visual, Performing & Media Arts	Director, Fall production of "The French Waitress" 11/19/15-11/22/15	1-226500-9122-1-00	\$1,757.00
Hyman, Hillary	ESL, Languages & Cultures	IX-M 548	1-222000-9122-1-00	\$149.50
Shur, Ellen	English	IX-M 542	1-221000-9122-1-00	\$146.00
Spano, Mathew	English	IX-M 542	1-221000-9122-1-00	\$69.00
Storm, Neil	ESL, Languages & Cultures	IX-M 548	1-222000-9122-1-00	\$138.00
Strugala, Richard	English	IX-M 542	1-221000-9122-1-00	\$91.00

FACULTY RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Carter, Leslie	Counseling & Career Services	1-113000-9112-1-00	12/31/15

FACULTY RETIREMENT MISCELLANEOUS

WHEREAS, **Leslie Carter** has faithfully served Middlesex County College from July 19, 1978 to December 31, 2015; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the voluntary retirement of **Leslie Carter** as of December 31, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Leslie Carter** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

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NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Bowles, Tamar	Printing & Communications Support	Copying & Finishing Specialist	1-050000-9132-1-00	\$33,899	01/11/16

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Mrowiec, Barbara	Custodial Services	Custodian	1-720000-9160-1-00	\$28,403	09/07/15-02/26/16
Scavone, Nicole	New Brunswick Center	Student Records Assistant	1-283000-9130-2-00	\$34,234	01/01/16

NON-ACADEMIC ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Reagan, Scott	Visual, Performing & Media Arts	Theatre Assistant Fall production of "The French Waitress" 11/19/15-11/22/15	1-226500-9134-1-00	\$1,000
Reagan, Scott	Visual, Performing & Media Arts	Class Coverage 12/01/14 & 12/15/15	1-226500-9134-1-00	\$143
Ross, Anthony	Visual, Performing & Media Arts	Set design Fall production of "The French Waitress" 11/19/15-11/22/15	1-226500-9134-1-00	\$1,757

NON-ACADEMIC RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Atcherson, Valerie	New Brunswick Center	1-283000-9130-1-00	12/31/15
Mazur, Alexander	Information Technology	1-092000-9132-1-00	12/31/15
Morales, Rosalinda	Custodial Services	1-720000-9160-1-00	12/31/15
Weissman, Lori	Printing & Communications Support	1-050000-9132-1-00	12/31/15

NON-ACADEMIC RETIREMENT MISCELLANEOUS

WHEREAS, **Valerie Atcherson** has faithfully served Middlesex County College from November 2, 1987 to December 31, 2015; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Valerie Atcherson** as of December 31, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Valerie Atcherson** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

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WHEREAS, **Alexander Mazur** has faithfully served Middlesex County College from November 1, 2004 to December 31, 2015; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Alexander Mazur** as of December 31, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Alexander Mazur** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

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WHEREAS, **Rosalinda Morales** has faithfully served Middlesex County College from December 1, 2000 to December 31, 2015; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Rosalinda Morales** as of December 31, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Rosalinda Morales** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

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WHEREAS, **Lori Weissman** has faithfully served Middlesex County College from January 4, 1988 to December 31, 2015;  
and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Lori Weissman** as of December 31, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Lori Weissman** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

**NON-ACADEMIC – SEPARATION**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Simmons, Darryl	Custodial Services	1-720000-9160—1-00	11/30/15

**SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)**

**NON-ACADEMIC APPOINTMENT – PART-TIME/TEMPORARY**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Arocho, Felix	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16
Baffuto, Geraldine	School Relations	Project Coordinator	1-285100-9147-1-00	\$15.00	12/01/15-06/30/16
Cox, Gregory	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16
Crocco, Angelo	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16
Gillen, Barbara	Registration	Registration Assistant	1-112000-9150-1-00	\$12.00	11/23/15-06/30/16
Godhani, Harsh	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16
Gonzalez, Katherine	Registration	Registration Assistant	1-112000-9150-1-00	\$12.00	12/01/15-06/30/16
Jaquez, Ashley	Academic Advising	Academic Advising & Financial Aid Coordinator	1-195000-9150-1-00	\$20.00	12/01/15-06/30/16
Lam, Chi	Computer Science & IT	Student Technical Assistant	1-239500-9147-1-00	\$9.75	01/02/16-06/30/16
Rogalski, Donna	Academic Advising	Academic Advising & Financial Aid Coordinator	1-195000-9150-1-00	\$20.00	12/21/15-06/30/16
Sanchez, Andrew	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16

Selden, Theodore	Media Services	Media Technician	1-610100-9150-1-00	\$12.00	11/30/15-06/30/16
Williams, Shontell	Academic Advising	NJ STARS Coordinator	1-195000-9145-1-00	\$20.00	12/16/15-06/30/16

**SECTION 6 – GRANTS AND SPECIAL PROJECTS**

**GRANTS AND SPECIAL PROJECTS – PART-TIME APPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
McCaskill, Lee	Project Connections	Learning Disability Specialist	5-113021-9150-1-65	\$20.15	11/16/15-05/31/16
Rabinowitz, Marilyn	Project Connections	Learning Disability Specialist	5-113021-9150-1-65	\$20.36	01/25/16-05/31/16
Rosales-Ovalles, Jose	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	11/12/15-12/21/15

**SECTION 7 – PAYROLLS**

**ACADEMIC ADVISING**

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 30, 2015 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$2,219.50 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	\$506.00
Graber, Patricia	1,380.00
Kanwal, Virender	46.00
Nagarajan-Iyer, Lakshmi	92.00
Olson, Jerome	23.00
Somma, June-Ann	149.50
Wathen, Christine	<u>23.00</u>
<b>TOTAL</b>	<b>\$2,219.50</b>

**DIVISION OF CONTINUING EDUCATION**

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2015 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$10,260.00 (budget code 5-520005-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	15-16:426	\$3,420.00
Patel, Anjana	15-16:427	3,420.00
Rapolla, Nancy	15-16:428	<u>3,420.00</u>
	<b>TOTAL</b>	\$10,260.00

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2015 be approved for the indicated amounts listed below beginning with the name **Astrid, Borkowski** and ending with the name **Tyson, Diana** for the total amount of \$3,855.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Borkowski, Astrid	15-16:175	\$80.00
Coleman, Deloris	15-16:395	800.00
Del Vecchio, Michelle	15-16:394	375.00
Graber, Mike	15-16:294	600.00
Mitch, Catherine	15-16:240	160.00
Pennington-Joyner, Lori	15-16:295	200.00
Pennington-Joyner, Lori	15-16:393	400.00
Sadarangani, Komal	15-16:242	320.00
Sadarangani, Komal	15-16:243	160.00
Tyson, Diana	15-16:201	600.00
Tyson, Diana	15-16:241	<u>160.00</u>
	<b>TOTAL</b>	\$3,855.00



c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2015 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Zahid, Ghani** for the total amount of \$10,680.00 (budget code 1-510000-9116-1-00):

**PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	15-16:305	\$135.00
Anderson, David	15-16:305	135.00
Borrus, Beth	15-16:311	840.00
Cimaglia, Janice	15-16:314	450.00
Dalia, Jonathan	15-16:317	1,260.00
Frank, Barry	15-16:329	540.00
Frank, Barry	15-16:329	540.00
Macik, Sharon	15-16:344	1,260.00
Miller, Michael	15-16:345	270.00
Miller, Michael	15-16:345	270.00
Pech, Jordan	15-16:353	90.00
Pucillo, Agnes	15-16:356	960.00
Pucillo, Agnes	15-16:356	1,200.00
Rivera, Kristy	15-16:359	840.00
Silverstein, Eric	15-16:364	315.00
Victors, Andrew	15-16:373	630.00
Victors, Andrew	15-16:374	630.00
Zahid, Ghani	15-16:380	<u>315.00</u>
	<b>TOTAL</b>	<b>\$10,680.00</b>

d) BE IT RESOLVED that the following individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2015 be approved for the indicated amounts listed below beginning with the name **Greaves, Desiree** and ending with the name **Schafer, David** for the total amount of \$367.50 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Greaves, Desiree	15-16:332	\$87.50
Krest, Andrea	15-16:340	87.50
Krest, Andrea	15-16:340	105.00
Schafer, David	15-16:431	<u>87.50</u>
	<b>TOTAL</b>	\$367.50

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2015 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Oladeji, Abiodun** for the total amount of \$3,423.00 (budget code 5-510011-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	15-16:420	\$1,764.00
Esannason, Laura	15-16:420	84.00
Falae, Tejumade V.	15-16:164	250.00
George, Chrismol	15-16:429	450.00
Oladeji, Abiodun	15-16:163	<u>875.00</u>
	<b>TOTAL</b>	\$3,423.00

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2015 Adjunct payroll be approved.

ADDITIONS

<u>NAME</u>	<u>COURSE ASSIGNMENT</u>	<u>TOTAL SALARY</u>
Sherman, Alan	CHM-107-03	\$6,000

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Hoff, Bernhard	\$6,462	\$5,309
Kiernan, Patricia	\$6,462	\$7,077
Noriel, Marilou	\$4,308	\$5,539

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Doran, Rob	Mathematics	Class Coverage 11/10/15-11/27/15	1-219000-9116-1-00	\$537
Martinez, Josiane	Mathematics	Class Coverage 11/16/15-11/27/15	1-219000-9116-1-00	\$410
McCaskill, Lee	Mathematics	Class Coverage 11/10/15-11/27/15	1-219000-9116-1-00	\$385
McSorley, Denise	Dental Auxiliaries	Class Coverage 11/09/15	1-213000-9116-1-00	\$219
O’Leary, Kaitlin	Visual, Performing & Media Arts	Stage Manager Fall production of “The French Waitress” 11/19/15-11/22/15	1-226500-9116-1-00	\$1,000
Ziegler, Francis	Mathematics	Class Coverage 11/16/15-11/27/15	1-219000-9116-1-00	\$410

After discussion, the motion was approved.

REPORT OF COUNSEL

No report

REPORT OF THE PRESIDENT

Dr. La Perla-Morales reported that four of our STEM students received fellowships through the Rutgers University, New Jersey Space Grant Consortium. Middlesex was one of six community colleges selected by Rutgers to participate in the consortium. Three of the colleges were not able to meet the requirements and of the remaining three only two have been able to completely meet the requirements. Each of the four students selected to be our fellows will receive a total of \$5,000 to participate in the research. On December 14, three of the students presented their research to an audience of faculty, staff and students. In attendance was Dr. Haim Baruh, Professor of Mechanical and Aerospace Engineering and Director of the NJ Space Grant Consortium. After the presentations we discussed the project and he indicated that Middlesex had the best students and an outstanding faculty. He is so impressed that he will most likely re-allocate funds from the non-

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performing institutions to Middlesex. A great deal of credit should be given to Professors Rowley, Levy, Associate Chairperson Phalguni Ghosh, and Chair Parag Muley.

Dr. La Perla-Morales' report for December 2015 is attached.

AUDIENCE

None.

There being no further comments or business, the meeting adjourned at 9:25 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, January 27, 2016, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

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THOMAS TIGHE  
VICE CHAIRMAN