

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of April 17, 2019

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 8:30 a.m. at Middlesex County College – New Brunswick Center, Room 112, located at 140 New Street, New Brunswick, NJ. Board Members present were: Mmes. Buteas, Palumbo and Power and Messrs. Daley, Finkelstein, Giannini, Oras, and Taffet. Absent were: Messrs. Anderson, Okparaekwe, Raja and Sica. Also present were Interim President Dr. McCormick, Counsel Mr. Hoffman, Assistant Secretary Ms. D’Aloisio, Vice Presidents Ms. Campbell, and Dr. Herron, Facilities Executive Director Mr. Drost, Information Technology Executive Director Mr. Morton, and Controller Lori Wilkin.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On January 22, 2019, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On January 22, 2019, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On January 22, 2019, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On January 22, 2019, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Ms. Palumbo moved, seconded by Mr. Finkelstein, that the minutes of the regular meeting for March 20, 2019, and the Special meeting of April 2, 2019, be adopted as presented.

The motion was carried.

PRESENTATION

Assistant Director Nalda Rivera welcomed the Trustees to the New Brunswick Center. She presented to the Board an overview of all the programs, workshops, and activities offered at the New Brunswick Center. Currently enrollment is over 600 students. The same one-stop service approach to offering student services that is in place at the Edison Campus is available at the New Brunswick Center.

ACADEMIC AND STUDENT AFFAIRS

Dr. Herron reported that the Academic and Student Affairs Committee met on April 11, 2019. The Carl D. Perkins Grant process was discussed and the Audit Report for the College's Perkins grant for period July 1, 2016 through June 30, 2017, was reviewed. It was noted the audit findings were minor and no return of Perkins grant money is required. Brought before the Board today for approval is the corrective action plan that addresses the Audit Report's findings, and resolutions that certify the College is in compliance with the new 60/120 credit law waiver directives.

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 through 14:

1. RESOLUTION OF THE MIDDLESEX COUNTY COLLEGE BOARD OF TRUSTEES TO ACKNOWLEDGE AND ACCEPT THE CARL D. PERKINS GRANT AUDIT REPORT COVERING THE PERIOD BETWEEN JULY 1, 2016 THROUGH JUNE 30, 2017, AND APPROVE THE CORRECTIVE ACTION PLAN ADDRESSING THE FINDINGS IN THE REPORT

WHEREAS, the New Jersey Department of Education, Office of Fiscal Accountability and Compliance, has completed a fiscal audit for the postsecondary Carl D. Perkins Grants of Middlesex County College; and

WHEREAS, the Middlesex County College Board of Trustees has publicly reviewed and discussed the findings in this report at a public board meeting held on April 17, 2019; and

WHEREAS, the Middlesex County College Board of Trustees has approved a corrective action plan which addresses the issues raised in the findings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that the Carl D. Perkins Audit Report covering the period between July 1, 2016 through June 30, 2017 has been acknowledged and accepted, and that a corrective action addressing the issues raised in the findings has been approved.

2. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN AUTOMOTIVE TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Automotive Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the National Automotive Technicians Education Foundation (NATEF), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to NATEF accredited Automotive Technology Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Automotive Technology in excess of 60 credits beginning September 1, 2019.

3. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN CIVIL ENGINEERING TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Civil Engineering Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Accreditation Board for Engineering and Technology (ABET), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ABET accredited Engineering Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Civil Engineering Technology in excess of 60 credits beginning September 1, 2019.

4. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN DENTAL HYGIENE IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Dental Hygiene in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Commission on Dental Accreditation (CODA), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to CODA accredited Dental Hygiene Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Dental Hygiene in excess of 60 credits beginning September 1, 2019.

5. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN DIETETIC TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Dietetic Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the *Accreditation Council for Education in Nutrition and Dietetics* (ACEND), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ACEND accredited Dietetic Technology Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Dietetic Technology in excess of 60 credits beginning September 1, 2019.

6. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN ELECTRICAL ENGINEERING TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Electrical Engineering Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Accreditation Board for Engineering and Technology (ABET), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ABET accredited Engineering Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Electrical Engineering Technology in excess of 60 credits beginning September 1, 2019.

7. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN MECHANICAL ENGINEERING TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Mechanical Engineering Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Accreditation Board for Engineering and Technology (ABET), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ABET accredited Engineering Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Mechanical Engineering Technology in excess of 60 credits beginning September 1, 2019.

8. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN NURSING IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Science Degree in Nursing in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the *Accreditation Commission for Education in Nursing* (ACEN), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ACEN accredited Nursing Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Science Degree in Nursing in excess of 60 credits beginning September 1, 2019.

9. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN PARALEGAL STUDIES IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Paralegal Studies in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally approved by the American Bar Association (ABA), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to ABA Approved Paralegal Studies Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Paralegal Studies in excess of 60 credits beginning September 1, 2019.

10. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS
PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN
RADIOGRAPHY EDUCATION, CAREER TRACK IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Radiography Education, Career Track in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to JRCERT Approved Radiologic Technology Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Radiography Education, Career Track in excess of 60 credits beginning September 1, 2019.

11. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS
PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN
RADIOGRAPHY EDUCATION, TRANSFER TRACK IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Radiography Education, Transfer Track in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program is externally accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), requiring a curriculum that cannot meet the 60 credit limit established by N.J.S.A. 18A:62-58; and

WHEREAS, this program will provide students transfer opportunities to JRCERT Approved Radiologic Technology Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science

Degree in Radiography Education, Transfer Track in excess of 60 credits beginning September 1, 2019.

12. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN DIETETICS TRANSFER IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Science Degree in Dietetics Transfer in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program will provide students transfer opportunities to ACEND accredited Dietetics Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Science Degree in Dietetics Transfer in excess of 60 credits beginning September 1, 2019.

13. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS PERMISSION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN ENGINEERING SCIENCE IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Science Degree in Engineering Science in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program will provide students transfer opportunities to ABET accredited Engineering Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Science Degree in Engineering Science in excess of 60 credits beginning September 1, 2019.

14. RESOLUTION TO GRANT ACADEMIC AND STUDENT AFFAIRS
PERMISSION TO OFFER AN ASSOCIATE IN APPLIED SCIENCE DEGREE IN
SURVEYING ENGINEERING TECHNOLOGY IN EXCESS OF 60 CREDITS.

WHEREAS, Middlesex County College's Board of Trustees hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to Academic and Student Affairs to offer an Associate in Applied Science Degree in Surveying Engineering Technology in excess of 60 credits; and

WHEREAS, this program will be offered beginning September 1, 2019; and

WHEREAS, this program will provide students transfer opportunities to ABET accredited Engineering Programs that offer baccalaureate degrees who are reviewing their credits and accreditation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College hereby authorizes and directs the approval of the resolution for Academic and Student Affairs to offer an Associate in Applied Science Degree in Surveying Engineering Technology in excess of 60 credits beginning September 1, 2019.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Drost reported that the Facilities Committee met on April 11, 2019, and reviewed the Facilities-related resolutions that are included with today's Finance resolutions. Mr. Drost reported that resolution 3.d. received three bids and is recommended to be awarded to Hutchins HVAC Inc. for emergency HVAC repairs in the not-to-exceed amount of \$36,800. Two of the bids received did not contain the required training certificates and were deemed non-responsive. The Purchasing Department has received a package from one of these bidders that may result in a protest. If this does occur, an initial administrative hearing will take place at the College. Appeal of the decision by College staff on the protest then moves to the Facilities Committee and finally the full Board.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Taffet, for adoption of resolutions 1 through 5.d.:

1. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC*	18-02	ePlus	Computer Hardware	\$284.71
NJSC**	89851	Software House International	Hardware Maintenance	\$13,421.95
NJSC**	89967	Dell Marketing	Computer Hardware	\$2,360.43

* Hunterdon County Educational Services Commission

** New Jersey State Contract

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10142 for Phase 3A for construction observation for the College Center Ceiling Abatement and Replacement from a total of six responses received:

DLB Associates, Eatontown, NJ for the amount of \$7,800.00.

- b. Special Quote # 10565A for Phase II for remediation monitoring services for environmental consulting services for College Center from a total of two responses received:

Environmental Connection, Inc., Trenton NJ for the amount of \$29,800.00.

- c. Special Quote # 10576 for non-credit technical training programs from one response received:

Santronics, Inc., Newark, NJ for the not-to-exceed amount of \$113,000.00.

- d. Special Quote # 10577 for non-credit digital arts programming from a total of one response received:

Black Rocket Productions, Freehold NJ for the not-to-exceed amount of \$96,000.00.

- e. Special Quote # 10578 for non-credit science youth program from a total of one response received:

Super Science Programs for Kids, Hackettstown, NJ for the not-to-exceed amount of \$31,000.00.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Bid # 19-27 for audio visual supplies from a total of six responses received:

Howard Technology Solutions, Laurel, MS for the amount of \$38,918.00.
Troxell Communications Inc., Wayne, NJ for the amount of \$37,712.85.
B&H Foto & Electronics Corporation, New York, NY for the amount of \$17,667.98.

Adorama Inc., New York, NY for the amount of \$13,308.16.
Valiant National, Fairfield, NJ for the amount of \$3,199.22.

b. Bid # 19-29 for computer supplies from a total of two responses received:

Southern Computer Warehouse, Inc., Marietta, GA for the amount of \$7,461.53.
ePlus Technology, Inc., Newtown, PA for the amount of \$1,298.18.

c. Bid # 19-31 for the College Center Ceiling Abatement and replacement from five responses received:

Two Brothers Contracting Inc., Totowa, NJ for the amount of \$242,100.00.

d. Bid # 19-32 for HVAC emergency contract from a total of three responses received:

Hutchins HVAC Inc., Hazlet, NJ for the not-to-exceed amount of \$36,800.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

US Foods Inc., Perth Amboy, NJ for additional food supplies needed for daycare children for the period ending June 30, 2019.

Previous Contract Amount	\$27,500.00
Amendment # 1	<u>4,000.00</u>
New (Not-To- Exceed) Contract Amount	<u>\$31,500.00</u>

5. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized and to the following firms:

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- a. Suburban Consulting Engineers, Inc. for Phase III engineering services in conjunction with the Campus Site Improvement 2018 project in the amount of \$500.00.

Contract Amount	\$10,080.00
Previous Payments	9,580.00
Payment #6 (FINAL)	<u>500.00</u>
Balance	<u>\$ 0.00</u>

- b. Najarian Associates for Phase I engineering services in conjunction with the Campus Site Improvement 2019 project in the amount of \$1,628.00.

Contract Amount	\$31,167.00
Previous Payments	29,539.00
Payment #4 (FINAL)	<u>1,628.00</u>
Balance	<u>\$ 0.00</u>

- c. OCA Architects for Phase I architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$2,100.00.

Contract Amount	\$68,600.00
Previous Payments	64,400.00
Payment #8	<u>2,100.00</u>
Balance	<u>\$ 2,100.00</u>

- d. Environmental Connection for Phase I environmental consulting services in conjunction with the College Center Ceiling Replacement project in the amount of \$3,720.00.

Contract Amount	\$3,720.00
Payment #1 (FINAL)	<u>3,720.00</u>
Balance	<u>\$ 0.00</u>

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Oras for adoption of all resolutions in the categories of Hires, Change of Status and Separations.

Hires, Change of Status and Separations – This month, there were 8 recommended items total. A summary of the action items is listed below.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	2
	Confidential	1
	Support Staff	3

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3. Name: Isidora Grieco
Department: Business and Computer Science
Position: Department Assistant
Salary: \$39,147
Effective: 04/03/19

B. SEPARATIONS

CONFIDENTIAL

1. Name: Cheryl Penick
Department: Human Resources
Action: Retirement
Effective: 05/31/19

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. McCormick's report for April 2019 is attached. As April is Community College month, Dr. McCormick reported on how Middlesex County College serves our community and our students. Dr. McCormick shared an email Lisa Rodriguez-Gregory, Director and Acting Assistant Dean, Admissions and Recruitment, recently received from a former student. Lisa's encouragement resulted in the student's completing her Bachelor's degree and gaining employment.

NEW BUSINESS

Chairman Power reported the Freeholders have appointed Mr. Samuel Okparaeke to the Middlesex County College Board of Trustees.

Mr. Okparaeke has been assigned to the Human Resources Committee. Mr. Robert Oras will serve as the liaison to the Community Advisory Committee replacing Ms. Eileen Palumbo.

EXECUTIVE SESSION

At 9:05 a.m., Mr. Finkelstein moved, seconded by Mr. Taffet, to go into Executive Session to consider a contract for President Mark McCormick. Action may be taken after the Executive Session.

After discussion, the motion was approved.

OPEN SESSION

At 9:48 a.m., Mr. Finkelstein moved, seconded by Ms. Palumbo, to return to Open Session. After discussion, the motion approved.

Ms. Palumbo moved, seconded by Mrs. Power, to approve the contract between Dr. Mark McCormick and the Board of Trustees of Middlesex County College.

After discussion, the motion was unanimously approved.

The next Regular meeting of the Board will take place on Wednesday, May 15, 2019, at 5:30 p.m. in College Center, The Corral, located on the Edison campus of Middlesex County College. The meeting adjourned at 9:52 a.m.

MARK FINKELSTEIN
VICE CHAIR

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THIS PAGE WAS NOT USED