

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of January 12, 1965

A meeting of the Board of Trustees of the Middlesex County College was held at 7:30 P.M., January 12, 1965, at the Court House, New Brunswick. Members present were Mrs. Carman and Messers Blunt, Feakes, Hughes, Klegman, L'Hommedieu, Rowland and Venezia. Also present were Mr. Wilentz, counsel, and Dr. Laffin, consultant. Mr. L'Hommedieu presided.

The minutes of the December 29th meeting were approved as submitted.

The chairmen of the following committees reported on appropriate matters:

Executive and Staff Committee - Mr. Venezia and Dr. Laffin shared in presenting ideas concerning the selection of a president and a possible range of beginning salaries for that office.

Because Dr. Laffin had been asked to assist another county college board, Mr. Venezia moved, seconded by Mr. Blunt, that Dr. Laffin be released from his obligation to serve Middlesex County College exclusively. The motion was carried.

By-Laws Committee - Mr. Klegman submitted his committee's draft of proposed by-laws for study and suggestions by all trustees; action to be taken on them at a later date.

Finance and Budget Committee - Mr. Blunt reported that the Freeholders want to grant \$150,000 for the Trustees' use during the 1965 calendar year. This would include the \$56,550 already certified by the Board of School Estimate for the first six months and advance a part of the \$210,000 requested for the 1965-66 school year. Assurance was given that if the amount was insufficient, further financial aid would be given. The matter was referred to Counsel for advice on the legality of the procedure.

Program Committee - Mr. Rowland reported that he plans to meet with school superintendents, principals, and guidance counsellors of the county concerning the program of the college. He also plans to meet with certain Rutgers University officials concerning curricular matters.

Facilities, Planning and Development Committee - Mr. Hughes reported on the plans for his committee to interview six architects dur-

ing a six hour session on January 14th. His committee would make recommendations at the next meeting of the Trustees. There was also discussion of the employment at an early date of a secretary. Members were asked to submit names of possible candidates.

College Seal Contest - After discussion of Mrs. Carman's report, it was agreed that the contest to develop a college seal should be developed as a 1965-66 school year activity.

Communications - A letter from Freeholder Deiner regarding the possible purchase of a piece of land in front of the college gate was received and referred to Counsel to investigate zoning restrictions which would apply to the parcel in question.

A letter from Dr. Guy Ferrell of the State Department of Education pointed out that State Board of Education approval of the college site was legally necessary. For purposes of description, the matter was referred to Mr. Powell, County Planning Director.

A thorough discussion was held concerning the time-table of the Trustee's efforts to open the college. It was proposed that if new facilities could not be made available by September, 1966, it might be feasible to open the college for a limited number of students by using temporary classrooms.

It was agreed that the next meeting of the Board of Trustees would be held at 8:00 P.M., January 26, 1965.

There being no further business the meeting was adjourned at 10:30 P. M.

Secretary

M I N U T E S
BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

January 26, 1965

A meeting of the Board of Trustees of the Middlesex County College was held at 8:00 p.m., January 26, 1965, at the County Courthouse, New Brunswick. Members present were Messers Blunt, Feakes, Hughes, Klegman, L'Hommedieu, Rowland, and Venezia. Also present were Mr. Wilentz, Counsel; his associate, Mr. Hoffman; Freeholder Deiner; Mr. Reiser from the County Engineering Department; Mr. Leury, Public Relations Consultant; and Mr. Winter, representing the firm of Vogebach & Baumann.

The minutes of the January 12th meeting were approved as submitted.

Mr. Winter reported on the plans developed to bring in a new 13,000 volt electrical service to the college site sufficient to meet the college's needs, as well as other county needs on adjacent property, for the next twenty years.

Mr. Hughes moved, seconded by Mr. Blunt, that specifications on this electrical work be prepared by Vogelbach & Baumann subject to the approval of the Boards' Counsel and the County Engineer's Office, and that bids on the work be solicited by advertisement to be received at the County Purchasing Office by March 9, 1965. The motion was carried.

Committee Reports:

The Executive Staff Committee reported that of fifteen persons addressed as possible candidates for the presidency, five had expressed an interest in the position. Interviewing by the committee would probably be started within two weeks. There was also discussion of securing candidates for a secretary.

The By-Laws Committee requested reactions to the craft of the proposed by-laws previously submitted to each trustee. The matter was tabled until further data is available.

The Finance and Budget Committee reported receipt of an outline of proposed comprehensive insurance coverage for the County College. Further exploration is planned. It was also reported that the committee had met informally with the Freeholder members of the Board of School Estimate and had been advised of the Freeholder's desire to provide the Trustees with \$150,000 during the current calendar year. This would include the \$56,500 already certified by the Board of School Estimate. The legal aspects of this need clarification, it was pointed out.

Mr. Rowland, chairman of the Educational Program Committee, reported that he had met with the school superintendents of the county on the subject of the college's program and its tentative timetable. He said he was also meeting soon with the guidance personnel and principals of the county's high schools.

The report of the Planning and Development Committee described the process of interviewing architects. It recommended the selection of the firm of Eckert and Gatarz. As a result of the committee's recommendation, Mr. Hughes moved, seconded by Mr. Venezia, that the Planning and Development Committee together with Mr. Wilentz, the Board's counsel, be authorized to meet with Eckert and Gatarz to draw up a mutually satisfactory contract for architectural services, and that the proposed contract be submitted to the full Board of Trustees for its approval. The motion was carried unanimously.

Mr. Wilentz, Counsel, reported that the title of the college site was protected by a 1918 federal statute, and he recommended that no elaborate search be conducted. He stated that the process of arranging for transfer of the title should take two to four weeks, assuming that the General Services Administration approves of the County keeping title to the sewage plant as desired by the Trustees.

Freeholder Deiner reported that the sewage plant is in poor condition and therefore he proposed that it might be cheaper in the long run to seek connection with the Edison Township trunk sewer.

There was a discussion of the possible need of Edison zoning law changes due to the present classification as "light industrial". The matter was referred to Counsel for further study.

Mr. Wilentz reported on his investigation of three small tracts of land in front of the college gate. The total tract of 2.02 acres had been appraised at \$38,500. It is zoned as "lowest residential". Counsel was instructed to check the status of an existing street running along one edge of the parcel in question.

It was agreed that the next three meetings would be held at 7:30 p.m. on February 9, February 23, and March 9.

The meeting was then adjourned.

Secretary