BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of July 20, 1971 Meeting

A regular meeting of the Board of Trustees of the Middlesex County College was held at 7:45 p.m., July 20, 1971, in the Board Room on the college campus. Members present were Mrs. Carman, and Messrs. Brady, Feakes, Klegman, L'Hommedieu, Marchitto and Venezia. Messrs. Blunt and Rowland were absent. Also present were President Chambers, Mr. Hoffman, Mrs. Lake and other visitors.

With respect to the Minutes of the regular meeting of June 15, 1971, the appointment to the non-academic staff of Messrs. Larry T. England and Manfred Meiners, Police Officers in the Security Department, effective June 14, 1971, at \$557.08 each per month, was omitted.

It was requested that the words "by the GSA Regional Appraisor" be added to the last sentence of the explanatory note on page 111 of the June 15, 1971 Minutes.

Mr. Feakes moved the adoption of the Minutes of the regular meeting of June 15, 1971, as amended. Mrs. Carman seconded the motion. The motion was unanimously carried.

With respect to the Minutes of the special meeting of June 22, 1971, the wording of the second paragraph, page 129, should be as follows:

"The Chairman of the Board of Trustees called the special meeting as recorded in the Minutes of the regular meeting of June 15, 1971, to consider the matter of administrative compensation and any other regular business which may come up for discussion."

Mr. Marchitto moved, seconded by Mr. Feakes, that the Minutes of the special meeting of June 22, 1971, be approved as amended. The motion was unanimously carried.

FACILITIES AND EQUIPMENT COMMITTEE

The report of the College Engineer for June, 1971, was noted.

Mr. Marchitto moved, seconded by Mrs. Carman, that the following construction progress payments, having been approved by the Architect and the College Engineer, be approved for payment:

Rule Construction Company, Inc.
College Center
General Construction
Payment #9

James H. DeLaplaine, Inc.
College Center
Electrical Work
Payment #5

\$9,900.00

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Venezia, that pursuant to the recommendation of the Architect and the College Engineer, Contract #2 (structural steel) on the Health Technologies Center between the Board of Trustees and Morris Wheeler & Company, Inc., be accepted as satisfying the requirements of the drawings, specifications, and other contract documents; that final payment on said contract in the amount of \$11,424.60 be authorized, subject to the receipt of authorization for said payment from the surety company on the contract; that any right the Board may have to liquidated damages as a result of late completion of the contract be waived (in view of the fact an investigation was made and there were no liquidated damages) and that the one-year guarantee period on the contract shall begin on the date of final payment. (Subject to approval of College Counsel) After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Venezia, that contracts for Ceramics Supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among four bids received on July 7, 1971:

Jack D. Wolfe Company, Inc. Brooklyn, New York

\$204.15

Standard Clay Mines New York, New York

711.10

TOTAL

\$915.25

(Clay (special mix) cones, tumblers, pans, fire clay flour and various ceramics supplies.)

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Venezia, that a contract for printing of the 1971-72 Student Handbook be awarded to Systemized Graphics of Caldwell, New Jersey, at its low bid price of \$3,881.00 for 7,500 copies; said bid being the lowest among five bids received on July 14, 1971. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Klegman, that contracts for furnishing Outdoor Lighting Equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among five bids received on July 12, 1971:

Samson Electrical Supply Company Perth Amboy, New Jersey

270.30

White Plains Electrical Supply Company, Inc.

Elmsford, New York

5,483.40

TOTAL

\$5.753.70

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Klegman, that a contract be awarded to Buck Engineering Company, Inc. of Livingston, New Jersey, for Electrical Technology Equipment (VEA Grant) at its bid price of \$17,805.00; said bid being the only one received on July 7, 1971.

Note: Buck Engineering Company, Inc., holds the copyright and is the sole manufacturer and distributor of this equipment. Letter and memo filed in Purchasing Department bid folder.

After discussion, the motion was unanimously carried.

(This equipment consists of Mobile Console, Generator Module, Induction Motor Module, Capacitor Start Motor Module, Capacitor Run Machine, Universal Machine, A. C. Meter Module, Single Phase Wattmeter Module, Power Supply Module, Electrodynamometer Module. It is to be used in a course entitled "Investigations in Electric Power Technology!')

Mr. Marchitto moved, seconded by Mr. Klegman, that contracts for furnishing Office Supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among twenty-one (21) bids received on April 30, 1971:

A. R. Meeker Company Springfield, New Jersey	\$ 774.39
Leedall Products Manufacturing Con	npany
Milltown, New Jersey	300.00
Allen Envelope Company, Inc.	
Roselle, New Jersey	60.20
Kimber Business Machines Company	
North Brunswick, New Jersey	365.45

IBM Corporation Cranford, New Jersey	3 1,100.23
Ever Ready Label Corporation Belleville, New Jersey	794.28
Robert Brothers, Inc. Pennsauken, New Jersey	3, 374. 20
Viking Products Company Delanco, New Jersey	119.53
Harry Strauss & Sons, Inc. New Brunswick, New Jersey	2, 372. 80
Columbia Ribbon & Carbon Manufacturing Co. New York, New York	708,65
R. A. Jones & Company Roselle, New Jersey	1,048.00
Repeat-O-Type Wayne, New Jersey	124.81
J. L. Hammett Company Union, New Jersey	544.49
Union Stationery Corporation Woodside, New York	2,264.88
Standard Paper Company North Plainfield, New Jersey	8,752.45
TOTAL	\$22,704.36

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Feakes, that the President be authorized to submit to the State Board of Higher Education a "Concept Letter", pursuant to the Facilities Standards and Planning Manual for New Jersey County Colleges, for the proposed new Learning Resources Center; together with the request that 50% of the balance of the cost of said building after the Federal grant has been deducted be paid by the State pursuant to the provisions of the New Jersey County College Bond Law (Senate #1000). After discussion, the motion was unanimously carried.

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Mr. Marchitto moved, seconded by Mrs. Carman, that contracts for furnishing Furniture, Office and Classrooms, be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among fifteen bids received on July 7, 1971:

Heywood Wakefield Compar	ny	
Fair Lawn, New Jersey		\$1,680.00
The W. B. Wood Company	3.6	
Orange, New Jersey	* **	3,245.30
Max Blau Contract Furnitu	re	
Max Blau & Sons, Inc.	AND THE RESERVE OF THE PARTY OF	
Newark, New Jersey		288.00
Business Furniture, Inc.	A STATE OF SHAPE A STATE OF SHAPE OF	
Elizabeth, New Jersey		1,200.00
	TOTAL	\$6,413.30

(Desks, Swivel Chairs, Side Chairs, Credenzas, Bookcases, and Tablet arm desks. -- Standard sets to match furniture now in use.)

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mrs. Carman, that contracts for furnishing Physics Supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among ten bids received on July 7, 1971:

Lab-Volt Educational Systems	
Buck Engineering Company, Inc.	· Decree of the second
Sea Bright, New Jersey	\$ 37.90
Central Scientific Company, Division of	Goran Bud and
Cenco Instruments Corporation	
Mountainside, New Jersey	236.33
Macalaster Scientific Company	
Division of Raytheon Company	
Nashua, New Hampshire	103.50
Klinger Scientific Apparatus Corporation	
Jamaica, New York	26.50
Sargent-Welch Scientific Company	
Springfield, New Jersey	457.12
219	

Stansi Scientific Division		to the last
Fisher Scientific Company	in a fallway	* 4
Chicago, Illinois		\$ 148.59
LaPine Scientific Scientific Company	amaid beauty Middle	
Norwood, New Jersey		129.21
Franel Corporation		
South River, New Jersey	*	56.20
TOT	ΓAL	\$1,195.35

(Apparatus: Time and Charge, Energy Transfer, Centrifugal Force, Refraction of Particles; Sodium Arc Bulb, Tubes, Clamps, Snips, Transistors, Capacitors, Manuals, and various Physics supplies.)

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Klegman, that contracts for furnishing Athletic Supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among thirteen bids received on July 12, 1971:

Plastiworld, Inc.	
Dillon-Beck Manufacturing Company	\$ 180.00
CON-LUX Paint Products, Inc.	A
Edison, New Jersey	41.25
School Health Supply Company	
Addison, Illinois	88.50
Efinger Sporting Goods Company, Inc.	es produce de la come.
Bound Brook, New Jersey	1,074.27
Champion Products, Inc.	4.4
Perry, New York	2,428.49
Solomon's Inc.	
Elizabeth, New Jersey	657.63
Gervin's Inc., Sport Shop	
Fords, New Jersey	1,494.22

Robin Hood Archery Company
Montclair, New Jersey

\$ 318.30

H. A. Greene Company Newark, New Jersey

2,470.37

TOTAL

\$8,753.03

(Various athletic shirts, jackets, shorts, vests, tights, coaches' jackets, tennis rackets, golf clubs, gloves, baseball bats, nets, line paint, megaphones.)

After discussion, the motion was unanimously carried.

The question was asked and answered affirmatively that all purchases approved on July 20, 1971, were within the funds allocated in the budget.

With respect to Williams Road, Dean Walsh reported the college has the right of entry, permitting use by the college. Mr. Kleban has just about finished specifications combining work on the road with other small paving jobs to go out next week. There was to be a fence erected by the college to divide the road from GSA property; the College has prevailed upon the County and State Engineers to build the fence. MCC will have to pay for drilling through the concrete roadway and approx. 50 more ft. The saving to the college will be almost \$10,000. Williams Road will be ready by the college opening in September.

Mr. Marchitto moved, seconded by Mr. Feakes, adoption of the following resolution with respect to the parking lot expansion program: (See also Minutes of May 18, 1971, page 102.)

"WHEREAS, the Board of Trustees of the Middlesex County College has made application to the New Jersey Educational Facilities Authority pursuant to R.S. 18A:72A-26, et seq. in order for such Authority to finance the construction of two (2) parking lots on the College campus; and

"WHEREAS, the Board deems it imperative that construction of said parking facilities begin as soon as possible in order to meet the needs of the College for the upcoming school year; and

"WHEREAS, the conclusion of the anticipated loan from the Authority will not be completed in the near future and the Board wishes to begin construction by advancing said sums of money to the Authority prior to the actual closing of the loan;

"NOW, THEREFORE, BE IT RESOLVED on this 20th day of July, 1971, by the Board of Trustees of the Middlesex County College

that upon receipt from the New Jersey Educational Facilities
Authority of a loan commitment to the Board of Trustees of
the College satisfactory to College Counsel, the Board authorizes
the Dean of Business Administration to advance whatever sums
are necessary in order to allow immediate construction of the
parking areas."

After discussion, the motion was unanimously carried.

The Trustees expressed concern about a report that the golf course would be changed to a golf driving range and the matter was assigned to the Facilities and Equipment Committee.

EMPLOYEE RELATIONS COMMITTEE

Mr. Venezia reported that through the fine efforts of a mediator supplied by PERC, and the negotiating committees of the Faculty Union and College, an agreement on a new contract has been reached. Basically, the agreement provides some changes in the language of the contract; the main item is an 8.44% salary increase. As soon as the Union has reviewed the document, a contract will be brought before the Board for approval-hopefully, by the next meeting.

Mr. L'Hommedieu said that a great debt was owed to Dean Walsh and other administrative staff for the many hours of difficult and challenging work. Mr. L'Hommedieu also commended Mr. Venezia for devoting so much of his time, from his busy law practice, to this matter.

PERSONNEL COMMITTEE

Mrs. Carman moved, seconded by Mr. Marchitto, that the following resignations be accepted as of the dates shown below:

Mrs. Beverly O'Connor, Clerk-Typist II in the Division of Student Personnel, effective June 30, 1971;

Mrs. Diane Wiskowski, Clerk-Typist III in the Division of Continuing Education, effective June 30, 1971;

Miss Sandra Marsh, Clerk-Typist I in the Department of Office Services, effective July 9, 1971;

Mrs. Anne B. Ritchey, Technical Assistant I in the Office of Publications and Public Information, effective August 6, 1971;

Miss Doris A. Geyer, Assistant Professor in the Department of Nurse Education, effective June 30, 1971; Mrs. Arlene Farinich, Clerk-Typist II in the Department of Office Services, effective August 31, 1971.

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Venezia, that the appointments of the following persons to the College faculty for the period from September 1, 1971 to June 30, 1972, be authorized, at the salaries shown in each instance:

Mr. Joseph R. Muller, Assistant Professor, Computer Science Department, \$12,900.00;

Mr. Daniel L. Lyons, Instructor, Social Science Department, \$9,500.;

Mr. Santi V. Buscemi, Instructor, English Department, \$9,100.;

Miss Sharon D'Antonio, Assistant Instructor, Nurse Education Department, \$8,500.;

Mr. Edwin B. Drake, Assistant Professor and Chairman, Fine Arts Department, \$11,400. plus \$600. stipend as Chairman;

Mr. Tracy Gerow, Instructor, Biology Department, \$8,755.;

Mr. Michael L. Greenhouse, Instructor, Social Science Department, \$8,755.;

Mr. Jeffrey Hochbaum, Instructor, Biology Department, \$8,755.;

Mr. James A. Kahora, Instructor, Health, Physical Education and Recreation Department, \$9,500.;

Mrs. Veronica M. McGreevey, Assistant Instructor, Nurse Education Department, \$9,000.;

Mrs. Doris Morgan, Instructor, Biology Department, \$9,600.;

Mr. Ralph Manoque, Instructor, English Department, \$9,700.;

Mrs. Catherine Reilly, Instructor, Dental Hygiene Department, \$9,700.;

Mr. Frederick C. Schott, Instructor, Pre-Tech Department, \$9,700.;

Miss Berit Seeman, Assistant Instructor, Nurse Education Department, \$8,300.;

Mr. Albert M. Snopek, Instructor, Radiologic Technology, \$11,300.;

Mrs. Jackie Vivelo, Instructor, English Department, \$8,755.;

Mrs. Marita Walsh, Assistant Instructor, Marketing Department, \$8,000.00.

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the following adjunct appointments to the faculty for the Fall 1971 Semester be authorized:

Mr. Edward W. Price, Fine Arts Department, six contact hours, total compensation \$1,320.;

Mr. Meyer Quallenberg, Marketing Department, five contact hours, total compensation \$1,000.;

Mrs. Judith M. Lamm, Fine Arts Department, six contact hours, total compensation \$1,200.;

Mr. Vincent J. Ianuale, Social Science Department, nine contact hours, total compensation \$1,890.;

Mrs. Janet Daniels, Biology Department, five contact hours, total compensation \$1,100.;

Mrs. Sue Pai Yang, Hotel-Restaurant Management Department, six contact hours, total compensation \$1,200.00.

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Klegman, that Miss Mary Ann Miller be appointed as an evening Librarian with the rank of Instructor for the period September 1, 1971 to June 30, 1972, at a twelve-month salary of \$9,775. pro-rated. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Feakes, that the following non-academic appointments be authorized:

Mrs. Anne M. DeMaio, Clerk-Typist II in the Registrar's Office, at a salary of \$342. per month, effective July 1, 1971;

Mr. Matthew J. Danza, daytime Police Dispatcher in the Police Department, at a salary of \$458. per month, effective July 1, 1971;

Miss Ruth Anne O'Connor, Clerk-Typist II in the Registrar's Office at a salary of \$326. per month, effective July 1, 1971;

Mr. Douglas G. Schmidt, Laboratory Coordinator II in the Electrical Technology Department, at a salary of \$627. per month, effective July 1, 1971;

Mrs. Agnes M. Dugan, College Nurse, at an annual salary of \$9,100., effective July 1, 1971;

Mrs. Carol Galski, Clerk-Typist II in Counseling Services, parttime (16 hours weekly) at \$2.50 per hour, effective July 1, 1971;

Mrs. Arlene M. Kehl, Clerk II in the office of the Dean of Students, at a salary of \$342. per month, effective July 12, 1971;

Mrs. Doris Siekmann, Clerk-Typist II in Counseling Services, at a salary of \$359. per month, effective June 18, 1971.

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the employment of Mr. John Kaznowski, Mechanic II in the Maintenance Department, for July 1 and 2, 1971, at \$3.50 per hour be approved. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that Miss Joyce Scroggs be appointed as a part-time Librarian for the period July 6 through August 25, 1971, at \$6.50 per hour. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the position of Administrative Sergeant in the Police Department be authorized, pursuant to the budget and to a job description approved by the President; and that Sergeant Thomas J. Costello, who is currently employed in the department, be appointed to said position at no change in his present salary, effective August 1, 1971. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the following persons be authorized to act as substitutes for the College Nurse, in the event of the illness or absence of the College Nurse at \$3.50 per hour:

Mrs. Eleanor M. Bailey

Mrs. Donna E. Dunlap

Mrs. Margaret Atchley

Mrs. Anna M. Long

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Venezia, that the classification and salary of Mr. John W. Kulesa, currently a dispatcher in the Police Department at \$6,372. per year, be changed to Police Officer (Grade 15, Step 1) at \$7,344. per year, effective July 1, 1971. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the appointment of the following persons as Evening Counselors for the Summer Sessions of 1971 at the stipends indicated, be authorized:

Mr. William H. Lindemann	\$510.
Mr. Kenneth B. Maugle	510.
Mr. Kevin M. Dohrenwend	.510.
Mrs. Carol Taha	510.

After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Venezia, that Mrs. Dixie Goswami be appointed to work for the period July 29 to August 25, 1971, on the preparations of materials for the Experimental English course to be given in the Fall Semester, at a stipend of \$765.00. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that Mr. Robert Pajauis be appointed Laboratory Coordinator II in the Department of Computer Science, effective July 20, 1971, at a salary of \$627. per month. After discussion, the motion was unanimously carried.

Mrs. Carman moved, seconded by Mr. Marchitto, that the persons named on the attached list entitled "1971 Summer Semester Payroll" (three pages beginning with Ernest Albrecht and ending with Robert Zifchak, at a total of \$148,225.50) be appointed to the adjunct faculty for the Summer 1971 Sessions at the salaries listed in each case. After discussion, the motion was unanimously carried.

EDUCATION COMMITTEE

Dr. Brady reviewed the report to the Education Committee from Dean Callahan (copy attached to the Minutes.)

Dean Foose reviewed the Admissions Report. (Copy filed with Papers Supporting the Minutes.)

Dr. Chambers reviewed a preliminary report on Transfer and Placement, Class of 1971. (Copy filed with Papers Supporting the Minutes.)

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STUDENT AND ALUMNI AFFAIRS COMMITTEE

In accordance with the By-Laws, Mr. Klegman read for the second time the amendment to include the following functional statement for the Committee on Student and Alumni Affairs:

'The Committee on Student and Alumni Affairs shall;

- 1) Provide for Board dialogue with the Student Senate and Alumni Association, through their respective representatives on the Committee;
- 2) Provide liaison between the Board, and Presidents of the Student Senate and Alumni Association on Student and Alumni affair matters appropriate for Board study or consideration;
- 3) Receive from the Chairman or other Member of the Board of Trustees, the College President, or other person, Student or Alumni affair matters of direct concern to the Board;
- 4) Recommend or present to the Board, matters which the Committee deems appropriate for consideration by the Board of Trustees."

Mr. Klegman moved, seconded by Mr. Feakes, that the By-Laws be amended to include the above functional statement for the Committee on Student and Alumni Affairs. After discussion, the motion was unanimously carried.

COMMUNITY AFFAIRS COMMITTEE

Dr. Brady reviewed the report of activities that have occurred during the past month. (Copy filed with Papers Supporting the Minutes.)

Dr. Brady noted that Mrs. Carman, Chairman of the Third Annual Scholarship Ball, has announced that the Ball will be held in the Library on the evening of Saturday, October 2. Sponsors are presently being obtained for use in the engraved announcement which will be mailed to the community inviting them to attend this \$100. per couple black-tie formal dinner dance.

Dr. Brady directed attention to two printed brochures on the Pre-Technical and Teacher Aide Programs.

Report of contributions to the Middlesex County College Foundation, Inc. since the June Board of Trustees meeting is \$1,604.50.

FINANCE COMMITTEE

Mr. Feakes reviewed the Cash Summary Report for the Month Ended June 30, 1971; Statement of Current Operating Income for the Twelve Month Period Ended June 30, 1971; and Summary of Financial Report for the Twelve Month Period Ended June 30, 1971--preliminary report at end of fiscal year, subject to report of the auditor. (Copies filed with Papers Supporting the Minutes.)

PRESIDENT'S REPORT

President Chambers reported the Dean of Students is preparing a document on "Student Rights and Responsibilities", and will provide copies to the Trustees. Comments and suggestions would be appreciated.

Mr. Klegman suggested the Student and Alumni Affairs Committee review the document. It would be helpful if Trustee endorsement of the document could be made before September opening of the college.

President Chambers commented on the "Waldis Report" which came out of the Department of Higher Education. The report has been sent to Trustees and makes comparisons of MCC's operation with other colleges in the State.

COUNSEL'S REPORT

Mr. Hoffman reported that during the past month the Supreme Court issued a decision that non-professional, non-instructional employees of county colleges are not subject to civil service. The decision also states that a county college is an independent entity from the county. The power of Boards of Trustees to appoint, set salaries and working conditions is quite specific.

Mr. Hoffman reported another decision handed down was that S1000 was constitutional. It clearly states there is no obligation on the State to make payments. Clearly, the County is responsible for the full amount of debt of projects funded under S1000 with refund of matching funds by the State subject to annual legislative appropriation.

The next regular meeting of the Board of Trustees will be held on August 17, 1971, at 7:45 p.m., in the Board Room, Center I, on the college campus.

There being no further business, the meeting was adjourned at 10:17 p.m.

ALICE LAKE

Secretary Pro Tem

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MIDDLESEX COUNTY COLLEGE Edison, N.J.

Date July 1, 1971

EVENING DIVISION PAYROLL CERTIFICATION FORM

1.	Payroll	period ending	July 28	and Augu	ust 25,	1971		-
2.	Name of	employee	see atta	ched lis	st·			
3.	Gross am	ount due this	payroll pe	riod S	148, 22	5.50		
4.	Remarks:	Please prep	are checks	for del:	ivery J	uly 27,	1971	and
		August 23,	1971.			4		

Some Stundelman Director

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1971 SUMMER SEMESTER PAYROLL

Course No.	Name	July 28	August 25	Total ~
Course No.	<u>rane</u>	Sury 20	nagase 25	<u>rocur</u> ,
167-925 234-811	Albrecht, Ernest	\$ 382.50	\$1147.50	\$1530.00
107-920	August, Irving	382.50	382.50	765.00
006-920	Authors, James	510.00	510.00	1020.00
539-800	Basara, Stephanie		2040.00	2040.00
707-920	Beacken, Abraham	322.50	322.50	645.00
432-925	Beyer, David	510.00	510.00	1020.00
601-710	Blumenthal, Jay	630.00		630.00
478-920	Boghdan, George	322.50	322.50	645.00
099-920 005-925	Bourque, David	892.50	892.50	1785.00
906-920 906-850	Brady, Wayne	382.50	1147.50	1530.00
881-900	Bressaw, H. William	300.00	300.00	600.00
923-925	Camiscioli, Raymond	307.50	307.50	615.00
836-920 831-925	Cardone, Joseph	860.00	860.00	1720.00
830-920	Chamberlain, Robert	510.00		510.00
882-700	Chapin, David	590.00	590.00	1180.00
380-925	Chill, Leonard	322.50	322.50	645.00
379-710	Christie, Karen	765.00		765.00
050-730	Colburn, Robert	1275.00		1275.00
933-720 934-820	Dalton, Robert	1020.00	1020.00	2040.00
621-760	DeBuvitz, William	1020.00		1020.00
455-920	DeCarli, Yumiko	510.00	510.00	1020.00
248-810	DiDominico, Charles		765.00	765.00
401-911	Dineen, John	255.00	255.00	510.00
247-920 233-925	DiPasquale, Emanuel	765.00	765.00	1530.00
234-810 250-850	Douglas, Harold		1530.00	1530.00
779-935	Doyle, Dorothea	637.50	637.50	1275.00
450-925	Edelson, Jay	382.50	382.50	765.00
380-810	Elliott, Robert		645.00	645.00
380-920	Elovitz, Paul	322.50	322.50	645.00
685-925	Ehrlich, Charles	307.50	307.50	615.00
249-925 250-920	Ettinger, Virve	765.00	765.00	1530.00
885-700	Farber, Rosemary	120.00	120.00	240.00
GOAL-Math	Farrah, Aloysius	956.25	956 .2 5	1912.50
681-921	Fedorchak, Peter	322.50	322.50	645.00
027-920 006-925	Feehan, Thomas	1020.00	1020.00	2040.00
553-800	Fielo, Sandra		2040.00	2040.00
Special Assistant	Fishco, Robert	1020.00	1020.00	2040.00
108-925	Foley, Robert J.	382.50	382.50	765.00
079-760	Furbee, Roger	1020.00		1020.00
441-920	Gallagher, Brendan	510.00	510.00	1020.00
261-920 270-925	Gallagher, James	765.00	765.00	1530.00
133-930	Gladstone, Harold	765.00	765.00	1530.00
GOAL-Writing 681-85		956.25	1721.25	2677.50
928-850	Jensen, Vern A.		615.00	615.00

Course No.	Name	July 28	August 25	Total
379-920	Gottlieb, Sheldon	\$ 322.50	\$ 322.50	\$ 645.00
GOAL-Reading	Gutowski, John	956.25	956.25	1912.50
681-711	Haimowitz, Clement	765.00		765.00
079-921	Halpern, Sylvia	430.00	430.00	860.00
095-926	Harris, H. Trowbridge	382.50	382.50	765.00
Director-Teen Workshop	Hasenberg, Estelle	450.00	450.00	900.00
884-700	Heard, James	550.00	550.00	1100.00
093-920 095-925	Helman, Sanford	765.00	765.00	1530.00
939-760 940-860	Hepburn, Eric	1020.00	1020.00	2040.00
666-925	Hertrich, Fred	382.50	382.50	765.00
371-911 371-913	Honey, Patrick	510.00	510.00	1020.00
093-925	Kalugin, Lloyd	382.50	382.50	765.00
449-925	Kamis, Jack	382.50	382.50	765.00
707-711 708-811	Kelton, Saul	765.00	765.00	1530.00
538-700	Kocinski, Rose	2040.00		2040.00
· 050-935	Koy, William	525.00	525.00	1050.00
433-920	Kubeck, Joseph	382.50	382.50	765.00
Program Development	Kulp, Eric	1020.00	1020.00	2040.00
045-710	Levinston, Marion	765.00	Indiana and	765.00
719-750	Levine, Yetta	615.00		615.00
093-750	Lorenz, Theodore	765.00		765.00
872-920	Lovero, Michael	410.00	410.00	820.00
005-720	Lukas, Chester C.	1020.00		1020.00
432-720 433-750	Maher, Carolyn J.	1785.00	5 [#] / ₂ 12	1785.00
313-720	Margolin, Edith	1020.00		1020.00
. 051-730 052-830	Mayner, Doris	1275.00	765.00	2040.00
598-840	McAvaddy, James		510.00	510.00
107-710	McCurdy, John	765.00		765.00
707-999	Meisner, William J.	315.00	315.00	630.00
729-925	Miller, Freeman	322.50	322.50	645.00
631-730 632-830	Montana, Frederick P.		1275.00	2550.00
428-720 431-760	Montgomery, Emily	2040.00		2040.00
233-710	Morgan, Rose Ann	765.00		765.00
707-925 720-920	Morris, Glenn	765.00	765.00	1530.00
681-710	Moskowitz, Jack	765.00		765.00
135-880	Murray, John	•	1785.00	1785.00
247-710 249-750	Myers, Reney	1530.00	6	1530.00
707-926 905-750 905-920	Nagy, Karoly	1530.00	765.00	2295.00
888-700	Oppenheimer, Joel	150.00	150.00	300.00
069-935	Oxman, Charles	382.50	382.50	765.00
393-750 394-850	Pasternack, Elliot	765.00	765.00	1530.00

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ALL STATES			

Course N	<u>o</u> .	Name	July 28	August 25	Total
707-710	708-810	Pearlman, Martin	765.00	\$ 765.00	\$1530.00
005-920	095-850	Pepper, Michael	510.00	1275.00	1785.00
176-920	175-925	Peterson, Arthur	765.00	765.00	1530.00
717-710	717-920 719-925	Poppel, Norman	1530.00	765.00	2295.00
Coordina		Regan, Thomas J.	1020.00	1020.00	2040.00
233-711		Rehbein, Edith S.	765.00		765.00
886-700		Rosenberg, Stanley	500.00	500.00	1000.00
161-925		Rubino, Frank J.	510.00	510.00	1020.00
431-820	434-850	Ruemmler, Ronald E.	1 7 1	1785.00	1785.00
121-935		Russikoff, Leonard J.	765.00	765.00	1530.00
591-740	598-940	Sacchi, John	1020.00		1020.00
905-751	905-925	Sacks, Arthur C.	1147.50	382.50	1530.00
379-925		Saliceti, Arthur J.	382.50	382.50	765.00
371-914		Schlegel, Joseph A.	255.00	255.00	510.00
067-790		Seklecki, Roger	1260.00		1260.00
233-920	234-999	Shepard, Bart	645.00	645.00	1290.00
133-790		Sherman, Alan	1530.00		1530.00
163-913	951-925	Sherman, Norman	637.50	637.50	1275.00
681-920	685-925	Sikoryak, Joseph	765.00	765.00	1530.00
068-890		Sleeper, James		1530.00	1530.00
121-890		Smith, Robert		1530.00	1530.00
883-700		Smyth, David	414.00	414.00	828.00
314-820		Sonnenberg, Hudson		820.00	820.00
883-700		Soslowsky, Martin	240.00	240.00	480.00
816-920		Snopek, Albert		400.00	400.00
060-935	079-920	Spencer, Leo	892.50	892.50	1785.00
233-921	685-750	Stanislawczyk, Adam	967.50	322.50	1290.00
031-912	037-920	Straley, Richard	512.50	512.50	1025.00
052-830	067-930	_Taher, Mahmud	765.00	1275.00	2040.00
234-920	234-925	Taub, Theodore	645.00	645.00	1290.00
427-920	456-925	Taylor, Clarence	892.50	892.50	1785.00
006-820		Tornatore, Charles		1020.00	1020.00
601-925		Trimarco, Richard	322.50	322.50	645.00
431-925	442-920	Urbanski, Robert	892.50	892.50	1785.00
428-920		Waintraub, Jack	510.00	510.00	1020.00
431-920	434-925	Winterbauer, Edward J	. 892.50	892.50	1785.00
234-926		Wood, Susan B.	322.50	322.50	645.00
708-925		Yokavonus, Robert	322.50	322.50	645.00
591-940		Zifchak, Robert	510.00		510.00

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MEMORANDUM

TO: EDUCATION COMMITTEE

DATE: July 12, 1971

Mr. Maurice W. Rowland, Chairman

Dr. Edward A. Brady Mr. Joseph Klegman Mr. Fred Grossman

FROM:

Dean John Callahan Callada

SUBJECT: July Report to Education Committee

- 1. The summer recess is affording several faculty members the opportunity to pursue programs of professional advancement. National Science Foundation study-grants were received by Professors Boyle (Purdue) and McCabe (University of Iowa) of the Business Division and Professors Krauth (University of Wyoming) and Lamela (San Diego State College) of the Science Division. Professor Pearse, Liberal Arts Division, was awarded a special grant to further her studies in Gerontology at the University of California, Berkeley. Professors Andes, Felden, Henry, Muth, and Peterson, Health Technologies Division, received grants for participation in a workshop entitled "Curriculum, Associate Degree Nursing Programs" at New York University. Professors Macchia, Murray, Russikoff, and Smith of the Chemistry Department will attend an institute in "Modern Methods of Analysis" at Rutgers University.
- 2. Last year, Professor Goswami of the English Department introduced a systems approach (Westinghouse Learning Corporation) to English composition in support of the special remediation program for GOAL students. Since the experiment proved quite successful, it was recently decided that the basic components of this innovative teaching method would be taped and submitted as M.C.C.'s first contribution to the GT-70 "What's New" library. GT-70 (Group Ten for the Seventies) is a consortium of junior colleges of which M.C.C. is an associate member. One of the major purposes of the GT-70 "What's New" library is to acquaint faculty of member colleges with the innovative teaching strategies and programs in operation at other colleges.
- 3. The Division of Continuing Education has listed the following community service and related projects:
 - A. A preliminary tally indicates there are more than 2300 students enrolled in the summer session.
 - B. The Fall 1971 brochure has been completed. Mailing will begin at the end of July.
 - C. In association with the Middlesex County Regional Arts Council, the Division of Continuing Education is sponsoring a six-weeks' community service summer workshop for approximately 50 high

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school students entitled "The Teen Workshop in the Fine and Performing Arts."

- D. Forty inmates of Rahway State Prison are currently enrolled in two courses, English II and Psychology I, for college credit. This service of the Division of Continuing Education was made available through a \$3,000 grant from the Governor's office to defray tuition costs for the inmates.
- E. An extensive advertising campaign (new brochures, spot radio announcements, newspaper ads) has been conducted to promote the "Teacher Aide" and "Job Horizons" programs. To date, 21 applicants have been admitted into the "Teacher Aide" program, with an additional 6 more applications a strong possibility.

JNC/eb