

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of September 29, 1971 Meeting

A regular meeting of the Board of Trustees of the Middlesex County College (postponed from September 21, 1971 for lack of a quorum) was held at 7:45 p. m., September 29, 1971, in the Health Technologies Center. Members present were Messrs. Brady, Clancy, Feakes, Klegman, L'Hommedieu, Marchitto and Rowland. Mrs. Carman and Mr. Venezia were absent. Also present were President Chambers, Mr. Hoffman, Mrs. Lake and other visitors.

Mr. James J. Clancy, County Superintendent of Schools, and successor to Mr. Robert R. Blunt as a member of the MCC Board of Trustees, was welcomed to the group.

Mr. Feakes moved, seconded by Mr. Klegman, that the Minutes of the regular meeting of August 17, 1971, be approved as presented. The motion was carried. Mr. Clancy abstained from voting.

FACILITIES AND EQUIPMENT COMMITTEE

The report of the College Engineer for August, 1971, was noted.

Mr. Marchitto moved, seconded by Mr. Rowland, that pursuant to the recommendation of the Architect and the College Engineer, Contract #4, Heating, Ventilating, and Air Conditioning on the Health Technologies Center, between the Board of Trustees and Boro Plumbing & Heating Company be accepted as satisfying the requirements of the drawings, specifications, and other contract documents; that final payment on said contract in the amount of \$28,575.00 be authorized; that any right the Board may have to liquidated damages as a result of late completion of the contract be waived, in view of the fact that investigation has disclosed that there were no liquidated damages; and that the one-year guarantee period on the contract shall begin on the date of final payment. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that a Change Order in the contract between the Board of Trustees and Knight Electric Company, Inc., for electrical work on the Health Technologies Center, in the amount of \$212.00 to be DEDUCTED from the contract sum be authorized, to allow for electrical revisions made. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that pursuant to the recommendation of the Architect and the College Engineer, Contract #5, Electrical work on the Health Technologies Center, between the Board of

Trustees and Knight Electric Company, Inc., be accepted as satisfying the requirements of the drawings, specifications, and other contract documents; that final payment on said contract, subject to receipt of a certificate of approval from the Middle Department Rating Association, in the amount of \$12,069.70 be authorized; that any right the Board may have to liquidated damages as a result of late completion of the contract be waived, in view of the fact that investigation has disclosed that there were no liquidated damages; and that the one-year guarantee period on the contract shall begin on the date of final payment. After discussion, the motion was carried, with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that the following construction progress payments, having been approved by the Architect and the College Engineer, be authorized:

Rule Construction Company, Inc.

College Center

General Construction

Payment #11

\$118,539.00

Payment #12

139,130.10

Sarbo, Inc.

College Center

HVAC

Payment #2

\$ 36,900.00

James H. DeLaplaine, Inc.

College Center

Electrical Work

Payment #7

\$ 23,400.00

Payment #8

\$ 22,950.00

Donald C. Rodner, Inc.

College Center

Plumbing Work

Payment #7

\$ 8,010.00

Payment #8

\$ 3,060.00

Payment #9

\$ 3,229.20

After discussion, the motion was carried, with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that a contract for printing the school newspaper be awarded to Spallucci & Son, Inc., of Piscataway, New Jersey, at its low bid price of \$249.00 per issue for 3,000 copies and the monthly supplement at \$528.00 per issue for 3,000 copies; said amounts representing the lowest price which fully met College specifications among three bids received on August 9, 1971. After discussion, the motion was carried, with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that a contract for printing the school literary magazine (Flux) be awarded to Palisade Printing Company of Cliffside Park, New Jersey, at its low bid price of

\$395.00 per issue for 2,000 copies. Said amount being the lowest price received among three bids received on August 9, 1971. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that a contract for furnishing four disc storage drives to the College Computer Center on a lease basis pursuant to specifications issued by the College on August 3, 1971, be awarded to Bryant Computer Products Company of Fort Washington, Pennsylvania, at its bid price of \$825.00 per month for all four machines; said price being the lowest among six bids received on August 19, 1971. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that a contract for furnishing a dump truck and a pickup truck to the College Maintenance Department pursuant to specifications issued by the College on August 4, 1971, be awarded to Briggs Chevrolet of South Amboy at its total price of \$3,538.17 for the dump truck and \$2,302.00 for the pickup truck; said prices representing the lowest among five bids received on each truck on August 19, 1971. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that contracts for furnishing Mechanical Technology supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among fifteen bids received on August 25, 1971:

Fishkin Brothers, Inc. Perth Amboy, New Jersey	\$ 315.50
Brodhead-Garrett Cleveland, Ohio	271.40
Morrison Steel Company New Brunswick, New Jersey	1,188.86
Thermo Electric Saddle Brook, New Jersey	370.64
Acco Bridgeport, Connecticut	281.70
Central Scientific Company Mountainside, New Jersey	166.00
Factory & Yard Supply Company New York, New York	769.10

Buehler Ltd. Evanston, Illinois	\$1,020.15
Koenig Industrial Supply, Inc. Linden, New Jersey	<u>\$2,067.57</u>
Total	\$6,450.92

(Polishing Compounds, Ball Penetrators, Heating Elements, All size Drills, All size Blades, Fuses, Milling Cutters, Fabricated Steel.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that contracts for furnishing Physics Equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among ten bids received September 10, 1971:

Klinger Scientific Apparatus Corporation Jamaica, New York	\$ 263.00
LaPine Scientific Company New York, New York	87.91
Sargent-Welch Scientific Company Springfield, New Jersey	1,624.20
Central Scientific Company Mountainside, New Jersey	135.70
Macalaster Scientific Company Nashua, New Hampshire	<u>35.70</u>
TOTAL	\$2,146.51

(Demonstration Vernier Caliper, Van de Graaf Accessory Set, Plate and Grating Holder, Steam Generator, Spectrometer, Light Filter, Scintillation Probe, Ionization Chamber, Power Unit.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that contracts for furnishing Library Supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among three bids received on July 7, 1971:



3M Business Products Sales, Inc. Trenton, New Jersey	\$ 510.68
Bro-Dart, Inc. Newark, New Jersey	80.05
Boise Audio Visual Products Company Cedar Grove, New Jersey	<u>1,233.60</u>
TOTAL	\$1,824.33

(Book cards, reserve cards, over-due fine slips, date stamps, paper and toner for copier, paper and activator for 3M reader printer.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that contracts for furnishing Chemistry Equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among seven bids received on August 25, 1971:

Matheson Scientific Moorestown, New Jersey	\$ 652.00
Fisher Scientific Company Springfield, New Jersey	<u>442.60</u>
TOTAL	\$1,094.60

(Balance Dial-O-Gram, oven gravity convection electric, and Scotsman Ice Maker Model #DF 4H-1.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that contracts for furnishing Civil Technology Equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among four bids received September 10, 1971:

Soiltest, Inc. Mountainside, New Jersey	\$ 3,861.45
Scott Engineering Sciences Pompano Beach, Florida	<u>10,430.00</u>
TOTAL	\$14,291.45

(Glass sided tilting flume, flow channel system, consolidation test ass'y, soil trimming lathe, field penetrometer, visibility jar bath, deluxe

asphalt centrifuge extractor, micrometer poise balance, electric furnace.) (V. E. A.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that contracts for furnishing Office Furniture be awarded to the following companies in the amounts listed; said amounts representing the lowest prices which fully met College specifications among ten bids received September 10, 1971:

Business Furniture, Inc. Elizabeth, New Jersey	\$ 69.70
The W. B. Wood Company Orange, New Jersey	429.24
Max Blau and Sons, Inc. Newark, New Jersey	<u>765.00</u>
TOTAL	\$1,263.94

(Office Furniture for various departments under Capital Equipment Priority A.)

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, that a contract for printing of the 1972-73 Admissions Information Booklet be awarded to Cowan Printing, Inc., of Bridgeton, New Jersey, at its low bid price of \$2,095.00 for 15,000 copies; said bid being the lowest among thirteen bids received on August 25, 1971. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Dr. Brady, for adoption of the following resolution recommending and approving a parking facility project of the New Jersey Educational Facilities Authority to be located at and leased to Middlesex County College; authorizing the conveyance of land to the New Jersey Educational Facilities Authority for a certain project to be built thereon, establishing rules and rates for the project; and approving the form and authorizing the execution and delivery of a lease and agreement in connection therewith:

WHEREAS, the Board of Trustees of Middlesex County College (the "Board") is authorized by law to convey to the New Jersey Educational Facilities Authority (the "Authority") land at Middlesex County College (the "Public College") described in Exhibit A attached hereto upon which parking facilities are to be constructed (the "Project"); and

WHEREAS, there has now been prepared and presented to the Board a form of Deed to the Authority conveying the site of the Project to the Authority for the purpose of the construction thereon of the Project; and

WHEREAS, the Board of Trustees has been submitted a form of Lease and Agreement (the "Agreement"), between the Authority and the Board of the Public College relating to the Project; and

WHEREAS, the requirements of the Authority require the adoption of certain rules and rates; and

WHEREAS, it is deemed advisable in respect of the Project to approve the form of and authorize the execution and delivery of the Agreement; and

WHEREAS, the Board of Trustees desires to recommend and approve the acquisition of the Project by the Authority;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE AS FOLLOWS:

Section 1. That the Board of Trustees hereby recommends and approves the acquisition of the site of the Project by the Authority.

Section 2. That the form of Deed to the Authority of the premises described therein and constituting the site of the Project at Middlesex County College, as presented to and considered by this Board, is hereby authorized and approved, and the Chairman or any Vice-Chairman and the Secretary or Assistant Secretary be and they are hereby authorized and directed for and on behalf of the Board to execute and deliver said Deed to the Authority.

Section 3. That the aforesaid officers of the Public College and the Board be and they are hereby authorized and directed to make, execute and deliver all such additional and supplemental documents and to do and perform such acts and to take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by the aforesaid Deed and the construction and financing of the Project by the Authority.

Section 4. That the Board of Trustees hereby establishes and covenants to enforce, during the term of the Agreement, rules and regulations that will assure maximum occupancy and use of the facilities in the Project. Such rules shall be amended from time to time, as the need arises, to meet changing conditions.

Section 5. That in the event more space or facilities should become available for parking facility purposes than are required by students for such spaces or facilities, the officers of the Public College are hereby directed to give preference and priority to the use of the Project, resulting, to the extent practicable, in the occupancy and use of all the space and services of said Project, even if such preference results in the non-use of all or a part of any other similar space or facilities available at the Public College not provided by the Authority which may be suitable or usable for parking facility purposes for students and that the Public College will not contract to build, or have built, another parking facility on the campus during the term of the Agreement without the approval of the Authority.

Section 6. That to the extent any surplus space or facilities shall ever become available in the said Project or in similar facilities provided by the Authority during the term of the Agreement or any subsequent Lease and Agreement it shall be the duty of the officers of the Public College to enforce rules requiring occupancy and use, to the extent practicable, of said Project by students attending said Public College.

Section 7. That the officers of the Public College are hereby directed to utilize and to cause the utilization of said Project in such manner as will yield the maximum revenues of which they are reasonably capable.

Section 8. That the charges for the use of such Project shall be included in a Parking Facility Fee which shall not be less than \$20.00 per school year for full-time students and shall not be less than \$10.00 per school year for part-time students or such charges as shall be adequate to meet the costs of operation of the Project, Annual Rentals for the Project as specified in the Agreement between the New Jersey Educational Facilities Authority and the Board of Trustees of the Public College, and other costs of the Authority in connection with the Project.

Section 9. That the form of the Agreement, between the Authority and the Public College is substantially the form of the Authority's Agreement attached hereto and made a part hereof as fully as if set forth verbatim herein with such changes, omissions, insertions and revisions as shall be approved by the Authority and the hereinafter authorized officers of the Public College, providing for the leasing by the Authority to the Public College of the premises and buildings and improvements thereon, constituting the Project, be and the same is hereby authorized to be entered into and approved, and the Chairman and Vice-Chairman, Secretary or Assistant Secretary of the Board of Trustees, and the President or Vice President



of the Public College, be and they are hereby authorized and directed, for and on behalf and in the name of the Public College to execute and deliver said Agreement.

Section 10. That the Chairman or Vice-Chairman, Secretary or Assistant Secretary of the Board of Trustees, and the President or Vice President of the Public College be and they are hereby authorized and directed to make, execute and deliver all such additional and supplemental documents and to do and perform such acts and to take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by the aforesaid Lease and Agreement and the construction and financing of the Project by the Authority.

Section 11. That all resolutions, orders and other actions of the Board of Trustees of the Public College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

Section 12. That this resolution shall take effect immediately.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Rowland, for adoption of the following resolution:

WHEREAS, bids on new parking lots to be constructed at the College were received on August 25, 1971, with results shown on the attached tabulation sheets; and

WHEREAS, the bid of the Comet Electrical Contractors, Inc., was disqualified on advice of Counsel after Comet Electrical Contractors claimed and substantiated an "honest error" in said bid; and

WHEREAS, the Architect, the College Engineer, and the Dean of Administration have recommended acceptance of Alternate #1 and #2 only on Contract #1 and Alternate #3 only on Contract #2; and

WHEREAS, taking into consideration the base bids and amounts quoted for alternates to be accepted by all bidders, it has been determined that the low bid on Contract #1 is Middlesex Concrete Products & Excavating Company at \$232,746.35; and that the low bid on Contract #2 is the James H. DeLaplaine, Inc. at \$79,189.00; and

WHEREAS, there is included in the work covered by base bids on both contracts two categories; the first being the construction and

lighting of the parking lots, which are to be financed by the Educational Facilities Authority, and the second being the construction and lighting of Loop Road, which is to be financed by the College directly;

NOW, THEREFORE, be it resolved that two contracts be awarded to the Middlesex Concrete Products & Excavating Company, pursuant to its bid received on August 25, 1971, as follows:

Base Bid	\$268,805.85
Alternate #1	(22,757.00)
Alternate #2	(13,302.50)
Total Both Contracts	\$232,746.35
Amount of Contract #1	21,408.25
Amount of Contract #2	<u>\$211,338.10;</u> and

BE IT FURTHER RESOLVED, that two contracts be awarded to James H. DeLaplaine, Inc. on the basis of its bid received August 25, 1971, as follows:

Base Bid	\$ 89,930.00
Alternate #3	(10,741.00)
Total Both Contracts	\$ 79,189.00
Amount of Contract #1	12,246.00
Amount of Contract #2	<u>\$ 66,943.00;</u> and

BE IT FURTHER RESOLVED, that the Chairman and Secretary of the Board be authorized to execute said contracts upon receipt of appropriate performance bonds and insurance certificates pursuant to the bid specifications; and

BE IT FURTHER RESOLVED, that the Chairman and Secretary be authorized to assign the contract in the amount of \$211,338.10 between the Board and Middlesex Concrete Products & Excavating Company and the contract in the amount of \$66,943.00 between the Board and James H. DeLaplaine, Inc., to the Educational Facilities Authority of the State of New Jersey upon advice of legal counsel to do so.

Explanatory Note: This is one of the resolutions necessary to implement the construction of our new lots under the EFA plan. There is another resolution to be adopted at the same time, which authorizes the conveyance of the lots to the Authority and entry into a lease agreement with the Authority. Mr. John Hoffman will bring copies of this resolution with him to the meeting; in addition, he will bring a formal opinion on the disqualification of the Comet Electrical Contractors, Inc. bid.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that College Counsel and Administration prepare a term easement on College lands from Nixon Road to the boundary of property owned by Middlesex County on the South side of the College, said easement to be granted to the County of Middlesex subject to the erection of a barricade to prevent automobile traffic along said easement to the County property and further subject to the installation of a locked gate in the fence along Nixon Road for security purposes; all pursuant to the attached sketch, and report back to the Board at the next meeting. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that payment of \$1,100.00 to Bellizia Brothers, Inc. of New Brunswick for excavating and grading work done on the new Loop Road extension be authorized.

Explanatory Note: Most of the work done to date on the Loop Road extension was covered by a "trade-off" arranged by Mr. Kleban whereby the College supplied fill on the College Center and received in return excavating work on Loop Road extension. This payment represents the net difference between the value of the fill and the work.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that the action of the President be ratified in filing a "Concept Letter" (September 9, 1971), which is the first step in requesting approval of a new building, with the State Department of Higher Education for the proposed Academic Services, Classroom, and Auditorium Building; in order that the State share of the funds needed for said building may be allocated to Middlesex County College in the event of the approval by the electorate of the Higher Education Bond Issue on November 2. After discussion, the motion was carried with Mr. Clancy abstaining.

The question was asked and answered affirmatively that all purchases approved on September 29, 1971, were within the funds allocated in the budget.

Mr. L'Hommedieu reported that the Board of School Estimate, at a formal public hearing, approved construction of the Learning Resources Building.

Williams Road is now in use as an exit but only during those periods when a policeman is on duty in Woodbridge Avenue.

#### EMPLOYEE RELATIONS COMMITTEE

Mr. L'Hommedieu read a report prepared by Mr. Venezia, as follows:

"It is with deep regret that because of a previous business engagement I am unable to attend the meeting of the Board of Trustees on September 29, 1971. I am sorry that I will be unable to take part in the discussions and passing of the many important items which will no doubt be on the agenda for this meeting. However, I would like to comment on those items that are to be reported by my committee, the Employee Relations Committee.

"1. On August 18, 1971, a hearing was held in the matter of the arbitration between Local 1940 A. F. T. A. F. L. - C. I. O. and Middlesex County College Board of Trustees concerning the grievance of Mr. Hernando Godderz. You will recall the issue was whether this faculty member was entitled to employment during the 1970 summer semester. The Arbitrator sustained the College's position and the award was that Mr. Godderz was not entitled to employment as a Math teacher during the 1970 summer semester and his grievance was denied.

"2. At our last meeting we reported that although an agreement had been reached with the Union concerning the new contract negotiated between the Faculty Union and the Board of Trustees, this agreement had not as yet been ratified by the Union membership. On September 14, 1971, the membership ratified the contract and it is being presented this evening for ratification by the Board of Trustees. The items contained in the agreement were previously reported to the Board. We recommend the approval and ratification of said agreement. In approving this agreement by the Board I feel that we should commend Dean Walsh and his committee for the long hours he and his committee devoted to the negotiations this past year. I know that from the many meetings and conversations I had with Dean Walsh and his committee there were many trying hours of frustration and discouragement. However, with the patience of Job and the wisdom of Solomon I believe this committee did a fine job and should be so commended.

"I hope in the future both the Union and the College committee will attempt to resolve their issues for a new contract in much less time inasmuch as the past negotiations have been a tremendous drain on time and energy and, also, such long, drawnout negotiations leave a tremendous vacuum for both parties, which, in my opinion, ultimately affect the students.

"3. As the Board is aware, the President's freeze on wages has created certain uncertainty on specific questions that arose relating to this wage freeze. Dean Walsh, after consulting with our Counsel, has advised the Executive Director of Cost of Living Council in Washington of our policies and requested to be advised whether our policies were in keeping with the current regulations of the Cost of Living Council. Also, in order to give the faculty the increases agreed



upon in the new contract, we have made a request to the Cost of Living Council that we be permitted to place said increases into effect inasmuch as an agreement was arrived at as to wages prior to the President's freeze and would have been placed into effect in any other situation if it were not that the school semester started after the President's freeze. "

Mr. Marchitto moved, seconded by Dr. Brady, that the proposed collective bargaining agreement between the Board of Trustees and the Faculty Organization of Middlesex County College, Local 1940, AFT, (AFL-CIO) for the fiscal year ending June 30, 1972, copies of which were sent to each Board member on September 16, and which was ratified by the members of said local on September 14, 1971, be ratified; and that the Chairman and Secretary be authorized to execute said agreement on behalf of the Board. After discussion, the motion was carried with Mr. Clancy abstaining.

The question was asked by a faculty member whether department chairmen and faculty are one group. Dean Walsh replied that they are not.

A faculty member complained of poor communication on the part of administration in not informing faculty that they would not receive their raises in September, although department chairmen did receive their increases. In rebuttal, Dean Walsh replied that he had explained to Mr. Gralla (Chairman of the Faculty Union) on September 7 that September paychecks to members of the bargaining unit would not reflect an increase, and the reasons why; and asked that Mr. Gralla so inform all members of the bargaining unit at a meeting scheduled for that same day. Dean Walsh said that every decision that was made, and every action taken, was submitted to legal counsel and filed with the Cost of Living Council. He said that the Board is actively seeking lawful ways to provide the salary increases and had informed the Executive Committee of the Union that a meeting would be held on October 5 at 10 a. m. in his office, at which time they would meet to jointly search for such means.

An invitation was extended to legal counsel of the Faculty Union to work with counsel of the Board.

#### PERSONNEL COMMITTEE

Mr. Feakes moved, seconded by Mr. Klegman, that the following resignations be accepted:

Marita J. Walsh, Assistant Instructor in the Marketing Department, effective September 17, 1971;

Frederick W. Radlmann, Instructor in the Social Science Department, effective September 10, 1971;

Michael J. Derer, Audio-Visual Aide in the Learning Resources Division, effective September 15, 1971;

Margaret Salvi, Clerk-Typist in the office of the Dean of Students, effective July 29, 1971;

Janis Korsakoff, Clerk-Typist in the Admissions Office, effective August 27, 1971;

Doris Siekman, Clerk-Typist in Counseling Services, effective August 31, 1971;

Ruth Dorion, Steno-Typist in the Purchasing Department, effective August 31, 1971;

Frank Kuehn, Officer in the Police Department, effective August 25, 1971;

Raymond Balog, Audio-Visual Aide in the Learning Resources Division, effective August 31, 1971;

Norbert Aminzia, Instructor in the Foreign Language Department, effective June 30, 1971;

Marilyn Davis, Instructor in the Computer Science Department, effective June 30, 1971.

After discussion, the motion was carried, with Mr. Clancy abstaining.

Mr. Rowland moved, seconded by Mr. Feakes, that the following faculty appointments be authorized:

William R. Kuhl, Instructor in the Social Science Department, for the period September 1, 1971, through June 30, 1972, at a salary of \$10,000.00;

Ian S. Newman, Instructor in the Department of Social Science, for the period September 1, 1971, through June 30, 1972, at a salary of \$9,000.00;

Stephan A. Ohr, Instructor in the Social Science Department, for the period September 1, 1971, through June 30, 1972, at a salary of \$9,000.00;

Richard Plant, Instructor in the Department of Physical Education, for the period September 1, 1971, through June 30, 1972, at a salary of \$9,400.00;

Ahmed J. Simeon, Instructor in the Department of Foreign Languages, for the period September 1, 1971, through June 30, 1972, at a salary of \$8,800.00;

Beverly A. Smith, Instructor in the Department of Computer Science, for the period September 1, 1971, through June 30, 1972, at a salary of \$10,000.00.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Rowland moved, seconded by Mr. Feakes, that Mr. Lloyd Kalugin, Associate Professor in the Marketing Department, be reappointed coordinator of the Retail Cooperative Training Program for the period September 1, 1971, through June 30, 1972, and that he be paid \$300.00 additional to his regular salary for said services. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that Mrs. Margaret Moked be granted a maternity leave of absence for the academic year 1971-72 with the stipulation that the College be informed on/or before April 1, 1972, as to whether she intends to return to duty in September of 1972. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that the following adjunct faculty appointments be authorized:

Gloria Chang to teach twelve contact hours in the Foreign Language Department during the Fall 1971 Semester at a total compensation of \$2,400.00;

Arlene Falcetano to teach nine contact hours in the Secretarial Science Department during the Fall 1971 Semester for a total compensation of \$1,800.00, and to act as Counselor in the Job Horizons program for an additional \$200.00;

Dr. Edwin N. Galkin to lecture in the Dental Hygiene Department for a total of thirty-three hours during the Fall 1971 Semester at a total compensation of \$550.00;

Helen S. Rose to teach six contact hours in the Department of Fine Arts during the Fall 1971 Semester for a total compensation of \$1,230.00;

Noreen E. Walstedter to teach ten contact hours in the Department of Nurse Education during the Fall 1971 Semester for a total compensation of \$2,000.00

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Klegman moved, seconded by Mr. Rowland, that the adjunct appointment of Vincent J. Ianuale authorized by Board resolution on July 20, 1971, be rescinded; and that Mr. Ianuale be appointed as a full-time instructor in the Department of Social Science for the period September 1, 1971, through June 30, 1972, at a salary of \$9,000.00. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Feakes moved, seconded by Dr. Brady, that the following non-academic appointments be authorized:

Mrs. Cecelia Saulnier, substitute Clerk on an emergency basis (when needed), in the Department of Office Services, at \$2.30 per hour;

Clement Ferdinando to work ten hours per week as a Laboratory Coordinator in the Division of Continuing Education for the period September 10, 1971 to June 30, 1972, at \$3.85 per hour;

Eileen Vince as Clerk-Typist II in the Department of Office Services, effective August 30, 1971, at a salary of \$342.00 per month;

Joan E. Gieber as Steno-Typist II in the office of the Registrar, effective August 23, 1971, at a salary of \$396.00 per month;

Martha Jean Kalainikas as Clerk-Typist II in Counseling Services, effective September 7, 1971, at a salary of \$368.00 per month;

Ada M. Losso as Clerk-Typist II in the Department of Office Services, effective September 7, 1971, at a salary of \$359.00 per month;

Carol A. Mihalko as Clerk-Typist II in the Department of Office Services, effective September 13, 1971, at a salary of \$342.00 per month;

Margaret A. Newton as Clerk II in the Learning Resources Division, effective September 12, 1971, at a salary of \$342.00 per month;

Julia Agnes Meyers as Clerk-Typist II in the English Department, to work twenty hours per week for a ten-month period ending June 30, 1972, at a salary of \$2.65 per hour, effective September 10, 1971;

Donald J. Killeen as an assistant to the Director of Student Activities for a total of 173 hours during the months of July and August, 1971, (at a salary of \$1.75 per hour) for a total compensation of \$302.75;



That Annette Kasprack be promoted from Clerk-Typist II in the Department of Office Services at \$377.00 per month to Steno-Typist II in the Purchasing Department at a salary of \$396.00 per month.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that the following persons be appointed as daytime adjunct faculty members for the Fall Semester of 1971 to teach in the departments and at the salaries listed, said salaries representing the total amount payable for the Fall Semester:

<u>Name</u>	<u>Department</u>	<u>Salary for Semester</u>
Robert G. Roth	English - Six contact hours	\$1,200.00
Sheela A. Amembal	English - Six contact hours	1,200.00
Cheryl M. Fernandez	Foreign Languages - Four contact hours	800.00
Allen B. Gillman	Social Science - Twelve contact hrs.	2,400.00

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Klegman moved, seconded by Mr. Marchitto, that the appointment of Gay H. Welborn as an adjunct instructor in the Hotel-Restaurant Management Department for the period from September 20, 1971, through the end of the Fall 1971 Semester be authorized, at a pro-rated salary based on \$200.00 per contact hour for the entire Semester (Six contact hours). After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Rowland moved, seconded by Mr. Marchitto, that the appointments of the following persons to the College faculty for the period from September 1, 1971 to June 30, 1972, be authorized, at the salaries shown in each instance:

Miss Laura A. Bonagura, Instructor, Social Science Department, \$8,755.00;

Mr. Oscar N. Pumarejo, Instructor, Foreign Languages Department, \$9,000.00;

Mr. John D. Romano, Assistant Instructor, Marketing Department, \$8,300.00 pro-rated from September 20, 1971.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Feakes moved, seconded by Mr. Marchitto, that the following non-academic appointments be authorized:

Miss Beth Ann Hrehocik, Clerk-Typist II in the Office Services Department at a salary of \$359.00 per month, effective September 20, 1971;

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Mr. Daniel M. Fuge, Audio-Visual Aide in the Learning Resources Division at a salary of \$342.00 per month, effective September 20, 1971;

Mr. Jay Stuart Pedinoff, Technical Assistant II in the Learning Resources Division at a salary of \$531.00 per month, effective September 20, 1971;

Mr. Michael Richard Driscoll, Audio-Visual Aide in the Learning Resources Division at a salary of \$342.00 per month, effective September 13, 1971;

Mr. John James Fleming, Security Guard I in the Police Department at a salary of \$557.00 per month, effective September 16, 1971.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Rowland moved, seconded by Dr. Brady, that Mr. John R. Herrling be appointed as Counselor with the rank of Instructor in the Division of Student Personnel Services for the period September 1, 1971 through June 30, 1972, at a salary of \$916.66 per month. After discussion, the motion was carried, with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that the following resignations be accepted:

Mrs. Sue Pai Yank, adjunct Instructor in the Hotel-Restaurant Management Department, effective September 17, 1971;

Mrs. Martha Kalainikas, Clerk-Typist in Counseling Services, effective September 9, 1971.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Klegman, that the appointment of Mr. Robert Zifchak as Post Summer Coordinator for the Summer of 1971 in the Division of Continuing Education at a stipend of \$400.00 be authorized. After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Rowland moved, seconded by Mr. Feakes, that Mrs. Adele Buck be promoted from Account Clerk II to Account Clerk I, effective October 1, 1971, and that her salary be adjusted to \$481.00 per month (Grade 9, Step 2).

Explanatory Note: Mrs. Buck has been assigned new responsibilities, involving primarily the processing of all uncollected checks issued to the college.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Klegman moved, seconded by Mr. Marchitto, that Manfred Meiners and Larry England, having been qualified for the position of College Police Officer by the Chief of the Edison Police Department, pursuant to Chapter 211 of the Laws of New Jersey 1970, be commissioned as College Police Officers in accordance with said statutes; said commission to begin on October 1, 1971, and to expire at such time as their employment as policemen by the Board of Trustees shall terminate. After discussion, the motion was carried with Mr. Clancy abstaining.

Dr. Brady moved, seconded by Mr. Rowland, that the following appointments be authorized:

Mrs. Rita Powers, instructor in the Mathematics Department for the period September 22, 1971 through June 30, 1972, at a salary of \$10,000. pro-rated;

Mrs. Dorothy Steinsapir, adjunct instructor for the Fall 1971 Semester in the Department of Accounting, to teach four contact hours for a total of \$800.00;

Mrs. Eunice Liberson and Mr. Dominic Macchia as Curriculum Coordinators in the Biological Technology and Chemical Technology curricula respectively, at \$300.00 each additional to their regular compensation;

Mr. Alberto Navarro as a Consultant to the Division of Continuing Education, at \$40.00 per day, for a maximum of twenty days;

Mrs. Dorothy M. Yeannakis as an adjunct instructor for the Fall 1971 Semester in the Department of Chemistry to teach three contact hours for a total of \$600.00;

Mr. Reginald Kam Ung Luke as an adjunct instructor in the Department of Mathematics for the Fall 1971 Semester to teach twelve contact hours for a total of \$2,400.00;

Mrs. Maria C. Kolatis as an adjunct instructor for the Fall 1971 Semester in the Department of Mathematics to teach six contact hours for a total of \$1,200.00.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Marchitto moved, seconded by Mr. Feakes, that the following resignations be accepted:

Mrs. Regina Bergen, Secretary II in the Business Office, effective September 15, 1971;

Mr. Jack A. Kamis, instructor in the Department of Mathematics, effective September 22, 1971.

After discussion, the motion was carried with Mr. Clancy abstaining.

#### COMMUNITY AFFAIRS COMMITTEE

Dr. Brady reviewed activities of the Community Affairs Department during the past month. He specifically mentioned the Annual Scholarship Ball to be held on Saturday, October 2, 1971, in the College Library (cocktails at 7 p. m. and dinner at 8 p. m.); the participation of the College in New Jersey State Health Week (September 27 - October 1) proclaimed by Governor Cahill, by special displays in area hospitals; and a Trustee-Faculty cocktail party at the Pines Manor from 5:30 to 7 p. m. on Friday, October 8 (this event will pay tribute to the Electrical and Mechanical Technology Departments for their recent accreditation by the Engineers' Council for Professional Development).

Dr. Brady also reported on the Use of College Facilities by Outside Groups, and a contribution by the S & H Foundation to the Middlesex County College Foundation, Inc., in the amount of \$700.

#### EDUCATION COMMITTEE

Dean Callahan reviewed his August-September report to the Education Committee (copy attached).

Dean Callahan also reported that 80% of the nurses who took the State Licensing Examination passed.

Dean Foose reviewed the Final Admissions Report, September 1971; Final Fall Enrollment by Curriculum Report; and a Six Year Summary of Applications and New Student Enrollment. (Copies filed with Papers Supporting the Minutes.)

#### STUDENT AND ALUMNI AFFAIRS COMMITTEE

Mr. Klegman reported that the document referred to Committee on Student Rights and Responsibilities has been returned to the administration for editing.

#### FINANCE COMMITTEE

Mr. Feakes moved, seconded by Dr. Brady, that the Dean of Administration be authorized to enter into a contract with the National State Bank for the servicing of National Defense Student Loans and Nursing Student Loan Notes at a fee schedule of \$1.00 for each account placed on file, plus 20.8¢ per month per active account, and that he be further



authorized to establish a separate bank account in said bank into which will be deposited collections on said notes. After discussion, the motion was carried with Mr. Clancy abstaining and Mr. Rowland opposing the motion.

Mr. Feakes moved, seconded by Mr. Marchitto, that a bill in the amount of \$6,554.50 for legal services and disbursements rendered from the period January 1, 1971, to June 30, 1971, be approved for payment to the firm of Wilentz, Goldman, & Spitzer; the scope of said services having been detailed by invoice, with a breakdown by accounts as follows:

Chargeable to the Current Operating Account	\$5,017.00
Chargeable to the Capital Account	500.00
Chargeable to the Learning Resources Project	200.00
Chargeable to the EFA Parking Lot Project	837.50

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Feakes moved, seconded by Mr. Rowland, for adoption of the following resolution:

WHEREAS, the State Department of Higher Education, by memorandum dated August 23, 1971, has indicated that it has proposed to the State Board of Higher Education that the definition of County College Capital Expenditures which are eligible for State support be changed; and

WHEREAS, the proposed new definition provides that equipment items having unit costs of less than \$50,000. and renovations or alterations of buildings having a total cost of less than \$50,000. be excluded, unless they are purchased or done in connection with a major building project; and

WHEREAS, it is the feeling of this Board that this change, which would result in the charge of the excluded items to current expenses, would be detrimental to this and other colleges for the following reasons:

- a) Given current cost levels, and the existing limits of \$600. and \$350. respectively on the contributions of State and student to current expense revenues, the net effect of this practice would be to charge the entire cost of such items to the County.
- b) In the absence of depreciation accounting, whereby the cost of a plant asset would be spread over all the years of its useful life, this practice would distort annual "cost-per-student" figures beyond recognition. Comparability between two or more colleges in any one year would be destroyed; and so would comparisons in any one college from one year to the next.

- c) This practice could effectively prevent the inauguration of a new and necessary educational program, or stifle the development of an existing one, unless the college happened to have a major building project underway at the time the new program was to be started or expanded; and
- d) Since virtually all equipment items needed by county colleges have unit costs of less than \$50,000. the effect of this practice would be to prevent the acquisition of new or additional equipment items even for existing programs, regardless of educational value.

WHEREAS, the New Jersey Council of County Colleges and the New Jersey Conference of County College Business Officers have already adopted resolutions opposing the new definition, for substantially the same reasons listed above;

NOW, THEREFORE, be it resolved that the new definition of capital expenditures eligible for State support, as promulgated by the Chancellor of Higher Education in his memorandum dated August 23, 1971, be opposed by the Middlesex County College Board of Trustees; and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Chancellor of Higher Education and to the State Board of Higher Education.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Feakes moved, seconded by Dr. Brady, for adoption of the following resolution:

WHEREAS, there will appear on the ballot at the November 2 general election in this State a referendum question on the issuance of \$155,000,000. in bonds of the State to finance new facilities for Higher Education; and

WHEREAS, the State Department of Higher Education has indicated that of the total amount proposed, \$34,000,000. is intended for State support of construction at County Colleges; and

WHEREAS, it is the belief of this Board that additional State capital funding is essential if Middlesex County College, and other public colleges throughout the State, are to be expanded to meet the needs of their respective communities;

NOW, THEREFORE, be it resolved that the Middlesex County College Board of Trustees endorses and supports the adoption of the referendum question described in the preamble above, and appropriate means shall be taken to circulate this position.

After discussion, the motion was carried with Mr. Clancy abstaining.

Mr. Feakes reviewed the Cash Summary Report for the Month Ended August 31, 1971; Statement of Current Operating Income for the Two-Month Period Ended August 31, 1971; and Summary of Financial Report for the Second Month Period Ended August 31, 1971. (Copies filed with Papers Supporting the Minutes.)

COUNSEL'S REPORT

Mr. Hoffman reported that in the matter of The Arbitration between Local 1940 AFT, AFL-CIO and Middlesex County College Board of Trustees with respect to Mr. Hernando Godderz, a hearing was held and the arbitrator ruled that Mr. Hernando Godderz was not entitled to employment as a Math teacher during the 1970 summer semester, and the grievance was denied.

PRESIDENT'S REPORT

President Chambers reported that the Engineers' Council for Professional Development, under date of September 22, 1971, notified the College that the full-time, two-year day programs (Associate Degree) in Electrical Technology and Mechanical Technology have been accredited for six years (1977) as engineering technology curricula. Accreditation expires on September 30, 1977. The President reported that MCC is the first community college in the State to be accredited by this group.

President Chambers reviewed the Police Department Monthly Activity Report. (Copy filed with Papers Supporting the Minutes.)

Mr. Klegman moved, seconded by Dr. Brady, that the President be directed to contact Chancellor Dungan for clarification of the following sentence in the Chancellor's memorandum to community college presidents of August 23, 1971:

"The Department must monitor enrollment growth in order to ensure that it is reasonable in terms of criteria."

After discussion, the motion was carried with Mr. Clancy abstaining.

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Mr. L'Hommedieu appointed Mr. Clancy to the following committees:

- Facilities and Equipment
- Finance
- Personnel
- Second Campus

As a point of information, Mrs. Thompson presented the Education Committee of the Board with a copy of Mr. Kamis' letter to the President of September 20, 1971.

The next regular meeting of the Board of Trustees will be held on October 19, 1971, at 7:45 p. m. , in the Board Room, Center I, on the College campus.

There being no further business, the meeting was adjourned at 11:30 p. m.

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JOSEPH KLEGMAN  
Secretary



