

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of June 17, 1969 Meeting

A regular meeting of the Board of Trustees of the Middlesex County College was held at 7:45 p.m., June 17, 1969, in West Hall on the College campus. Members present were Mrs. Carman and Messrs. Blunt, Feakes, Hughes, L'Hommedieu, Marchitto, and Venezia. Messrs. Klegman and Rowland were absent. Also present were President Chambers, Mr. Hoffman, Mrs. Lake, and other visitors.

Mr. Feakes requested that the words "over that" be substituted for the words "than was" in the next to last line of the third paragraph from the bottom of page 119.

Mr. Feakes moved, seconded by Mrs. Carman, that the Minutes of the regular meeting of May 20, 1969, be approved as amended. The motion was unanimously carried.

FACILITIES AND EQUIPMENT COMMITTEE

Mr. Marchitto reported that the L. Indri Construction Company has performed the necessary site work around Building #141. In response to Counsel's letter, the Indri Company has informed the architect that steps are being taken to replace the defective panels in the library basement group study rooms and corrective work will proceed upon receipt of the materials which are now on order. Approval will not be made until the work meets the specifications. With respect to the gymnasium ceiling or the trowelled-on aggregate problems, the Gumina Company is taking legal action with the subcontractors responsible. The college engineer is following this matter closely.

Mr. Marchitto moved, seconded by Mr. Blunt, that a bill in the amount of \$2,450 for a cost estimate on the new Health Technology Building be approved for payment to J. H. Bliss Associates, pursuant to the recommendation of the architect and college engineer (Bliss was previously authorized to make this estimate by Board action). After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that the following progress payments on construction work, having been approved by both the architect and college engineer, be approved for payment:

A. McGowan-McLean Corporation	\$1,102.60
(For plumbing work, Alterations to Building #141)	

B. Donald C. Rodner Company \$4,127.13
 (For ventilation in the gymnasium
 boiler room)

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that a bill in the amount of \$1,417.25 for design work on tennis court lighting, having been approved by the college engineer, be approved for payment to Eckert & Gatarz. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, that contracts for the construction and lighting of a new parking lot, and for the construction of new tennis courts (contingent upon receipt of license for use of the land on which the tennis courts will be located), pursuant to plans and specifications prepared by Eckert & Gatarz and approved by the Board, be awarded as follows:

A. Contract No. 1

Middlesex Concrete Products &
 Excavating Company

Base Bid	\$189,400.65
Alternate S-1	<u>13,950.00</u>
Total Contract	\$203,350.65

B. Contract No. 2

Molnar Electrical Contractors, Inc.

Base Bid	\$ 39,989.00
Alternate E-1	<u>(352.00)</u>
Total Contract	\$ 39,637.00

said prices being the lowest bids among three received on Contract No. 1 and three received on Contract No. 2 on May 29, 1969. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mrs. Carman, that a contract for heating and ventilation work on Raritan Hall be awarded to Richardson Engineering Company of New Brunswick for the lump sum of \$14,411.00, said price being the lower of two bids received pursuant to plans and specifications prepared by the college engineer on June 11, 1969.

Explanatory Note: This provides the same type of unit ventilation in the old cafeteria area of Raritan Hall as was provided under a previous contract for all other spaces. The other bid received was \$14,413.00. No money has been specifically provided for this, but the amount needed is available in capital balances.

After discussion, the motion was unanimously carried.

Mr. Blunt moved, seconded by Mr. Marchitto, that contracts for furnishing audio visual supplies be awarded to the following companies in the amounts listed representing the lowest prices among six bids received on May 29, 1969, whether computed by item by item or lump sum basis. These supplies consist of video tape, power cords, teachers' in-service training kits, instructional tapes, instructional slides, copy paper, pencil packs, etc.:

Buehler, Ltd. Evanston, Illinois	\$ 364.00
Boise Audio-Visual Products Scotch Plains, New Jersey	1,013.60
Neumade Products Corporation Scarsdale, New York	26.00
John J. Tobler, Inc. Union City, New Jersey	76.30
J. B. Lippincott Company Philadelphia, Pennsylvania	21.50
3M Business Products Trenton, New Jersey	<u>340.66</u>
TOTAL	\$1,842.06

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, contracts for furnishing audio visual equipment be awarded to the following companies in the amounts listed representing the lowest prices among five bids received on May 29, 1969, whether computed by item by item or lump sum basis. These supplies consist of five movie projectors, one each video tape recorder, TV camera, video tape replay unit, and 9" monitor:

L. Kaltman & Sons South Orange, New Jersey	\$ 249.00
Murlyn Educational Products Wantagh, New York	1,989.00
Boise Audio-Visual Products Scotch Plains, New Jersey	<u>2,300.00</u>
TOTAL	\$4,538.00

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, that a contract be awarded to the G & G Printing Company of Sayreville, New Jersey, for printing the student newspaper for 1969-70 at the low bid price of \$195.00 per issue; said price being the lowest among six received on May 29, 1969. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that a contract be awarded to John Wiley & Sons, Inc., of New York for chemistry supplies in the amount of \$3,536.89, said bid being the only one received on said supplies on May 29, 1969. The supplies consist of the full range of chemicals, bottles, carbon rods, plastic bags and tubing, etc., to be used during the summer session. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that contracts for furnishing office supplies be awarded to the following companies in the amounts listed; representing the lowest prices among thirteen bids received on May 29, 1969, whether computed on an item by item or lump sum basis. These supplies consist of pencils, paper, pens, typing supplies and all other general office supplies for use on campus:

Barnhard Printers Supply Company Newark, New Jersey	\$ 59.91
Reynolds Manufacturing Company Turnersville, New Jersey	616.00
J. L. Hammett Company Union, New Jersey	2,088.45
Roberts Bros., Inc. Pennsauken, New Jersey	1,587.45
A. R. Meeker Company Springfield, New Jersey	1,249.49
Harry Strauss & Sons, Inc. New Brunswick, New Jersey	2,090.20
Columbia Ribbon & Mfg. Company Glen Cove, New York	298.49
Kimber Machines Company New Brunswick, New Jersey	2,816.90
Viking Products Company Delanco, New Jersey	250.29
Standard Paper Company North Plainfield, New Jersey	1,249.45

New Jersey Office Supply Company Newark, New Jersey	\$ 1,231.30
Paper Mart, Inc. Newark, New Jersey	<u>486.00</u>
TOTAL	\$14,023.93

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Feakes, that contracts for furnishing photography supplies and equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among four bids received on May 29, 1969, whether computed on an item by item or lump sum basis. These supplies and equipment consist of chemicals and equipment used by the camera club:

Sayrewoods Camera House Parlin, New Jersey	\$ 27.60
Fishkin Bros., Inc. Perth Amboy, New Jersey	98.35
Treck PhotoGraphic, Inc. New York, New York	45.75
Freese Camera Shop New Brunswick, New Jersey	<u>72.57</u>
TOTAL	\$244.27

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Feakes, that a contract be awarded to W. B. Wood Company of Orange, New Jersey, for cafeteria furniture in the amount of \$1,018.25. Said amount being the low bid among six bids received on June 10, 1969, whether computed on an item by item or lump sum basis. The furniture consists of tables and chairs for the new faculty dining room. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, that contracts for furnishing biology supplies and equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among sixteen bids received on June 10, 1969, whether computed on an item by item or lump sum basis. These supplies and equipment consist of chemicals and powders:

National Band & Tag Company Newport, Kentucky	\$ 36.80
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CCM General Biological, Inc. Chicago, Illinois	\$ 185.19
Carolina Biological Company Burlington, North Carolina	560.03
Connecticut Valley Biological Co., Inc.. South Hampton, Massachusetts	915.55
Science Kit, Inc. Tonawanda, New York	69.50
Ward's Rochester, New York	1,222.93
Central Scientific Company Mountainside, New Jersey	866.82
Jewell Optical Company Bloomfield, New Jersey	904.20
Clay Adams Parsippany, New Jersey	55.58
William C. Brown Book Company Dubuque, Iowa	54.75
Champlain Biological Service Glen Gardner, New Jersey	300.00
Scientific Products Edison, New Jersey	973.49
Triarch, Inc. Ripon, Wisconsin	528.75
Nutritional Biochemicals Corp. Cleveland, Ohio	82.41
National Biological Laboratories Vienna, Virginia	<u>212.25</u>
TOTAL	\$6,968.25

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Feakes, that contracts for furnishing janitorial supplies be awarded to the following companies in the amounts listed; said amounts representing the

lowest prices among twelve bids received on June 10, 1969, whether computed on an item by item or lump sum basis. These supplies represent waxes, soaps, detergents, and custodial supplies:

W. J. Patten Company Perth Amboy, New Jersey	\$9,256.70
Janitorial Supply Company Wallington, New Jersey	193.89
Monmouth Paper Company New Brunswick, New Jersey	278.50
Royal Manufacturing Company Perth Amboy, New Jersey	108.00
Mercury Paint & Chemical Company East Brunswick, New Jersey	<u>30.92</u>
TOTAL	\$9,868.01

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, that contracts for furnishing physical education equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among five bids received on June 10, 1969, whether computed on an item by item or lump sum basis. These supplies consist of shoes, socks, and various ski supplies:

Larson Industries, Inc. LeCenter, Minnesota	\$ 882.00
Plastiworld, Inc. Hillside, New Jersey	1,200.00
Capital Sporting Goods Trenton, New Jersey	<u>620.00</u>
TOTAL	\$2,702.00

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Blunt, that contracts for furnishing chemistry supplies and equipment be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among eight bids received on June 10, 1969, whether computed on an item by item or lump sum basis. These supplies and equipment consist of materials for classroom use:

Science Kit, Inc. Tonawanda, New York	\$ 787.81
Fisher Scientific Springfield, New Jersey	3,119.39
Beckman Instruments, Inc. Mountainside, New Jersey	68.44
Kramer Associates Howard Beach, New York	56.00
J & H Berge, Inc. South Plainfield, New Jersey	2,400.50
Sargent Welsh Scientific Company Skokie, Illinois	494.42
Matheson Scientific Philadelphia, Pennsylvania	2,462.96
Scientific Products Edison, New Jersey	<u>11,931.65</u>
TOTAL	\$21,321.17

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Feakes, that contracts for furnishing library supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among seven bids received on June 13, 1969, whether computed on an item by item or lump sum basis. These supplies consist of cards, tabs, and special library supplies:

Demco Madison, Wisconsin	\$ 312.30
Gaylord Bros., Inc. Syracuse, New York	484.99
Harry Strauss & Sons, Inc. New Brunswick, New Jersey	140.25
J. L. Hammett & Company Union, New Jersey	6.40
Dynamic Office Equipment Trenton, New Jersey	2,100.00

3M Business Products, Inc. Trenton, New Jersey	\$ 373.44
Bro-Dart, Inc. Newark, New Jersey	<u>1,090.90</u>
TOTAL	\$4,508.28

After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that a contract for air conditioning Center IV be awarded to Broadway Improvement Corp. of Somerset, New Jersey, for the lump sum of \$4,790.00; said amount being the lowest of three bids received pursuant to plans and specifications prepared by the college engineer on June 5, 1969, and received by the Middlesex County College on June 17, 1969. After discussion, the motion was unanimously carried.

Mr. Marchitto moved, seconded by Mr. Hughes, that contracts for furnishing physical education supplies be awarded to the following companies in the amounts listed; said amounts representing the lowest prices among eight bids received on June 17, 1969, whether computed on an item by item or lump sum basis. These supplies consist of golf, volley ball, tennis, and baseball supplies:

American Knitwear & Emblem Mfrs. Plaistow, New Hampshire	\$ 209.50
Wittek Golf Range Supply Co., Inc. Chicago, Illinois	172.00
Sterling Recreation Products Montclair, New Jersey	15.75
Champion Products, Inc. Rochester, New York	818.66
The Robin Hood Archery Company Montclair, New Jersey	503.00
Todd-Phelps Sporting Goods Bronx, New York	2,757.22
Solomon's, Inc. Elizabeth, New Jersey	2,018.16
Metuchen Center, Inc. Metuchen, New Jersey	<u>386.95</u>
TOTAL	\$6,881.24

After discussion, the motion was unanimously carried.

Mr. Marchitto reported that bids on the Health Technology Building will be received on June 26 at 10:30 a.m. in West Hall. At 1 p.m., same date and place, bids will be received on the built-in equipment for the Health Technology Building. There was discussion concerning holding a special meeting of the Board of Trustees upon the receipt of the Health Technology Building bids. It was decided that a special meeting would be held if it were necessary prior to the next regular meeting of the Board of Trustees.

PERSONNEL COMMITTEE

Mr. Venezia moved, seconded by Mr. Marchitto, that Mrs. Mary Ann Fritz be appointed as Laboratory Coordinator II, Biology Department, for the period from July 1, 1969 to June 30, 1970, at an annual salary of \$7,019.00 or \$585.00 per month. After discussion, the motion was unanimously carried.

EXPLANATORY NOTE: Mrs. Fritz holds a B.S. degree in Biology and has several years experience as a laboratory assistant in Biology.

Mr. Venezia moved, seconded by Mr. Feakes, that the following people be employed as temporary clerk-typists in the office of the Dean of Faculty and Dean of Administration respectively, for the summer of 1969 at \$2.00 per hour each; Miss Linda Varano and Miss Duane Pearce. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Miss Mary Beth Nevins be appointed as Clerk-Typist II to work in the library during July and August at a salary of \$325.75 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Mr. Fred Stonehouse be employed for June, July, and August of 1969 as an Assistant Technician in the Instructional Media Center at a salary of \$389.00 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that the resignations of Miss Barbara DePhillips (Clerk-Typist II) and Mr. Edward Tindall (Mechanic II) both in the Maintenance Department, be accepted effective May 29, 1969. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Blunt, that the resignation of Harold J. Frankel, Coder in the Computer Center, be accepted as of May 31, 1969. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Mrs. Olga Spielman be appointed as Clerk-Typist II, Office Services Department, effective June 23, 1969, at a salary of \$342.00 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Miss Mary Ann Miller be appointed Assistant Technician, who will work in the library from 5 p.m. to 10 p.m., Monday thru Thursday, at \$3.00 per hour, effective June 23, 1969 to August 15, 1969. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Mr. Richard F. Iorillo be appointed as Laboratory Coordinator I, Step 6½, in the Mechanical Technology Department, effective August 1, 1969, at a salary of \$683.34 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Miss Anita Kaminski be appointed as Clerk-Typist II, Step 3, in the Admissions Department, effective June 16, 1969, at a salary of \$342.16 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Feakes, that Mr. Stanley E. Williams be appointed as Laboratory Coordinator I, Step 4½, in the Department of Physics and Mathematics, effective July 1, 1969, at a salary of \$625.00 per month. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Blunt, that the salary guide for clerical and non-academic administrative personnel be adopted, effective July 1, 1969 (copy attached). After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Blunt, that the personnel policies for clerical and non-academic administrative personnel be adopted, effective July 1, 1969 (copy attached). After discussion, the motion was unanimously carried.

EXPLANATORY NOTE: Both guide and policies were distributed to all Board Members during the week of June 9, 1969.

Neither the guide nor the policies mentioned above affect custodial or maintenance personnel, since these people are represented by the Teamsters Union, who will negotiate a separate contract for them.

Mr. Venezia moved, seconded by Mr. Blunt, that the promotion of the following non-academic staff members be authorized as shown, effective July 1, 1969:

- Marie Fiorentini - Steno-Typist I to Secretary II
- Judith Austin - Bookstore Clerk to Technical Assistant III
- Margaret Reese - Steno-Typist II to Technical Assistant II
- Agnes Kalkanis - Assistant Offset Operator to Offset Operator II
- Kathleen Hodgettes - Clerk-Typist III to Clerk-Typist I
- Violet Gyurics - Secretary III to Secretary II
- Phyllis Mott - Clerk-Typist II to Clerk-Typist I
- L. A. Rice - Security Officer II to Security Officer I

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Blunt, that the following members of the non-academic staff be reappointed, effective July 1, 1969, at the respective annual salary rates shown; said salary rates being in accordance with the Non-Academic Salary Schedule adopted June 17, 1969, and the total amount of all salaries being within the amount budgeted:

Alice Lake	-	\$8,712.
Marie Fiorentini	-	6,064.
Bonnie Steimling	-	4,525.
Judith Austin	-	5,775.
Nina Langenohl	-	5,240.
Shirley Schwartz	-	4,990.
Regina Bergen	-	4,990.
Ida Pino	-	5,775.
Dorothy Ellmyer	-	5,240.
Helen Zachik	-	5,240.
Sharlene Cygan	-	4,752.
Elinor Widis	-	7,189.
Anne Potter	-	5,775.
Genevieve Appleby	-	5,240.
Catherine Killeen	-	4,871.
Donna Jessop	-	4,207.
Rosemary Lucanegro	-	4,752.
Anne Klimas	-	4,752.
Ruth Tenaglia	-	5,638.
Cynthia Steindecker	-	4,208.
Margaret Reese	-	6,064.
Julia Strusz	-	4,871.
Thelma Allen	-	4,525.
Doreen Rzigalinski	-	4,990.
Doris Curcio	-	4,870.
Judith Hryniewicz	-	5,840.
Audrey Skerlak	-	6,214.
James Campbell	-	10,350.
Janette Brodsky	-	4,871.

Mary Ann Stanaway	-	\$3,665.
Muriel Porsolt	-	6,524.
Agnes Kalkanis	-	4,990.
Natalie Rener	-	4,106.
John Jacobs	-	4,525.
Anthony Janco	-	4,871.
Nettie Natter	-	4,525.
Vera Caldwell	-	5,115.
Diane Danik	-	4,106.
Arlene Dankovich	-	4,418.
Adele Gooen	-	4,106.
Kathleen Hodgettes	-	4,525.
Susana Keszler	-	4,106.
Sandra Marsh	-	4,525.
Isabelle Pfeiffer	-	5,115.
Ruth Phifer	-	4,752.
Florence Strauss	-	5,500.
Mary Tomlinson	-	4,310.
Violet Gyurics	-	6,685.
Blanche Godlewski	-	4,752.
Elizabeth Birdsall	-	4,525.
Stanley Kokowicz	-	7,707.
William Holmstrom	-	8,500.
John Skarzynski	-	6,216.
Dora Lewis	-	4,525.
Edward Jones	-	6,064.
Olga Vaneschak	-	5,500
Miriam Dingle	-	6,526.
Phyllis Mott	-	4,752.
Lynn Papp	-	5,240.
Thelma Mattern	-	4,525.
Helen Mraz	-	3,910.
Dorothy Petro	-	5,240.
Antoinette Luzack	-	3,770.
Joanne Sweeney	-	4,752.
L. A. Rice	-	7,019.
Joseph Lalli	-	10,000.
Joseph Formolo	-	2.75 per hour
Adelaide Novak	-	2.50 per hour

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Hughes, that the promotion of the following members of the academic staff be authorized as shown, effective at the beginning of the 1969-70 academic year:

Frank Spano	-	From Associate Professor to Professor
Rose M. Channing	-	From Associate Professor to Professor
Jerome Shindelman	-	From Assistant Professor to Associate Professor

Dominic Macchia	-	From Assistant Professor to Associate Professor
Florence Korchin	-	From Instructor to Assistant Professor
Sylvia Edge	-	From Instructor to Assistant Professor
Corliss Henry	-	From Instructor to Assistant Professor
Edward Schwarzkopf	-	From Instructor to Assistant Professor
Alexander Langfelder	-	From Instructor to Assistant Professor
Philip Baum	-	From Instructor to Assistant Professor
Andrew Kistulentz	-	From Instructor to Assistant Professor
Frank Hornich	-	From Assistant Instructor to Instructor
Merlen Ward	-	From Instructor to Assistant Professor
Ruth Kosensky	-	From Instructor to Assistant Professor
Paul Hilf	-	From Assistant Director of Administrative Services to Controller

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that the following members of the academic and administrative staff be reappointed for the period July 1, 1969 to June 30, 1970, at the respective annual salaries shown; said salaries being in each case within the ranges established for said categories, and the total amount being within the total amount budgeted:

* Frank M. Chambers	-	\$28,500
* Theodore Kleban	-	16,500
* Julian J. Ciotta	-	12,650
* William R. Walsh, Jr.	-	20,500
* Paul Hilf	-	14,300
* Harry Rivituso	-	11,800
* Michael A. Bartone	-	12,000
* Lois C. Brooks	-	6,600
* Robert Martin	-	12,500
* Joseph Roccasanto	-	8,600
* W. Frederick Foose	-	17,250
* Gordon Harrower	-	12,500
* Franklin D. Moore	-	9,523
* Muriel Wilhelm	-	13,000
* Merlen Ward	-	10,803
* Kenneth Maugle	-	10,250
* Ruth Kosensky	-	10,480
* Ruth Samsel	-	13,000
* Paul Evans	-	13,000
Virginia Buntaine	-	9,000
* Vernon Wanty	-	21,000
* John Callahan	-	16,500
* Jerome Shindelman	-	14,000
* Anita Voorhees	-	9,775

* Rose M. Channing	-	\$17,100	(16,100 + 1,000)
Stephanie C. Basara	-	13,134	
Genevieve Semple	-	12,700	(12,100 + 600)
Sandra B. Fielo	-	11,674	
Rose Kocinski	-	11,215	
Jean M. Buckley	-	10,710	
Margaret Gariepy	-	10,710	
Corliss Henry	-	9,900	
Sylvia C. Edge	-	9,900	
Doris A. Geyer	-	10,412	
Hortense S. Anderson	-	8,871	
Eleanor A. Bates	-	8,913	
Arlene Lowenstein	-	8,492	
Karoly Nagy	-	11,900	
* Irving Elan	-	15,375	(14,375 + 1,000)
Harold J. Douglas	-	13,300	(12,700 + 600)
Alice J. Stuart	-	12,858	
Deane A. Dunloy	-	11,305	
Ernest Albrecht	-	10,633	
Larry Cohen	-	8,913	
Virve Ettinger	-	9,334	
Emanuele Di Pasquale	-	8,580	
Irene A. Pearse	-	8,913	
Dorothy Fitzgerald	-	8,330	
Elaine P. Heinemann	-	8,330	
Marion Levinston	-	8,800	
Lynn Winik	-	8,913	
Gary L. Nair	-	8,092	
Eric Hepburn	-	10,550	(9,950 + 600)
Margaret Driver	-	10,121	
Emma Pelissier	-	8,913	
John Arroyo, Jr.	-	8,492	
Edith Margolin	-	8,812	
Arnold C. Ettinger	-	11,385	
Norman Poppel	-	11,000	
Philip Baum	-	10,834	
Ian H. Smith	-	10,766	
Gerald F. Malloy	-	8,492	
Elliot L. Pasternack	-	8,925	
Diane Wilhelm	-	8,806	
Arthur Sacks	-	8,568	
Ronald C. Agnese	-	8,492	
David F. Chant	-	8,330	
* Thomas J. Regan	-	14,850	(13,850 + 1,000)
Theodore J. Lorenz	-	13,150	
Chester C. Lukas	-	12,639	
Fred Grossman	-	13,548	
Mary E. Reilly	-	13,050	(12,450 + 600)
Eric I. Kulp	-	11,550	

Lloyd Kalugin	-	\$11,000	
Juanita T. Southerland	-	10,670	
Alexander Langfelder	-	10,450	
Robert M. Fishco	-	9,680	
Dale H. Lau	-	9,563	
Charles Tornatore	-	8,910	
Arthur Podorzer	-	8,913	
Thomas G. Feehan	-	8,913	
Patricia A. Murranka	-	8,746	
Chester D. Barr	-	8,492	
Carol McCabe	-	8,330	
Arthur T. Peterson	-	8,092	
Christina Goldman	-	6,600	
* David H. Tyrrell	-	14,800	(13,800 + 1,000)
Reney Myers	-	11,900	
Joseph P. Sikoryak	-	10,766	
Clement Haimowitz	-	10,230	
Andrew C. Kistulentz	-	9,600	
John O. Pautz	-	13,640	(13,040 + 600)
Edward M. Schwarzkopf	-	10,900	
Charles F. Montross	-	15,950	(15,350 + 600)
Paul Petrella	-	12,523	
Thomas M. Handler	-	12,161	
Brendan Gallagher	-	11,812	
Joseph B. Kubeck	-	10,766	
David B. Beyer	-	10,450	
John J. Bakum	-	10,519	
James E. Walsh, Jr.	-	9,900	
* Francis A. Spano	-	15,975	(14,975 + 1,000)
Dominic J. Macchia	-	11,711	
Virginia S. Filardi	-	12,352	
Leonard J. Russikoff	-	11,436	
Charles Oxman	-	10,912	
Barbara D. Lalancette	-	10,115	
Marguerite M. Stewart	-	12,590	(11,990 + 600)
Eunice S. Liberson	-	13,604	
Lila M. Cohen	-	10,450	
Leo E. Spencer	-	10,183	
Peter S. Herrington	-	10,237	
Janet M. Daniels	-	9,130	
James T. Sleeper	-	8,800	
Hilda Schmidl	-	8,580	
Robert W. Colburn, Jr.	-	8,806	
Virginia Villamil	-	8,492	
Hernando Godderz	-	13,134	
Arnold Cohen	-	11,475	
Robert R. Urbanski	-	10,450	
Florence Korchin	-	10,204	
Carolyn J. Maher	-	9,680	

Jack A. Kamis	-	\$9,630	
Emily Montgomery	-	10,186	
Ronald E. Ruemmler	-	8,925	
Ronald B. Krauth	-	8,330	
Charles Korn	-	14,350	(13,750 + 600)
Eugene A. Gralla	-	12,640	
Wilma G. Thompson	-	10,472	
Josephine M. Lamela	-	8,492	
* John J. Dineen	-	15,675	(13,075 + 600 + 2,000)
Donna R. Gray	-	9,652	
Joseph Servon	-	9,540	
John Sacchi, Jr.	-	9,580	
Marilyn N. Jones	-	8,913	
Patrick J. Honey	-	8,913	
Frank C. Hornich	-	8,492	
John A. Longstaff	-	6,900	
* Robert J. Zifchak	-	12,050	(11,650 + 600)
* Ruth E. Riggs	-	14,400	(13,400 + 1,000)
* Jane Posselt	-	9,306	
* Lynn Tunstall	-	10,058	
* Ruth Whitbeck	-	9,900	

* Twelve Month Contract

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that the following persons be appointed to the academic staff for the ten-month academic year beginning September 1, 1969 and ending June 30, 1970:

James Gronquist	-	\$8,071	
Instructor, Rehabilitation Assistant Education Department			
Raymond J. Nolan	-	9,700 plus \$300 for	
acting as Instructor, Mechanical Technology; Coordinator of proposed Civil Technology program.			
Martha Barry	-	\$7,500	
Assistant Instructor, Department of Nurse Education			
David V. Bourque	-	\$9,700	
Instructor, Department of Business Technology			
Dorothea M. Doyle	-	\$8,071	
Instructor, Chemistry Department			
Aloysius H. Farrah	-	\$9,500	
Instructor, Department of Physics-Mathematics			

Harold M. Gladstone	-	\$11,000
Assistant Professor, Chemistry Department		
Mrs. Dixie Goswami	-	\$8,700
Instructor, English Department		
John J. Gutowski	-	\$8,071
Instructor, Pre-Tech Department		
Karen S. Inman	-	\$8,071
Instructor, Social Science Department		
James McAvaddy	-	\$8,071
Instructor, Physical Education Department		
Margaret Moked	-	\$8,071
Instructor, Foreign Language Department		
Martin N. Pearlman	-	\$9,000
Instructor, Psychology		
Charles C. Phleger	-	\$10,750
Assistant Professor, Engineering Science Department		
Mary Anne Rizzolo	-	\$9,500
Instructor, Department of Nurse Education		
Alan Sherman	-	\$8,200
Instructor, Chemistry Department		
Mahmoud Taher	-	\$10,000
Assistant Professor, Biology Department		
Rose Ann Van Nest	-	\$7,000
Assistant Instructor, English Department		
Edward J. Winterbauer	-	\$8,400
Instructor, Department of Physics & Mathematics		
Robert J. Chamberlain, Jr.	-	\$4,400
(Part-time, 2 days per week) Consultant and Coordinator of the Radiologic Technician Education Program		

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that the following persons be appointed to the faculty and administrative staff for the periods and at the salaries stated:

Dr. Jo Ann J. Schmits, Director of the Guidance Center in the Division of Student Personnel Services, rank of Assistant Professor, at an annual salary of \$13,500 (12 month), beginning date - July 1, 1969.

Mr. William H. Lindemann, Jr., assigned to the Guidance Center in the Division of Personnel Services, rank of Instructor, at an annual of \$10,000 (12-month), and pro rata from beginning June 23, 1969 to July 1,

Diana M. Goffe, Scheduling Officer in the Registrar's office, Division of Student Personnel Services, rank of Instructor, at an annual salary of \$9,300 (12-month), beginning date July 1, 1969.

Herbert S. Garson, Assistant to the Controller in the Business office, Administrative Level II, for the period from July 1, 1969 to June 30, 1970, at a salary of \$11,200 annually.

After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Marchitto, that Thomas J. Regan, Assistant Professor in the Business Division be appointed Chairman of the Business Division and of the Accounting Department for the academic year 1969-70; and that he be paid \$1,000 additional to his salary for this service. After discussion, the motion was unanimously carried.

Mr. Venezia moved, seconded by Mr. Blunt, that the salary schedule for teachers in the department of Continuing Education (evenings and summers) be established as follows:

- A. Continuing Education teachers who are also full-time day teachers in another department of the college:
\$240 per contact hour.
- B. Continuing Education teachers who are not full-time day teachers in another department of the college:
 - 1. \$200 per contact hour in the first term.
 - 2. \$5 additional per contact hour shall be granted for each term (semester) of experience within the department, up to a limit of \$225 per contact hour.
- C. Contact hours shall be equated to credit hours except in Physical Education courses and in Business courses involving laboratories; in these instances, the equation shall be as follows:

1. Physical Education Courses - 1 credit hour will equal 0.83 contact hours.
2. Business Department courses involving laboratories - 1 credit hour will equal 0.94 contact hours.

After discussion, the motion was unanimously carried.

Mr. Venezia noted that all of the items approved this evening in connection with salaries are within the budget.

Mr. Venezia moved, seconded by Mr. Marchitto, that the agreement negotiated between a committee appointed by the Board of Trustees and a committee of the Faculty Organization of Middlesex County College, Local 1940, AFT (AFL-CIO), covering salaries, terms and conditions of employment, and grievance procedures, as attached, and as modified by the committees, with modifications initialed by them, on June 16 and 17, 1969, be approved and ratified; and that the Chairman and Secretary of the Board be authorized to execute said agreement after it has been approved as to form by the College Counsel and executed on behalf of the Federation.

EXPLANATORY NOTE: The completed contract, with initialled changes shown, is in the possession of the Chairman of the Personnel Committee. As soon as time permits, the contract will be retyped, submitted to Counsel, and presented for signature.

After discussion, the motion was unanimously carried.

EDUCATION COMMITTEE

Reporting for Mr. Rowland, Mrs. Carman said that he had attended the dinner in recognition of the honor students and was greatly impressed by the large number of both young and mature persons who felt that they would never have been able to continue their education had it not been for Middlesex County College. He also attended, with President Chambers, the meeting of the Council of Community Colleges on June 12. The Council has taken a position in support of Bill 896 which attempts to relate the community colleges and Division of Higher Education in the state more intimately than it has under current law.

The Committee has investigated the possibility of conferring honorary degrees and has found no such practice elsewhere and the State Department of Higher Education is negative to the suggestion.

While the joint statement of the Education Committee and OEO Committee, relative to the GOAL program, has been circulated and no objections raised, it has been impossible to ratify the statement because of difficulty in trying to arrange a meeting with the Ad Hoc Committee of OEO. A meeting is planned for the 25th.

Dean Foose reviewed the Admissions Report for September 1969.
(Copy filed with papers supporting the Minutes.)

COMMUNITY AFFAIRS COMMITTEE

Mrs. Carman reviewed the activities of the Community Services Department during the past month. (Copy filed with papers supporting the Minutes.)

Mr. Venezia reported that plans are underway by the Middlesex County College Foundation, Inc., to hold an annual fund raising dinner at the college during the early part of September. The affair will be held in the library and, weather permitting, outdoors also. It will be a black tie affair at \$100 a couple.

FINANCE COMMITTEE

Mr. Feakes reviewed the financial statements previously distributed to the Trustees. (Copies filed with papers supporting the Minutes.)

Relative to the Operating Budget, Mr. Feakes reported that transfers have been made during the year for various line items. There are still some transfers to be made but this will be done at the July meeting.

Mr. Feakes moved, seconded by Mr. Blunt, that transfers be made in Capital line items in accordance with the following schedule, totaling \$372,200. After discussion, the motion was unanimously carried.

MIDDLESEX COUNTY COLLEGE
PROPOSED CAPITAL LINE ITEM REVISIONS
FOR THE FISCAL YEAR JUNE 30, 1969

		<u>Decrease</u> <u>Budget</u>	<u>Increase</u> <u>Budget</u>
Business Office	63-0301-820	\$	\$ 2,500
Student Personnel	63-1101-820	2,500	
Office Services	63-1801-820	9,610	
Nurse Equipment	63-2110-825		1,000
English & Humanities	63-2210-825		1,500
Business Department	63-2240-825		100
Engineering Science	63-2410-825	18,000	
Electrical Technology	63-2451-825	7,500	
Mechanical Technology	63-2460-825	69,000	
Biology	63-2510-825	12,000	
Chemistry	63-2520-825		3,500

PROPOSED CAPITAL LINE ITEM REVISIONS (CONT'D)

		<u>Decrease</u> <u>Budget</u>	<u>Increase</u> <u>Budget</u>
Physics	63-2545-825	\$ 5,000	\$
Physical Education	63-2610-825	32,000	
Evening Division	63-5201-820	1,000	
Library - Books	63-6101-840		3,200
- Other	63-6101-845	1,000	
Instructional Media	63-6200-825		1,000
Maintenance	63-7251-820	7,800	
Security	63-7451-820		3,000
Renovation #141		87,000	
Automobiles			2,800
Improvement S-307			7,000
" West Hall			4,500
Parking Lot			216,000
Improvement - Gym			100
" - West Engineering			8,000
" - Electrical			31,000
" - Raritan Hall			87,000
Additions to Existing Heating			
Plant	64-3100-000	<u>119,790</u>	
	TOTAL	<u>\$372,200</u>	<u>\$372,200</u>

PRESIDENT'S REPORT

Dr. Chambers reviewed the results of a questionnaire sent to students who have withdrawn from the college. This follow-up was conducted to get their reactions to the institution. There was approximately a 30% response. Summary report attached.

Dr. Chambers reported that the commencement exercises were very impressive. The graduation committee was chaired by Mr. Robert Urbanski. The trustees indicated it was a superb affair. Dr. Chambers will pass their comments on to the committee.

COUNSEL'S REPORT

Mr. Hoffman reported that he is still awaiting word on the hearing from Dr. Moskow.

The next regular meeting of the Board of Trustees will be held on Tuesday, July 15, 1969, at 7:45 p.m., in West Hall on the college campus.

There being no further business, the meeting was adjourned at 9:50 p.m.

ROBERT R. BLUNT
Secretary

THIS PAGE NOT USED!

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of June 30, 1969 Meeting

A special meeting of the Board of Trustees of the Middlesex County College was held at 11:45 a.m., Monday, June 30, 1969, in the Board room, Center I, on the College campus. Members present were Messrs. L'Hommedieu, Feakes, Hughes, Marchitto, and Blunt. Also present were Messrs. Walsh, Kleban and Chambers.

The Chairman of the Board of Trustees called the special meeting at the request of the members of the Board to consider a recommendation from the Facilities Committee that the bids on the Health Technology Building be accepted.

Mr. Marchitto, reporting for the Facilities Committee, stated that the bids for the construction of the Health Technology Building were within the college budget and within the estimate made by Bliss Associates. Mr. Marchitto, on behalf of the Facilities Committee, and with the approval of the college architect and counsel, recommended the adoption of the following resolution:

WHEREAS bids have been received on the new Health Technology Building by the Board of Trustees in each of the five prime categories; and

WHEREAS the total amount of money budgeted for said building in the 1967-68 and 1968-69 budget is \$2,320,000.00, which was to include the cost of equipment, and the total lowest bids received in each of the five prime construction categories is \$2,161,226.00; and

WHEREAS the architect, college engineer, and college counsel have recommended acceptance of the lowest bids and the award of contracts, subject to the approval of the U.S. Public Health Service which has been requested to participate in the cost of the building; now

THEREFORE be it resolved that contracts for the construction of the new Health Technology Building be awarded to the lowest bidders in each category as listed below, subject to the approval of the U.S. Public Health Service:

General Construction - Sisler Construction Company	
Base Bid	\$1,197,522.00
Alternate #1	8,000.00
Alternate #2	<u>(21,500.00)</u>
TOTAL CONTRACT	\$1,184,022.00

Structural Steel - Morris, Wheeler & Company	
Base Bid	\$ 114,500.00
TOTAL CONTRACT	\$ 114,500.00
Plumbing Work - Bloomfield Mechanical Contracting, Inc.	
Base Bid	\$ 144,170.00
Alternate #1	2,800.00
TOTAL CONTRACT	\$ 146,970.00
Heating and Ventilating - Boro Plumbing & Heating Work	
Base Bid	\$ 481,500.00
TOTAL CONTRACT	\$ 481,500.00
Electrical Work - Knight Electric Company, Inc.	
Base Bid	\$ 234,234.00
TOTAL CONTRACT	\$ 234,234.00
OVERALL TOTAL	\$2,161,226.00

Mr. Marchitto moved the adoption of the resolution, seconded by Mr. Feakes. Following further discussion, it was unanimously approved.

Upon motion duly made, seconded, and carried, the meeting adjourned at 12:25 p.m.

ROBERT R. BLUNT
Secretary

