

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of August 17, 1976 Meeting

A regular meeting of the Board of Trustees of the Middlesex County College was held at 8:20 p. m., August 17, 1976, in the Board room of the Academic Services Building. Members present were Mrs. Czaya; and Messrs. Dalto, Klegman, Meszaros, Tanzman, and Walsh. Mrs. Carman, Miss Carney, and Mr. Stolzer were absent. Also present were President Harris, Mr. Hoffman, Mrs. Lake, and several visitors.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On January 8, 1976, advance written notice of this meeting was posted in the lobby of the Academic Services Building.
- (b) On January 16, 1976, advance written notice of this meeting was mailed to The Home News, 123 How Lane, New Brunswick, New Jersey, and The News Tribune, 1 Hoover Way, Woodbridge, New Jersey.
- (c) On January 7, 1976, a copy of this advance notice of the meeting was filed with the Clerk of Middlesex County.
- (d) On January 7, 1976, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Mr. Dalto moved, seconded by Mr. Meszaros, that the Minutes of the regular meeting of July 20, 1976, be approved as presented. The motion was unanimously carried.

FACILITIES AND EQUIPMENT COMMITTEE

The reports of the College Engineer and Director of Police and Safety were noted.

Mr. Meszaros moved, seconded by Mr. Walsh, that a contract between Windsor Construction Company and the Board of Trustees for general construction on the New Athletic Facilities be accepted as having satisfied the requirements of the specifications of said contract, pursuant to the recommendations of the Architect and the Assistant to the President for Plant Operations and Facility Planning; that the one-year guarantee shall

commence from the final date of substantial completion, or from a period of six months after the final payment, whichever is greater, and that a final payment in the amount of \$9,839.20 be authorized, subject to approval of counsel.

(Total net contract, \$100,876.00; amount paid previously, \$91,036.80; approved above, \$9,839.20; balance to finish, '0'.)

After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mrs. Czaya, that the following progress payment, having been approved by the Architect and/or the Assistant to the President for Plant Operations and Facility Planning, be approved for payment:

- (a) Halecrest Construction Corp.  
Paved Sports Area, New Athletic Facilities  
Payment #9 \$35,158.50

(Total net contract, \$262,775.00; amount paid previously, \$198,009.00; approved above, \$35,158.50; balance to finish, \$29,607.50.)

- (b) Bernard R. Berson and Associates  
Engineering Services, Egress Roadway  
Payment #1 \$ 909.46

(Total contract not to exceed \$3,500.00; amount paid previously, 0; approved above, \$909.46; balance to finish, not to exceed, \$2,590.54.)

After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Walsh, that contract for repair of stage manager's electric control desk be awarded to Stand Century, Inc. of Elmwood Park, New Jersey, at its bid price of \$2,290.00; said amount representing the lowest bid which fully met College specifications between two (2) bids received on August 13, 1976. (To be charged to Fire Loss - 33-0900-850). After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Walsh, that contract for stage curtain for Performing Arts be awarded to Novelty Scenic Studios, Inc. of Glen Cove, New York, at its bid price of \$4,875.00, said amount representing the lowest bid which fully met College specifications among five (5) bids received on August 11, 1976. (To be charged to Fire Loss 33-0900-850). After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Dalto, for adoption of the following resolution:

WHEREAS, the Board of Trustees has secured Building 229 and adjacent lands thereof; and

WHEREAS, significant renovations for the use of this building must be completed in order to make it a productive facility; and

WHEREAS, approvals for funding for said renovations in the amount of \$600,000 have been secured by the Board of School Estimate on February 4, 1975; and

WHEREAS, preliminary architectural services have been rendered by the firm of Eckert and Gatarz for program documents on this project in amounts not to exceed \$3,500; and

WHEREAS, the project has received the support of the technical staff of the Department of Higher Education for recommendation to the Board of Higher Education in September 1976; and

WHEREAS, funding from the State of New Jersey will be pursuant to Title 18A:64A, paragraph 22, et. seq.:

NOW, THEREFORE, BE IT RESOLVED that the firm of Eckert and Gatarz be appointed as architects for the renovation of Building 229, operations area; and

BE IT FURTHER RESOLVED that the terms and conditions of the contract between the architect and the Board be pursuant to the rules and regulations of the Facilities Planning Standards and Approval Procedures for New Jersey Public Colleges and Universities Manual, and subject to the approval of the project by the Board of Higher Education; and

BE IT FURTHER RESOLVED that execution of the contract be subject to approval of legal counsel.

After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Walsh, for adoption of the following resolution:

WHEREAS, the Board of Trustees has previously authorized the architectural firm of Eckert and Gatarz of North Brunswick, New Jersey, to prepare the program documents for the Physical Education Building expansion; and

WHEREAS, said documents have been completed; and

WHEREAS, as a result of applying for funds under the Public Works Employment Act, it is advisable to continue with the preparation of working drawings on the Physical Education Building expansion project; and

WHEREAS, of the \$25,000 authorization made available for the planning and development of the project, \$8,000 has been committed for the preparation of the program documents; and

WHEREAS, the balance of \$17,000 is available for continued development of working drawings;

NOW, THEREFORE, BE IT RESOLVED that the architectural firm of Eckert and Gatarz be authorized to prepare working drawings for the Physical Education Building expansion; and

BE IT FURTHER RESOLVED that the contract between the firm of Eckert and Gatarz and the Board of Trustees be amended to include the additional authorization for said preparation in an amount not to exceed \$17,000; and

BE IT FURTHER RESOLVED that the rate structure established in said contract, pursuant to the Facilities Planning Standards and Approval Procedures for New Jersey Public Colleges and Universities Manual be applicable to the preparation of working drawings; and

BE IT FURTHER RESOLVED that the amendments to the existing contract be subject to approval of legal counsel.

After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Tanzman, that the office of the Assistant to the President for Plant Operations and Facility Planning be authorized to prepare plans and bidding specifications for the construction of miscellaneous walkways and for the reconstruction of other paved areas on campus, and to publicly advertise for construction bids for this project. After discussion, the motion was unanimously carried.

Mr. Meszaros moved, seconded by Mr. Walsh, for adoption of the following resolution:

WHEREAS, the Board of Trustees has reviewed the list of major capital projects and has established priorities for the planning of said projects; and

WHEREAS, funds are required to complete the planning process in the amount of \$282,000.00; and

WHEREAS, the County of Middlesex is the only funding resource for said planning funds; and

WHEREAS, any planning funds expended would become an integral part of the project authorized for construction; and

WHEREAS, said projects assigned priorities will be included in the application to the Federal Government under the Public Works Employment Act for one hundred percent (100%) funding as authorized;

NOW, THEREFORE, BE IT RESOLVED that a capital outlay in the amount of \$282,000.00 for planning funds for the capital projects listed as the addition to the Physical Education Building; Building #229 (classroom); Main Hall science wing; and addition to the Engineering Building, be approved; and

BE IT FURTHER RESOLVED that the secretary of the Board of Trustees is hereby instructed to forward a copy of this resolution to the members of the Board of School Estimate and assure compliance with the Open Public Meetings Law; and

BE IT FURTHER RESOLVED that the Board of School Estimate be requested to consider this resolution at a meeting of the said Board to be held on September 2, 1976, in the Freeholders' meeting room, County Administration Building, at 9 a.m.

After discussion, the motion was unanimously carried.

#### PERSONNEL COMMITTEE

Mrs. Czaya moved, seconded by Mr. Tanzman, that the following list of personnel appointments and actions be approved, pursuant to recommendation by the President and to the provisions of Section 18A:64A-13:

#### Academic Appointments

- (a) Betty Jo Merritt as Adjunct Instructor in the Department of Social and Rehabilitation Services (budget code 2120) for the Fall 1976 semester, to teach one section of REH 101, Principles of Rehabilitation I, for three contact hours, at the rate of \$230.00 per contact hour, for a total of \$690.00 for the semester.

- (b) Dr. Joel Leizer as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture and clinic three hours per week, for two weeks, DHY 201, Dental Specialties I, and receive a total salary of \$115.00 for the Fall 1976 semester.
- (c) Arla I. Sussman as Instructor in the Department of Nurse Education (budget code 2110) for the academic year September 1, 1976 through June 30, 1977, at the salary of \$10,900.00.

#### Academic Resignation

- (a) Tynette W. Hills, Instructor in the Department of Educational Technology, effective July 22, 1976.

#### Non-Academic Changes of Status

- (a) Joyce Ackerman, Child Care Aide in the Child Care Center from 35 hours per week to 25 hours per week, at the adjusted annual salary of \$5,985.00 from \$8,379.00, pro-rated to \$4,987.00 for the period September 1, 1976 to June 30, 1977.
- (b) Julie Cali, Administrative Aide II to Administrative Aide I in the Registrar's Office (budget code 1120) at the adjusted annual salary of \$7,886.00 from \$7,510.00, for the year July 1, 1976 to June 30, 1977, effective August 16, 1976, and pro-rated to \$6,900.00 for the period.
- (c) Franca Campione, Switchboard Operator in the Communications Department (budget code 1750) from 35 hours per week to 25 hours per week, at the adjusted annual salary of \$4,706.00 from \$6,322.00, for the year July 1, 1976 to June 30, 1977, effective August 9, 1976, and pro-rated to \$4,253.50 for the period.
- (d) Carol Dougherty, Administrative Aid II in the Division of Continuing Education to Administrative Aide I in the Job Placement Department (budget code 1160) at the adjusted annual salary of \$7,886.00 from \$7,510.00 for the year July 1, 1976 to June 30, 1977, effective August 1, 1976, and pro-rated to \$7,228.76 for the period.
- (e) Marjorie McCabe, from Administrative Aide I in the Registrar's Office to Administrative Aide I in the Department of Institutional Research-Testing, effective August 16, 1976, at no change in salary.
- (f) John Skarzynski, from Equipment Aide in the Department of Health, Physical Education and Recreation to Mail & Parcel Carrier in the Department of Office Services, effective August 23, 1976, at no change in salary.

Non-Academic Resignations

- (a) Gunawanti Jambhekar, Key punch Operator in the Computer Center, effective July 30, 1976.
- (b) Raymond Kienzle, AV Aide in the Department of Media Production and Transmission, effective August 30, 1976.
- (c) Linda B. Lindemann, Administrative Aide I in the Department of Counseling Services, effective August 18, 1976.
- (d) Karen A. Mathiasen, Administrative Aide I in the Department of Financial Aid and Grants, effective August 27, 1976.

Non-Academic Leave

- (a) Alice Skarzynski, Key punch Operator in the Computer Center, be granted maternity leave, according to Article VII (C) of the labor agreement between the Board of Trustees and AFSCME, commencing September 22, 1976 and ending September 23, 1977.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Dalto, that the hourly rates paid to the following part-time personnel be changed from \$3.10 per hour to \$3.20 per hour, effective July 1, 1976:

Michael Grassis	(Police Department)
Flora Cowen	(Child Care Center)
Pat DeSantis	" " "
Anne Helman	" " "
Mary Kirby	" " "
Ida Kukuch	" " "
Cheryl Mai	" " "
Nora Van Bree	" " "
Sandra Weingart	" " "

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the following names be added to the substitute personnel list:

Donna L. Wheatley at the rate of \$3.20 per hour.

Mary C. Buckmelter at the rate of \$3.20 per hour.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Tanzman, that the following list of salaries for August 1976, in the Department of Community Services, starting with the name Annesi, Jim, and ending with the name Kistulentz, Andrew, for a total amount of \$8,411.00, be approved:

Mini Courses

<u>Title</u>	<u>Name</u>	<u>Salary</u>
Tennis Camp	Annesi, Jim	\$ 125.00
Growing Up Male in America	Kaufman, Perry	125.00
Basketball Camp	Lobalbo, Al	75.00
Tennis Class	Mathues, Howard	60.00
Tennis Class	Plant, Richard	288.00
Basketball Camp	Raferty, Bill	75.00
Baseball Camp	Randazzo, Joseph	25.00

Middlesex County Workhouse  
Reading Program

*Instructor (August-December 1976)	Grant, Patricia	2,860.00
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Project Uplift

GED-S Lesson Development	Castellanos, Semiramis	900.00
Evaluator	Leonard, Robert	250.00
GED-S - ABE Materials	Serrano, Ana	225.00

OSHA

Occupational Cancers	Baker, Joseph B.	112.00
Construction Safety & OSHA	Gomes, Mario	168.00
Compliance with National Elect. Code	Handler, Thomas	320.00
Guide to Voluntary Compliance OSHA for Federal Agencies	Honey, Patrick, Jr.	737.00
Principles of Machine Guarding Industrial Noise	Kusenko, Valerian P.	448.00
Occupational Health Hazards Guide to Voluntary Compliance	Land, Roland	336.00
Warehouse Safety & OSHA	Matwes, George	112.00
Guide to Voluntary Compliance	Rossi, Anthony	112.00
Construction Safety and OSHA	Salzwedal, Rick	140.00
Excavating & Trenching Operations	Sessamen, Gene	168.00
Reading Laboratory Project	Kistulentz, Andrew	750.00
		<u>\$8,411.00</u>

Explanatory Note: Budget Source

Operational Budget	\$ 750.00
Community Services	773.00
County Workhouse	2,860.00
Uplift Grant	1,375.00
OSHA Grant	<u>2,653.00</u>
	\$8,411.00

\*Replacement due to resignation.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the following stipends be paid for computer operator supervision at the rate of \$10.00 per hour:

<u>Name</u>	<u>Hours</u>	<u>Amount</u>
Walter Stetter	41.5	\$415.00
Roger Zajkowski	3.5	35.00
Willard Juan Lacey	31.0	310.00
Leonard G. Scott	8.0	80.00
Richard Lutzky	<u>4.0</u>	<u>40.00</u>
Total	88.0	\$880.00

(Explanatory Note: As part of the student records implementation project, and prior to the receipt by the College of its new computer system 370/115-2, a purchase order in the amount of \$1,000 was issued to the Brown Boveri Corp., which made available free computer time to the College. The direct expense for supervision by Brown Boveri Corp. employees in the amount of \$10.00 per hour was established. Subsequently, Brown Boveri Corp. requested that the College reimburse the employees directly in lieu of the prior agreement.)

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the resignation of Thomas Feehan, as the result of an accident, be accepted from his teaching assignment of course #ACC 212-820 in the summer 1976 program, and that the sum of \$285.00 be paid to him for the period July 19, 1976 through July 22, 1976, in lieu of the amount previously authorized. After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Tanzman, that the following appointments to Department of Continuing Education Summer 1976 payroll be approved as a result of resignations:

<u>Name</u>	<u>Course Number</u>	<u>Amount</u>
* <u>Raymond Lizura</u>	<u>ACC 212-820</u>	\$ <u>690.00</u>
**Janet Baker	BIO 124-890	\$1,350.00
* <u>Replacement for Thomas Feehan.</u>		
**Replacement for James Sleeper.		

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the following list of personnel appointments and actions be approved, pursuant to recommendation by the President and to the provisions of Section 18A:64A-13:

Academic Appointments

- (a) Dr. Thomas E. Desmond as Adjunct Instructor in the Department of Medical Laboratory Technology (budget code 2160) for the Fall 1976 semester, to lecture MED 211, Medical Technology II, for a total of four clock hours, and receive a salary of \$69.32 for the semester.
- (b) Dr. Edwin N. Galkin as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture two contact hours of DHY 205, Periodontology, at \$260.00 per contact hour, for a total of \$520.00, and lecture and clinic three hours per week, for one week only, DHY 201, Dental Specialties, at \$60.00 for the three hours, for a total salary of \$580.00 for the Fall 1976 semester.
- (c) Dr. Martin Ladov as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture and clinic three hours per week, for two weeks, DHY 201, Dental Specialties I, and receive a total salary of \$115.00 for the Fall 1976 semester.
- (d) Dr. Sidney Merians as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture and clinic three hours per week, for one week, DHY 201, Dental Specialties I, and receive a total salary of \$60.00 for the Fall 1976 semester.
- (e) Dr. Arnold H. Rosenheck as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture two contact hours of DHY 203, General and Oral Pathology, at \$260.00 per contact hour, and receive a total salary of \$520.00 for the Fall 1976 semester.

- (f) Dr. Irving H. Sinai as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture and clinic three hours per week, for two weeks, DHY 201, Dental Specialties I, and receive a total salary of \$115.00 for the Fall 1976 semester.
- (g) Dr. Joseph Tabourne as Adjunct Instructor in the Department of Dental Auxiliaries Education (budget code 2130) for the Fall 1976 semester, to lecture and clinic three hours per week, for two weeks, DHY 201, Dental Specialties I, and receive a total salary of \$115.00 for the Fall 1976 semester.
- (h) Donna H. Steele as Instructor in the Department of Nurse Education (budget code 2110) for the academic year September 1, 1976 through June 30, 1977, at the salary of \$10,847.00.
- (i) James A. Jack as Adjunct Instructor in the Department of Medical Laboratory Technology (budget code 2160) for the Fall 1976 semester, to lecture MED 211, Medical Technology II, for a total of fourteen hours, and receive a salary of \$242.62 for the semester.

#### Academic Leave of Absence

- (a) James T. Sleeper, Assistant Professor in the Biology Department, be granted an unpaid leave of absence for illness (to begin after accumulated sick days are used) for the 1976 academic year, according to Article V-A (1-a) of the labor agreement between the Board of Trustees and Local 1940 AFT.

#### Academic Changes of Status

- (a) Dr. August Colo, Associate Professor, from the position of Administrative Assistant in the Division of Health Technologies to faculty assignment in the Biology Department, at the annual rate of \$20,605. for the period September 1, 1976 to June 30, 1977, plus the value of unused accumulated vacation days in the amount of \$890.00.
- (b) William Kuhl, Assistant Professor, from the position of Chairperson of the Department of Social Science, to faculty assignment in the same department.
- (c) Corliss Henry, from Assistant Professor in the Department of Nurse Education to Associate Professor in the same department, effective September 1, 1976, at the annual rate of \$17,052. adjusted to \$9,264. due to approved sabbatical for the year September 1, 1976 to June 30, 1977.

Academic Changes of Title

- (a) Sylvia Edge, from Chairperson, Department of Nurse Education-Second Year to Chairperson, Department of Nurse Education. (No change in salary)
- (b) Juanita Acevedo, from Coordinator-Project Uplift in the Office of Community Services, Division of Continuing Education, to Associate Director in the same Department. (No change in salary)

Academic Resignation

- (a) Dr. Carolyn J. Maher, Associate Professor, Mathematics Department, effective August 5, 1976.

Non-Academic Temporary Personnel

- (a) Carol A. Barrett at the rate of \$3.20 per hour, plus night differential.

Non-Academic Resignation

- (a) Mary E. Corrigan, Administrative Aide in the Office of Community Services, effective August 27, 1976.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the following personnel be appointed curriculum coordinators, at an additional stipend of \$300.00 for the period September 1, 1976 to June 30, 1977:

Rose Kocinski	Nurse Education Department
Mary Anne Rizzolo	Nurse Education Department
Diane Trainor	Environmental Health Science
Raymond Nolan	Civil/Construction Engineering Technology

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that the appointment of Santi Buscemi as a part-time writer in the Office of Public Information and Publications be extended for a period of four weeks, not to exceed nine hours per week, commencing August 13, 1976 to September 9, 1976, for a total amount of \$285.00.

(Explanatory Note: Mr. Buscemi's appointment was originally from July 13 1976 to August 12, 1976. The reappointment is necessary to continue the writing function until a full-time director is employed.)

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Meszaros, for adoption of the following resolution:

WHEREAS, Mr. Irving August served as a faithful member of the faculty at Middlesex County College since September 1, 1970; and

WHEREAS, due to the untimely demise of Professor August on July 30, 1976; and

WHEREAS, as a professional in the field of accounting, and as a teacher, he set a prime example to the students and members of the minority community he served; and

WHEREAS, he served actively in the divisional council and worked directly with students on their personal problems; and

WHEREAS, he participated in the development of the Accounting Technology program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes the significant contribution made by Professor Irving August in the Department of Accounting and to Middlesex County College; and

BE IT FURTHER RESOLVED that the Board of Trustees pays tribute to Professor August and requests that a certified copy of this resolution be forwarded to his wife and children.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Walsh, that Dr. Sidney Danzis be appointed for the Fall semester 1976 at the per diem rate of \$150.00 per day to provide administrative services in the Department of Dental Auxiliary Services until such time that a full-time department administrator can be employed, for a total amount not to exceed \$3,600., and that Dr. Danzis be paid at the rate of \$150.00 per day for services rendered in the months of July and August 1976, for a total amount not to exceed \$1,200.00. After discussion, the motion was unanimously carried.

COMMUNITY RELATIONS COMMITTEE

Mrs. Czaya summarized the Community Affairs Report. She also noted that contributions of \$14,541. have been received by the Middlesex County College Foundation, Inc. since the July Board meeting.

Vice President Hilf announced that there will be a meeting of the Fund-raising Committee of the Foundation on Wednesday, August 18, 1976, at 12:15 p.m. in the College Center, with respect to the Scholarship Ball scheduled for December.

#### EDUCATION COMMITTEE

Mr. Tanzman moved, seconded by Mrs. Czaya, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as "Board") and the Department of Institutions and Agencies of the State of New Jersey (hereinafter referred to as "Department") has entered into a contract for the operation of a child care center in prior years and wishes to enter into a similar contract for the twelve month period September 1, 1976 to August 31, 1977; and

WHEREAS, a new proposal has been submitted by the College administration to the Department in the amount of \$116,162.00, of which eighteen and three-quarter percent, or \$21,780.37 will be forthcoming from the respective budgets of the Board for the 1977 and 1978 fiscal years; and

WHEREAS, the Department has submitted two contracts to the Board, one contract relating to the transfer of funds by the Board to the Department to enable the Department to sanction the child care center operation, and the other contract relating to the purchase by the Department of day care services from the Middlesex County College; and

WHEREAS, the Board is agreeable to entering into the contracts submitted by the Department with the express understanding that the parties as indicated on Appendix "B" attached to said contracts that the Board will provide supervision and ultimate responsibility for operating the child care center and the Board will be allowed to receive a rental of approximately \$12,000 for the use of Building S-100 on the College campus; and

WHEREAS, R.S. 18A:64A-12j grants the Board the power to enter into contracts which it deems necessary and advisable with the State or any of its political subdivisions; and this particular contract has been approved by the legal counsel to the Board; and

WHEREAS, the Board has determined that operation of a child care center at the College is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board approves the proposal for the operation of the child care center submitted by the administration of Middlesex County College for the period September 1, 1976 to August 31, 1977.
2. The Board authorizes the sum of \$21,780.37 as the College's share in the operation of the center, plus an additional \$673.62 administrative fee to the Department for a total of \$22,453.99 to be transferred to the Department pursuant to the agreement between the two parties.
3. The Board authorizes the execution of the two agreements between the Board and the Department, the form of which agreements are attached hereto, with one agreement relating to the transfer of \$21,780.37 by the Board to the Department in order to operate a child care center at the College, and the other relating to the purchase by the Department from the Board of day care services.
4. The above agreements are executed in accordance with the understanding of the parties as expressed in Appendix "B" to the agreements that the Board will have the responsibility for the operation of the child care center and the Board will receive a rental of approximately \$12,000 for the use of Building S-100 on the campus by the child care center.
5. The Board authorizes the Chairman and Secretary to execute these contracts.

(Explanatory Note: The contracts between the Board of Trustees and the Department of Institutions and Agencies are currently being reviewed by counsel, due to changes in regulations in Title XX. The parameters of the contracts and operation and support of the center, as previously established, have been maintained within the scope of the current contracts.)

After discussion, the motion was unanimously carried.

Mr. Tanzman moved, seconded by Mr. Meszaros, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College has agreed to provide general education courses to students of the Perth Amboy General Hospital nursing program; and

WHEREAS, the parameters of said contract have been in effect since the inception of this agreement from the year 1972-73; and

WHEREAS, the revisions to the contract reflect a unit price increase of 9%,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College authorizes the execution of the contract with the Perth Amboy General Hospital to provide general education courses to its nursing students.

(Explanatory Note: The courses being offered by the College are provided to students of the Perth Amboy General Hospital on a preferential time basis. As a result, the basis for the rates charged has been established in prior years on a direct proportion of costs incurred. The unit charge has been increased each year based on the salary increase rates granted to full-time faculty as a result of the contract between the Board of Trustees and the AFT. In addition, it is estimated that approximately 55 students will be serviced under this agreement.)

After discussion, the motion was unanimously carried.

#### LEGISLATION COMMITTEE

Mr. Tanzman has received an invitation from Governor Byrne to witness the signing of the new tax bill on August 18.

#### EMPLOYEE RELATIONS COMMITTEE

An arbitration was held the latter part of last week involving the Teamsters Local on a work unit dispute. A decision is expected within the next two weeks.

#### STUDENT AND ALUMNI AFFAIRS COMMITTEE

Mr. Dalto has received a copy of the proposed by-laws for the Alumni organization. He will review the by-laws and report at the next meeting.

#### FINANCE COMMITTEE

Mr. Walsh moved, seconded by Mr. Tanzman, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College has made a commitment to the implementation of a computer on-line student records and registration system on a project basis; and

WHEREAS, said project has been funded for one year only; and

WHEREAS, building #134 was vacant in 1975 and was not currently being used as a productive facility of the College; and

WHEREAS, it was deemed feasible by the President to make available to the project director said facility as a residence; and

WHEREAS, it was deemed equitable to waive the value of rent due to the limited life of the project and the unique times for which the project director will be called upon as a result of the availability of the in-house computer during the early morning hours and weekends;

NOW, THEREFORE, BE IT RESOLVED that the President's recommendation concerning the rent free use of building #134 by the on-line student records and registration system project director, Mr. Wayne Reynolds, be approved for the period commencing March 22, 1976 through March 22, 1977.

After discussion, the motion was unanimously carried.

Mr. Walsh moved, seconded by Mr. Tanzman, that Clifford Ide be appointed to provide professional services for the implementation of on-line student software project, to effect modifications and improvements to the CATER software system for the period June 14, 1976 to June 28, 1976, and July 26, 1976 to August 23, 1976, for an amount of \$2,000, including all expenses. After discussion, the motion was unanimously carried.

Mr. Walsh reviewed the standard financial reports--Cash Summary for the month of July 1976; and Statement of Current Operating Income for the One Month Period Ended July 31, 1976.

Mr. Walsh reported that the Council of County Colleges, upon urging of the Chancellor, recommended to the State Board of Higher Education a formula for distribution of available monies which made distinctions among the colleges, resulting in disparate amounts. Mr. Walsh prepared a statement indicating that the formula denied MCC its rights. Mr. Klegman also presented a statement requesting that action be deferred until final decision is made by the Attorney General as to the legality of the proposed formula. A statement was also prepared suggesting a more equitable distribution. Subsequently, the Chancellor, by memo, indicated that the matter is being referred to the Attorney General, but in the interim he will proceed with his formula. Once again, Mr. Walsh communicated his position that the formula is unconstitutional.

COUNSEL'S REPORT

Mr. Gordon Golum, representing Counsel Hoffman, was introduced. Counsel had no report.

PRESIDENT'S REPORT

President Harris extended an invitation to the Board to attend a three-day workshop session arranged by Vice President Callahan with the Deans and Dr. Paul Dressel, Assistant Provost and Director of Institutional Research at Michigan State University. The conference will be held in the Board room starting at 9 a.m. on Monday, August 23. The group will explore academic issues in preparation for the Middle States evaluation in 1980. Basically, the last Middle States report mandated a complete review of college and course requirements and prerequisites to determine whether they are consistent with the overall college philosophy.

. . .

Mr. Klegman asked that the Board remain upon adjournment of the regular meeting to discuss a personnel item. Mr. Walsh moved, seconded by Mr. Tanzman, that the Board conduct a session to discuss said personnel item. After discussion, the motion was unanimously carried.

The next regular meeting of the Board of Trustees will be held on September 21, 1976, at 8 p.m. in the Board room, Academic Services Building.

There being no further business, the meeting was adjourned at 9:15 p.m.

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MARY D. CZAYA  
Secretary

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DEAN OF BUSINESS