

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of April 21, 1981 Meeting

A regular meeting of the Board of Trustees of the Middlesex County College was held at 8 p.m., April 21, 1981, in the Board room of the Academic Services Building. Members present were Mmes. Czaya, Murtha, Valenti; Messrs. Klegman, Meszaros, Stolzer and Tanzman. Dr. Brinson and Messrs. Dalto and Walsh were absent. Also present were President Channing, Ms. Anne S. Babineau (Counsel), Mrs. Lake, and other visitors.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 4, 1980, advance written notice of this meeting was posted in the lobby of the Academic Services Building.
- (b) On November 4, 1980, advance written notice of this meeting was mailed to The Home News, 123 How Lane, New Brunswick, New Jersey and The News Tribune, 1 Hoover Way, Woodbridge, New Jersey.
- (c) On November 4, 1980, a copy of this advance notice of the meeting was filed with the Clerk of Middlesex County.
- (d) On November 4, 1980, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Mrs. Valenti moved, seconded by Mr. Stolzer, that the Minutes of March 17, 1981 be approved as presented. The motion was unanimously carried.

Mrs. Valenti moved, seconded by Mr. Meszaros, that the Minutes of March 30, 1981 meeting be approved as presented. The motion was unanimously carried.

FACILITIES AND EQUIPMENT COMMITTEE

Mr. Meszaros moved, seconded by Mr. Tanzman, for adoption of the following resolution:

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DEAN OF BUSINESS
DIVISION

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WHEREAS, the State of New Jersey has cooperative purchasing services available under 40A:11-12 of the Public Contracts Law applicable to the College; and

WHEREAS, the Board of Trustees has revised purchasing procedures in its resolution adopted February 17, 1981 to include cooperative purchasing, and delegated to the Director of Purchasing the authority to use these services when applicable;

NOW, THEREFORE, BE IT RESOLVED That the following awards over \$4,500.00 be approved under the provisions of the State Contracts law currently in effect:

<u>State Contract Number</u>	<u>Name of Company</u>	<u>Description</u>	<u>Total Award</u>
#12311	Computer Mart of N.J.	Microprocessor Systems (5)	\$27,163.00 *
#A12054 & #A-11122	Lewmar Paper Company	Paper Supplies & Envelopes	<u>\$42,520.39</u> **
		TOTAL	\$69,683.39
<u>PURCHASES MADE UNDER \$4,500.00</u>			
#A-11152	Harry Strauss & Sons	Supplies	\$ 735.00
#A-10108	Monroe Calculator Co.	Classmate 88 Math Machine	675.00
#A-11093	Herbert L. Farkas Co.	Furniture	483.25
#A-11093	Herbert L. Farkas Co.	Furniture	<u>537.50</u>
		TOTAL	\$ 2,430.75

* VEA Grant

** 1981/82 Operating Budget

After discussion, the motion was unanimously carried.

FINANCE COMMITTEE

Mr. Stolzer moved, seconded by Mrs. Valenti, that contract for EDF Services (Student Loans) (Items A, B-D-E and F for one year) be

awarded to Wachovia Services, Inc. of Winston-Salem, North Carolina at its bid price not to exceed \$6,300.00, based on unit pricing, said amount representing the lower bid price which fully met College specifications between two bids received on March 9, 1981.

The unsuccessful bidder is: National State Bank, Elizabeth, N.J.

After discussion, the motion was unanimously carried.

Mr. Stolzer moved, seconded by Mrs. Czaya, that based on an invoice submitted, an interim payment in the amount of \$7,000.00 be made to the accounting firm of Lipman, Rubenstein, Cestare & Harris for services performed within the scope of their audit for the fiscal year ended June 30, 1980 including Current General Funds, Current Restricted Funds (Special Projects) and Plant Funds (Capital Budget). After discussion, the motion was unanimously carried.

Mr. Stolzer moved, seconded by Mr. Meszaros, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College approved an operational budget for fiscal year 1982 on January 20, 1981, and said budget essentially maintained the current status of academic activities while substantially reducing other services; and

WHEREAS, the revenues for said expenditure budget included minimum increases from the County of Middlesex and the State of New Jersey in order to support escalating costs of utilities, mandated payroll cost factors, and other expenses subject to inflationary pressures; and

WHEREAS, the County of Middlesex increased its support from \$5,205,814.00 for fiscal year 1981 to \$6,028,000.00 for fiscal year 1982, given the constraints of its 5% CAP limitation; and

WHEREAS, currently the State Legislature's Joint Appropriations Committee is considering the budget for fiscal year 1982 as recommended by the Governor; and

WHEREAS, the amount recommended in said State budget for fiscal year 1982 included a decrease in aid to the community college sector of the State of New Jersey, while considering increases to other sectors of higher education inclusive of the private independent colleges; and

WHEREAS, the Board of Trustees of Middlesex County College and its entire college community feel strongly that equal treatment in increased support for the community college sector must be considered by the Legislature and recommended to the Governor for fiscal year 1982, and that the community colleges be favorably considered on a parity basis with other sectors of higher education,

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of Middlesex County College urges the Governor of the State of New Jersey, the Director of the Budget and the Legislature to give equal consideration to the county colleges for an increase in State aid for fiscal year 1982 as recommended for other higher educational sectors by said Governor in his budget message to the Legislature; and

BE IT FURTHER RESOLVED That the Board of Trustees urges restoration of the amounts recommended by the Board of Higher Education to the Governor for fiscal year 1982, since said recommendation was based on expertise and understanding developed as a result of its review of the absolute needs of the sectors of higher education in the State of New Jersey for which it is responsible.

After discussion, the motion was unanimously carried.

The standard financial reports for the month of March, 1981--Cash Summary; Statement of Current Operating Income for the Nine Month Period Ended March 31, 1981; and Summary of Financial Report for the Nine Month Period Ended March 31, 1981, were reviewed: (Copies filed with Papers Supporting the Minutes.)

PERSONNEL COMMITTEE

Mrs. Czaya moved, seconded by Mrs. Valenti, that the following list of personnel appointments and actions be approved, pursuant to recommendation by the President and to the provisions of Section 18A:64A-12:

ACADEMIC APPOINTMENT

- (a) Marjorie Abramson as Instructor in the Department of Visual Arts (budget code 19-2260-150) for the 1981 Spring semester only, to teach four contact hours at the rate of \$260.00 per contact hour for a total salary of \$1,040.00.
- (b) Lynn Winik be paid the contract stipend of \$331.80 for directing the touring shows Next and Crawling Arnold (budget code 19-2220-150).

ACADEMIC LEAVES OF ABSENCE

- (a) Margaret Cullen, Assistant Professor in the Department of Social Sciences, be granted an unpaid leave of absence for the academic year 1981-82 in order to participate in the Residential Fellowships for College Teachers Program of the National Endowment for the Humanities.
- (b) Bernard Levine, Assistant Professor in the Computer Science Department, be granted an unpaid leave of absence for the academic year 1981-82 to work in industry.
- (c) Yetta Levine, Assistant Professor and Chairperson of the Education Technology Department, be granted an unpaid leave of absence for the academic year 1981-82 to pursue professional development.
- (d) Denise Sabol, Instructor in the Dental Auxiliaries Education Department, be granted an unpaid leave of absence for the academic year 1981-82 to return to private practice.
- (e) Diane Trainor, Assistant Professor in the Chemistry Department, be granted an extension to her unpaid leave of absence for the academic year 1981-82 to continue work in industry.

ACADEMIC RESIGNATION

- (a) Anita Haley, Instructor in the Chemistry Department, effective January 28, 1981. (Replacement position for Diane Trainor).

ACADEMIC TEMPORARY PERSONNEL

- (a) Lynda R. Fegley at the rate of \$6.50 per hour (professional librarian).

ACADEMIC SALARY ADJUSTMENT

- (a) The salary of Jerome Shindelman, Assistant Vice President for Academic and Student Affairs, (budget code 19-2000-125) be increased \$2,038 from \$40,846 to \$42,884 for the period January 1, 1981 through June 30, 1981 (increment adjustment for 1980-81 academic year.)

ACADEMIC CHANGE OF STATUS

- (a) Edwin Griffith, from Counselor in the Office of Counseling Services (budget code 19-1130-110) to Associate Director for Evening Services in the Division of Continuing Education (budget code 19-5100-125) at the adjusted salary from \$16,408.00 to \$17,255.80, based on the effective starting date of July 1, 1981.

MANAGEMENT CHANGE OF STATUS

- (a) Lawrence Rice, Captain of Police, be appointed Acting Director of Police and Safety, effective May 1, 1981 through June 30, 1981, with a premium of \$100 per month, totaling \$200 for the period.

NON-ACADEMIC APPOINTMENTS

- (a) Vincent Aiello as College Center Custodian in the College Center (budget code 19-1810-150) for the period July 1, 1980 through June 30, 1981 at a salary of \$12,549.00 prorated to \$2,854.80, based on the effective starting date of April 9, 1981 (Replacement).
- (b) Ellen F. Shirodkar as Administrative Aide I in the Office of Counseling Services (budget code 19-1130-130) for the period July 1, 1980 through June 30, 1981 at a salary of \$9,585.00, prorated to \$2,654.48 based on the effective starting date of March 23, 1981 (Replacement position).

NON-ACADEMIC CHANGE OF STATUS

- (a) Maurice Cooley, from Custodian II to Custodian I in the Buildings and Grounds Department (budget code 19-7320-160) at the adjusted salary from \$11,192 to \$12,403, prorated to \$2,678.99 based on the effective starting date of April 14, 1981.
- (b) Patricia Gillen, from Administrative Aide III to Administrative Aide II in the Division of Continuing Education (budget code 19-5100-130) at the adjusted salary from \$7,176.00 to \$8,295.00, prorated to \$1,983.51 based on the effective starting date of April 6, 1981 (Replacement position).
- (c) Marsha Sadowski, from Administrative Aide II in the Division of Continuing Education (budget code 19-5000-130) to Administrative Aide I in the Registrar's Office (budget code 19-1120-130) at the adjusted salary from \$8,529.00 to \$9,585.00, prorated to \$2,728.26 based on the effective starting date of March 16, 1981 (Replacement position).

NON-ACADEMIC RESIGNATION

- (a) Stacy D. Harris, Account Clerk I in the Business Office, effective April 10, 1981.

NON-ACADEMIC TERMINATION

- (a) Raymond Maroney, Warehouseperson II in the Shipping and Receiving Department, effective April 10, 1981.

NON-ACADEMIC LEAVES OF ABSENCE

- (a) Kathleen Dunn, Administrative Aide III in the Admissions Office, be granted a maternity leave of absence for the period October 1, 1981 to October 1, 1982, in accordance with Article VII Section C of the AFSCME Agreement.
- (b) Violet M. Gyurics be granted an extension of her leave of absence without pay or benefits for the period May 7, 1981 through August 21, 1981, in accordance with the confidential policies manual personal leave provision.
- (c) Ann Kilduff, Messenger in Department of Mail, Printing and Publications, be granted an unpaid leave of absence for the period March 18, 1981 through July 7, 1981, in accordance with Article VII Section B of the AFSCME contract.
- (d) Iris Soto, Administrative Aide III in the Registrar's Office, be granted a maternity leave of absence for the period August 5, 1981 to December 1, 1981 in accordance with Article VII Section C of the AFSCME Agreement.

NON-ACADEMIC TEMPORARY PERSONNEL

- (a) Virginia A. Carroll at the rate of \$3.60 per hour.
- (b) Michelle Cerami at the rate of \$3.60 per hour. (Student)
- (c) Katherine DeCourcey at the rate of \$3.60 per hour. (Student)
- (d) Robert Delgado at the rate of \$4.00 per hour.
- (e) George Ehrlich at the rate of \$3.35 per hour.
- (f) Nina Lewis at the rate of \$3.60 per hour.
- (g) Greg Lynch at the rate of \$3.35 per hour.

GRANTS PERSONNEL

Appointments

- (a) Robert DeStefano as Electrical Testing Teacher, Electrical Testers Program (budget code 33-3178-170) for the period March 2, 1981 to November 20, 1981, for a total salary of \$10,000.
- (b) Dr. Maurice Hartley, Consultant for the HEW Cooperative Education Grant (budget code 33-3156-999) be compensated for fees and expenses in a total amount not to exceed \$600 to evaluate the Cooperative Education Program as required in the provisions of the grant.
- (c) Michelle Horowitz as Counselor/Trainer/Coordinator, Electrical Testers Program (budget code 33-3178-170) for the period April 6, 1981 to November 21, 1981 at the annual salary of \$16,700, prorated to \$10,577 for the duration of the grant.

4/21/81

- (d) Michael C. Sorensen as Assistant Instructor CETA Forklift Project (budget code 33-3177-170) for the period March 18, 1981 to August 31, 1981 for a total salary of \$6,000.00.
- (e) John Souza as Instructor/Coordinator, Drafting Program (budget code 33-3122-170) for the period May 1, 1981 to September 30, 1981 at the annual salary of \$17,796, prorated to \$7,415.

Resignations

- (a) Margaret Amerman, Instructor/Coordinator in the Division of Community Education, effective April 13, 1981.
- (b) Ronald Fladger, Teacher Assistant in the Division of Community Education, effective April 1, 1981.
- (c) Wilma Morrissey, Typing/Steno Teacher, in the Division of Continuing Education, effective May 1, 1981.
- (d) Christina Silva, Coordinator Project Adelante, in the Division of Continuing Education, effective June 9, 1981.

Hourly/Part-time Personnel

- (a) Agnes Carnavan as clerical assistant and OSHA Office Manager (budget code 33-3167-170) at the rate of \$4.00 per hour for 35 hours per week beginning April 20, 1981 for two weeks for an amount not to exceed \$280.00.
- (b) Deborah Dowe, as a Teacher Aide in the CAP Program (budget code 33-3162-170) at the rate of \$4.90 per hour for 15 hours per week beginning March 23, 1981 and continuing for 12 weeks for an amount not to exceed \$1,000.00.
- (c) Muriel Ganger, as an Assistant Research Investigator in the Tracking Working Women project (budget code 33-3147-170) at the rate of \$5.35 per hour for 20 hours per week from March 23, 1981 to April 10, 1981, for an amount not to exceed \$650.00.
- (d) Anne George, as a Teacher Aide in the CAP Program (budget code 33-3162-170) at the rate of \$5.50 per hour for 15 hours per week beginning March 23, 1981 for 12 weeks for an amount not to exceed \$1,200.00.
- (e) Randal Lebedtz as Business Math/Business Law Teacher, Secretarial Upgrade Program (budget code 33-3133-170) at the rate of \$8.17 per hour for 20 hours per week from May 1, 1981 to September 30, 1981.

- (f) Phil Puglise as a Hydraulics Electrical Teacher for CETA Forklift (budget code 33-3176-170) at the rate of \$15.00 per hour for 2.5 hours per week from April 1, 1981 to August 26, 1981 for an amount not to exceed \$1,365.00.
- (g) Beverly Soto as secretary at the New Brunswick Career Preparation Center (budget code 33-3133-170) at the rate of \$4.55 per hour for 35 hours per week, exclusive of benefits, from April 22, 1981 to May 6, 1981 for an amount not to exceed \$320.00.
- (h) Clare M. Zanzini as English/Job Skills Teacher, Secretarial Upgrade Program (budget code 33-3133-170) at the rate of \$8.82 per hour for 35 hours per week from May 1, 1981 to September 30, 1981.
- (i) Alexander Wood as student tutor to Project COPTER (budget code 33-3149-999) at the rate of \$4.50 per hour until the end of the academic year.
- (j) The following names as Researchers in Tracking Working Women Program (budget code 33-3147-170) from April 13, 1981 to April 27, 1981 at \$5.75 per hour for 20 hours per week, for an amount for each individual not to exceed \$230.00:

Helen Goceljak
Muriel Ganger
Marcia Pollack

Diane Hoffman
Geraldine Siegel
Marie Moller

Grant Reclassifications

- (a) Michele Avanzato from Typing/Steno Teacher to Instructor/Coordinator in the CETA Secretarial/Clerical Program (budget code 33-3133-170) at the adjusted salary from \$14,000 to \$15,123 annually, prorated to \$7,105.94 for the period April 13, 1981 to September 30, 1981.
- (b) Mary Whitted from Teacher Aide to Teacher Assistant in the CETA Secretarial/Clerical Program (budget code 33-3133-170) at the adjusted salary from \$8,916 to \$11,500 annually, prorated to \$5,403.59 for the period April 13, 1981 to September 30, 1981.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mrs. Valenti that pursuant to the labor agreement between the Board of Trustees and Local 1940 AFT (AFL-CIO) Article IX E, the following adjusted student overload payments be approved for Fall semester 1980:

<u>Name</u>	<u>Department</u>	<u>Salary</u>	<u>Rate</u>	<u>Student Overload</u>	<u>Overload Compensation</u>
Edward Catenacci	English	\$ 6,295	\$62.95	1.0	\$ 62.95
Anthony Cavaluzzi	English	12,590	62.95	5.33	335.52
Thomas DeCaro	English	6,295	62.95	1.0	62.95
Caryl Levine	English	6,295	62.95	4.33	<u>272.57</u>
TOTAL					<u>\$733.99</u>

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Stolzer, that Joan Raike, Instructor in the Nurse Education Department, receive the indicated compensation for providing clinical coverage for an ill colleague during the Spring 1981 semester:

<u>Contact Hour Rate</u>	<u>Contact Hour</u>	<u>Hourly Rate</u>	<u>Clock Hour Coverage</u>	<u>Compensation</u>
\$570.73	15	= \$38.05	x 86	= \$3,272.30

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mrs. Valenti, that the attached list of salaries for April 1981 in the Division of Community Education, starting with the name Almeda, Jorge and ending with the name Sessamen, Gene, for a total of \$13,737.92 be approved. After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mrs. Valenti, for adoption of the following resolution:

WHEREAS, the Affirmative Action Plan was adopted by the Board of Trustees on May 21, 1974; and

WHEREAS, the Affirmative Action Plan has to be updated to reflect changes in the Internal Organization of the campus and changes in authority; and

WHEREAS, the Affirmative Action Plan should be a flexible document that should keep current with legal decisions, the latest legislation and campus programs; and

WHEREAS, the Board of Trustees is the sole body authorized to effect changes within the Plan;

NOW, THEREFORE, BE IT RESOLVED That the amendments proposed by the Director of Personnel and Employee Relations be accepted and incorporated within the Affirmative Action Plan.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mr. Stolzer, for adoption of the following resolution:

WHEREAS, Mary Szur has voluntarily retired and has been employed by the Board of Trustees of Middlesex County College since May 19, 1969; and

WHEREAS, Mary Szur has performed her duties as a custodian lead person faithfully and loyally;

NOW, THEREFORE, BE IT RESOLVED That the Board wishes to express its gratitude to Mary Szur for her years of service to Middlesex County College and accepts her voluntary retirement effective April 30, 1981.

After discussion, the motion was unanimously carried.

Mrs. Czaya moved, seconded by Mrs. Valenti, for adoption of the following resolution:

WHEREAS, Joseph Roccasanto was initially employed by the College on May 1, 1968 as Director of Police and Safety; and

WHEREAS, his performance has been characterized by dedication and commitment to Middlesex County College; and

WHEREAS, Joseph Roccasanto has accepted a position in Nazareth, Pennsylvania that enhances his career opportunities;

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees recognizes the outstanding contribution made by Joseph Roccasanto during his employment at Middlesex County College; and

BE IT FURTHER RESOLVED That the Board of Trustees expresses its congratulations and good wishes for future success in his new position; and

BE IT FURTHER RESOLVED That the Board of Trustees accepts the resignation of Joseph Roccasanto, effective April 30, 1981.

After discussion, the motion was unanimously carried.

4/21/81

Mrs. Czaya moved, seconded by Mrs. Valenti, that the following list of personnel appointments and actions in the Division of Continuing Education for Spring 1981 semester be approved:

Spring 2 -1981 Appointments:

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Bergman, Arthur	BUS 201-690	\$ 780.00
Myers, Reney	ENG 121-690	1,140.00
Accetola, Patricia	PED 127-681	500.00
Yount, Rebecca	PSY 121-695	765.00
Cohn, Ricki	ENG 010/243/244-670	390.00
Pocius, Jerome	ENG 121/122-670	507.50
Poye, George	MAT 017-952	1,275.00
Sheridan, Matthew	RDG 010-952	765.00
Valenti, Joseph	MAT 018-952	1,250.00
Booth, Frederick	ENG 121/122-952	750.00
Kenny, John	HIS 122-952	1,140.00
Carter, Leslie	Jamesburg Counseling	1,140.00

Spring Replacement Appointment:

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
<u>Butula, Andrew</u>	<u>ACC 202-982</u>	<u>\$1,140.00</u>

Change of Assignment:

<u>Name</u>	<u>Assignment</u>	<u>Prev. Auth. Comp.</u>	<u>Adjusted Comp.</u>	<u>Explanation</u>
Bergman, Arthur	Program Development	\$1,300.00	\$ 780.00	Adj. Assignmt
Germuska, Thomas	ACC 202-982	1,750.00	1,338.24	Reassigned one of his sections to A. Butula (above)

After discussion, the motion was unanimously carried.
EDUCATION COMMITTEE

The Education Committee Report - March, 1981, was noted. (Copy filed with Papers Supporting the Minutes.)

Mrs. Valenti moved, seconded by Mrs. Czaya, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the State of New Jersey (hereinafter referred to as the "State") have entered into a contract

for a Special Parent Aide Network, pursuant to Title XX of the Social Security Act, as amended to be commenced on April 1, 1981 and concluded on March 31, 1982; and

WHEREAS, a proposal entitled Special Parent Aide Network has been submitted by the College administration and agreed to by the Department of Human Services of the State of New Jersey in the amount of \$55,184.00;

WHEREAS, R.S. 18A:64-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State or any of its political subdivisions; and

WHEREAS, the Board has determined that the said agreement is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board approves the proposal for the operation of a Title XX Social Security Act program entitled Special Parent Aide Network, as submitted by the administration of Middlesex County College to the Department of Human Services of the State of New Jersey for the period April 1, 1981 through March 31, 1982 in the amount of \$55,184.00.
2. The Board ratifies the contract executed by the President and the State of New Jersey.

After discussion, the motion was unanimously carried.

Mrs. Valenti moved, seconded by Mrs. Czaya, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the State of New Jersey, Department of Education (hereinafter referred to as the "State") have entered into an agreement to conduct Case Studies in Association with the Project, Tracking Working Women for the period commencing March 1, 1981 and concluding June 30, 1981; and

WHEREAS, a proposal has been submitted by the College administration and agreed to by the State in the total amount of \$5,300.00; and

WHEREAS, P.L. 94-482, under which such funding has been made available, requires acceptance of funding by way of a formal Board resolution; and

4/21/81

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into agreements which it deems necessary and advisable with the State or any of its political subdivisions; and

WHEREAS, the Board has determined that conducting Case Studies In Association with the Project, Tracking Working Women is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board approves the proposal to conduct Case Studies in Association With the Project, Tracking Working Women as submitted by the College administration to the State for the period March 1, 1981 through June 30, 1981 in the amount of \$5,300.00.
2. The Board accepts funding under the terms of P.L. 94-482 in the amount of \$5,300.00 to support the activity entitled Case Studies in Association with the Project, Tracking Working Women.
3. The Board herein ratifies the agreement executed by the College President and the State.

After discussion, the motion was unanimously carried.

Mrs. Valenti moved, seconded by Mr. Stolzer, for adoption of the following resolution:

WHEREAS, the administration of Middlesex County College (hereinafter referred to as the "College") has voluntarily agreed to conduct a comprehensive Vocational Education Self-Study; and

WHEREAS, the State of New Jersey, Department of Higher Education (hereinafter referred to as the "State") encouraged and agreed to support the efforts associated with the self-study; and

WHEREAS, the College submitted a proposal to the State to recoup the direct costs associated with the self-study in the amount of \$1,379.00; and

WHEREAS, the Board of Trustees of Middlesex County College and the State intend to enter into a contract consistent with the proposal to recoup direct costs associated with the comprehensive Vocational Education Self-Study; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State or any of its political subdivisions,

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. The Board of Trustees of Middlesex County College approves the proposal to recoup direct costs associated with the comprehensive Vocational Education Self-Study in the amount of \$1,379.00.
- 2. The Board of Trustees of Middlesex County College ratifies the contract executed by the College President and the State of New Jersey.

After discussion, the motion was unanimously carried.

Mrs. Valenti moved, seconded by Mr. Stolzer, for adoption of the following resolution:

WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the State of New Jersey, Department of Human Services, Division of Youth and Family Services (hereinafter referred to as the "State") have entered into an agreement to provide thirty (30) sessions entitled, Responsible Parenting, to clients directly selected by the State for the period commencing April 1, 1981 and concluding March 31, 1982; and

WHEREAS, a proposal has been submitted by the college administration and agreed to by the State in the amount of \$1,669.50; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State or any of its political subdivisions; and

WHEREAS, the Board has determined that the provision of sessions entitled, Responsible Parenting, is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. The Board approves the proposal for the provision of thirty (30) sessions entitled, Responsible Parenting to clients directly selected by the State as submitted by the administration of Middlesex County College to the State for the period April 1, 1981 through March 31, 1982 in the amount of \$1,669.50.
- 2. The Board herein ratifies the contract executed by the College President and the State of New Jersey.

After discussion, the motion was unanimously carried.

COMMUNITY RELATIONS COMMITTEE

Mrs. Valenti reported that an Open House to mark the first anniversary of the MCC-administered New Brunswick Career Preparation Center will be held from 11 a.m. to 6 p.m. on Wednesday, April 29.

Dr. Stanley S. Bergen, Jr., President of the College of Medicine and Dentistry of New Jersey, will be the guest speaker when Dr. Channing receives the 1981 Torch of Liberty Award to be presented by the Central New Jersey Society of Fellows, Anti-Defamation League, B'nai B'rith, on Thursday evening, May 7, at the Holiday Inn, Route #1, North Brunswick.

Brad Anderson, an MCC senior student, has become a national wrestling champion. He was the winner in the 158-pound category in the championships held recently in Worthington, Minnesota.

A request has gone out to the MCC community for volunteers to serve on the 15th Anniversary Committee. The group will work closely with Mrs. Blanquita Valenti and her Board Community Relations Committee in structuring ways to properly observe the College's 15th year of service. The first meeting is scheduled for mid-May.

A reunion of the MCC 1980 graduating class will be held on Saturday Evening, May 2, to raise funds for the new athletic and academic scholarships.

REPORT OF THE PRESIDENT

Dr. Channing has been asked to chair the Task Force on Education for the New Brunswick Tomorrow Board. In its four to five years in existence, New Brunswick Tomorrow has focused on the revitalization of New Brunswick, job related issues and business in the downtown area. It is now trying to focus on education and the concerns with poor quality in the New Brunswick school system, low test results, severe discipline problems and poor facilities. Johnson and Johnson is willing to provide some money for special projects the group might come up with.

REPORT OF COUNSEL

Ms. Babineau reported on the use of the MCC seal, with some modification, by the Middlesex County Equine Institute. It appears to be a misuse and is misleading as there is an implication it is connected with the College.

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The next regular meeting of the Board of Trustees will be held on Tuesday, May 19, 1981, at 8 p.m. in the Board room, Academic Services Building. There being no further business the meeting was adjourned at 8:41 p.m.

MARY D. CZAYA
Secretary

COMMUNITY RELATIONS COMMITTEE

Mrs. Valenti reported that an Open House to mark the first anniversary of the MCC-administered New Brunswick Career Preparation Center will be held from 11 a.m. to 6 p.m. on Wednesday, April 29.

Dr. Stanley S. Bergen, Jr., President of the College of Medicine and Dentistry of New Jersey, will be the guest speaker when Dr. Channing receives the 1981 Torch of Liberty Award to be presented by the Central New Jersey Society of Fellows, Anti-Defamation League, B'nai B'rith, on Thursday evening, May 7, at the Holiday Inn, Route #1, North Brunswick.

Brad Anderson, an MCC senior student, has become a national wrestling champion. He was the winner in the 158-pound category in the championships held recently in Worthington, Minnesota.

A request has gone out to the MCC community for volunteers to serve on the 15th Anniversary Committee. The group will work closely with Mrs. Blanquita Valenti and her Board Community Relations Committee in structuring ways to properly observe the College's 15th year of service. The first meeting is scheduled for mid-May.

A reunion of the MCC 1980 graduating class will be held on Saturday Evening, May 2, to raise funds for the new athletic and academic scholarships.

REPORT OF THE PRESIDENT

Dr. Channing has been asked to chair the Task Force on Education for the New Brunswick Tomorrow Board. In its four to five years in existence, New Brunswick Tomorrow has focused on the revitalization of New Brunswick, job related issues and business in the downtown area. It is now trying to focus on education and the concerns with poor quality in the New Brunswick school system, low test results, severe discipline problems and poor facilities. Johnson and Johnson is willing to provide some money for special projects the group might come up with.

REPORT OF COUNSEL

Ms. Babineau reported on the use of the MCC seal, with some modification, by the Middlesex County Equine Institute. It appears to be a misuse and is misleading as there is an implication it is connected with the College.

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The next regular meeting of the Board of Trustees will be held on Tuesday, May 19, 1981, at 8 p.m. in the Board room, Academic Services Building. There being no further business the meeting was adjourned at 8:41 p.m.

MARY D. CZAYA
Secretary

MIDDLESEX COUNTY COLLEGE
DIVISION OF COMMUNITY EDUCATION
Edison, New Jersey 08818

BOARD PAYROLL

APRIL 1981

COMMUNITY EDUCATION

<u>COURSE</u>	<u>NAME</u>	<u>SALARY</u>
Industrial English	Almeda, Jorge	\$480.00
Scanning Electron Microscopy	Berlin, Bertrand T.	608.00
Basic Supervisory Skills I	Berman, Estelle	420.00
Dental Radiology Review	Breen, Carolyn	455.94
Chinese Shaolin Kung Fu	Chung, William	112.00
Nursing Review Course-Surgical	Dacquiao, Dula	1013.20
Econo-Miser	DeFreitas, Douglas	28.00
Financing Exports	Draggon, Robert	150.00
Recreative Writing	Druck, Diana J.	208.00
Know Your Car (Rossmorr)	Garrison, Greg	126.00
Sub Code Official		
Construction Official	Gupko, Mike	630.00
Dance Therapy	Hirsch, Agnes	265.96
Coping with Aging Parents	Kane, Eileen	28.00
Team Development (Landmark)	Keegan, Diane	90.00
Delegating-Management by Objective	Kulminski, Bogdan	180.00
Scanning Electron Microscopy	Lubar, Joelle	255.00
SPAN Coordinator	Malkin, Stella	1326.16
SPAN Teacher Aide	Martin, Patricia	787.66
Econo-Miser	Miller, Ann	28.00
Career Change Workshop-Managing Your Time	Molinari, Josephine	165.00
Scanning Electron Microscopy	Nichols, Dr. John	300.00
When Adult Children Won't Leave Home	Olsen, Evelyn	28.00
Self-Hypnosis for Self Improvement	Rapkine, Maxim	280.00

COMMUNITY EDUCATION (continued)

Stagehand - Park Dance	Savoy, Ken	40.00
Stagehand - Park Dance	Schwartz, Leon	40.00
Sex and the Mature Woman	Stuart, Marianne	28.00
Conversational Italian II	Takacs, Kathleen	105.00
Celebration of Achievement Showcase '81	Tull, Eric	200.00
Introduction to Materials Management	Tyson, Alfred	300.00
Training for Family Day Care Provider	Williams, Dorothy	24.00
Econo-Miser	Zanfini, Clare	28.00
Study Skills, Guidance Clinic, Econo-Miser, 101 Ways to Entertain a Child on a Rainy Day	Zanfini, Clare M.	238.00
Science Fiction	Zwillman, Craig	182.00

COMMUNITY EDUCATION - IBM

Basic Electricity and Electronics	Hyfantis, John	420.00
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OSHA

Construction Safety & OSHA (4 Sections)	Gomes, Mario	792.00
Occupational Cancers	Hill, Mary	160.00
Occupational Health Hazards (3 Sections), OSHA in the Chemical Industry (2 Sections), Industrial Noise (2 Sections)	Kusenko, Valerian	1224.00
Warehouse Safety & OSHA (3 Sections), Supervisor Awareness, Investigating Accidents in the Workplace	Pentek, Ernest	720.00
Construction Safety (2 sections)	Rosen, Martin	480.00
Excavating & Trenching (3 sections), Guide to Voluntary Compliance	Sessamen, Gene	792.00

BUDGET TOTALS

COMMUNITY EDUCATION	\$9,149.92
COMMUNITY EDUCATION FOR IBM	420.00
OSHA	4,168.00

TOTAL \$13,737.92